

**MINUTES
CITIZENS' LAW ENFORCEMENT REVIEW BOARD MEETING
December 11, 2018**

Attachment A

- Roll Call**
- The meeting was held at the County Administration Center and came to order at 5:31 p.m. All Board members were present.
- Public Comments**
- N/A
- Minutes Approval**
- The November 2018 meeting minutes were approved by motion by James Lasswell and seconded by G.I. Wilson.
- Presentation/Training**
- N/A
- Board Chair's Report**
- During a closed session meeting held on December 11, 2018, at 3pm, the Board identified an Executive Officer. The candidate will begin the background process next week. The announcement will be made once the background process has been completed. I would like to thank the Executive Officer Selection Committee and the Board members.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff Since Last Meeting
 - On November 1st, Aron Hershkowitz attended the Public Safety Group Leadership meeting at the Department of Child Support Services.
 - On November 6th, Mr. Hershkowitz, Lynn Setzler, Lenore Aldridge and Tamicha Husband attended at tour of the Kearny Mesa Juvenile Detention Facilities given by the Probation Department.
 - On November 8th, Mr. Hershkowitz presented a quarterly report to the Chief Administrative Officer along with all the leaders of the Public Safety Group.
 - On November 8th, Mr. Hershkowitz and Ms. Aldridge attended the monthly Chief Administrative Officer Leadership meeting where a tour of the new San Diego Sheriff's Department Crime lab was conducted.
 - CLERB computer database called Administrative Investigations Management (AIM) is still having a few bugs that need to be ironed out before we can access and review the updated online AIM version.
 - CLERB submitted a request to the Interim Public Safety Group Department Chief Executive Officer (DCAO), Jeff Grissom, regarding relocating CLERB to a larger office. Approval was given by DCAO Ron Lane and CLERB will be moving forward to locate a more suitable space within the same office building where it is currently located.
 - Administrative Secretary III, Tamicha Husband, accepted another position within the County and will start on Friday, January 4th, 2019. Human Resources was notified, and a search has been started to locate and hire a new secretary to fill the open position.
 - Investigative Workload Report for November
 - There were 8 new cases (as compared to 16 for November 2017).
 - At the end of November there were 81 active cases (3 in "lodged" status and 78 open and active and two of the filed cases have POBR tolling exemptions)
 - There were 33 open death cases.
 - CLERB had documents for 16 cases and was awaiting documents on the remaining 17.
 - There was one new death case in November (Officer Involved Shooting)

- Board Chair's Report**
- I would like to say congratulations and thank you to Ms. Husband for the work she has done for CLERB.
 - The minutes will be written slightly different from our previous meetings beginning with this meeting and moving forward. They will be a combination of the outline that was done in the past and the verbatim detail published by Ms. Husband.

- New Business**
- Report from 2019 Nominating Committee
 - The nominating committee submitted the following nominations:
 - Chair – Kim-Thoa Hoang
 - Vice Chair – Jordan Gascon

- Secretary – Susan Youngflesh
- The vote was unanimous and the motion carried. The slate of 2019 Officers was approved as listed above.

Unfinished Business

- Report from the Executive Officer Selection Committee
 - The Executive Officer Selection Committee results were reported in the Board Chair's Report.
- Update on Rules and Regulations and Jail Inspection Ordinance presented by County Counsel
 - The Jail Inspection Ordinance was approved at the Board of Supervisors meeting on December 11, 2018, with the modification that the Annual Report would only be distributed to the Board of Supervisors. The Ordinance requires two readings. The meeting on December 11, 2018, was the first reading; the second reading is scheduled for January 8, 2019. The Ordinance will take effect 30-days after the Board of Supervisors' adoption at the second reading.
 - Labor Relations has informed us that the Rules and Regulations will need to go to a Meet and Confer with the various sworn member organizations. The Rules and Regulations were forwarded during the week of December 3, 2018, the organizations have 30 days to respond with their questions and/or concerns. Concerns have already been brought to my attention, so the document will need to be brought back to the Board.

Board Comments

- N/A

Sheriff/Probation Liaison Query

- N/A

The Board entered closed session at 5:43 p.m.

Closed Session


- a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Discussion & Consideration of Complaints & Reports: Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

CASE NO.	LAST NAME	CASE NAME	LAST NAME
17-036	Adkins	17-076	Lacy
18-003	Nieber	18-011	James
18-014	Harrell	18-015	Delasierra
18-136	Hurst		

The meeting was adjourned at 5:47 p.m.

Minutes prepared by Tamicha Husband, Administrative Secretary


 ARON HERSHKOWITZ
 Interim Executive Officer


 KIM-THOA HOANG
 Secretary to the Board