

- Roll Call**
- The meeting was held at the County Operations Center and came to order at 5:33 p.m. All Board members were present except Tim Ware.
- Public Comments**
- CLERB Case 19-012: Complainant, Carlos Mann, addressed the Board.
- Minutes Approval**
- Michael Flitterman made a motion to approve the January 2020 meeting minutes. The motion was seconded by Robert Spriggs. The vote was unanimous; the motion carried.
- Presentation/Training**
- There was no presentation.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff
 - Staff received eleven new cases during the month of January 2020, while fifteen were closed. There are currently eighty-seven open investigations. There are nine cases in which a signed complaint has not been received, or the case was administratively closed, leaving staff with seventy-eight open and active investigations. There are currently twenty-seven death investigations. Documentation has been received for twenty-three of those cases, leaving four cases pending documentation.
 - New allegations against the Sheriff's Department include: Criminal Conduct, Discrimination, Illegal Search and Seizure, Excessive Force, False Reporting, and Misconduct to include: Harassment, Procedure, and Retaliation.
 - There were no new complaints/allegations against the Probation Department.
 - Executive Officer Julio Estrada discussed the County of San Diego's transition to Microsoft OneDrive and SharePoint; currently three CLERB staff members have attended this training.
 - A big thank you to Michael Flitterman who donated a 50-inch television to the CLERB office. This donation will assist staff and Board Members with reviewing Body Worn Camera footage.
 - The County of San Diego's Information Technology (IT) vendor conducted a site visit with CLERB staff on January 7, 2020, and determined that more storage was needed in regard to files received from the Sheriff's Department. The bandwidth was increased, and a new laptop was installed which is dedicated to reviewing those files.
 - The Sheriff's Department hosted a ProStraint Chair training at Miramar College on January 13, 2020.
 - Executive Officer Julio Estrada attended the County of San Diego's Americans with Disabilities Act (ADA) Coordinators meeting on January 15, 2020. The CLERB office is ADA compliant.
 - Executive Officer Julio Estrada received Cardiopulmonary Resuscitation (CPR) recertification training on January 27, 2020.
 - The County of San Diego Probation Department has offered two spots in the second Annual Citizens' Academy. Special Investigator Ellen Bohan is scheduled to attend.
 - CLERB staff attended a budget planning meeting on January 31, 2020. Staff were informed that requests were in competition with other, much larger departments, and that funding is scarce.
 - CLERB staff was recognized for their hard work and dedication.
 - As a reminder, the CLERB Board Meeting will be held at the County Operations Center in March 2020 and then back to the County Administration Center for the meetings scheduled April through June 2020. In addition, July through December 2020 meetings will be held at the County Operations Center. Reminders will be sent, and the website will be updated with this information.
- Board Chair's Report**
- Thank you to the CLERB staff for their ongoing hard work. Thank you to the liaisons at the Sheriff's and Probation Departments.
 - The upcoming National Association for Civilian Oversight of Law Enforcement (NACOLE) Conference will be held August 30–September 3, 2020, in Tucson, Arizona. The training is open to all board members, however, new board members will be given priority. If interested in attending the conference, please contact Executive Officer Julio Estrada.
- New Business**
- Allegations and Recommended Findings Review Subcommittee
 - An Ad Hoc Subcommittee was established to discuss terminology. Michael Gray will chair the subcommittee, assisted by Gary Brown, Eileen Delaney, and Lourdes Silva; any other interested Board Members should contact Board Chair Susan Youngflesh.
 - Reconsideration of CLERB Case #19-012 per CLERB Rules and Regulations 16.5
 - Staff will assess the ability to reopen CLERB Case #19-012.

- Unfinished Business**
- Jail Inspection Subcommittee Update
 - The Sheriff's Department requested that CLERB Board Members and staff attend a mandatory training, scheduled for February 25, 2020. Once full, they will explore the possibility of requesting an additional training date. Interested Board Members should contact Executive Officer Julio Estrada.
 - The next Jail Inspection Subcommittee meeting will be held on March 3, 2020. Susan Youngflesh stepped down as the Subcommittee Chair and Eileen Delaney replaced her; if interested in joining this subcommittee, please contact Board Chair Susan Youngflesh.

- Board Comments**
- There were no Board Member comments.

**Sheriff/Probation
Liaison Query**

- Susan Youngflesh asked for an update regarding answers to questions that CLERB Board members submitted to the Sheriff's Department.
- Sergeant Aaron Meleen stated that most of the answers regarding the Body Worn Cameras had already been provided to Executive Officer Julio Estrada. Sergeant Aaron Meleen stated that the remaining questions were sent to the Detention Services Bureau (DSB) and would be answered during training scheduled for February 25, 2020.
- Sergeant Aaron Meleen introduced newest member to the Division of Inspectional Services, Sergeant Kristin Brayman.
- Susan Youngflesh asked how answers would be provided to Board Members unable to attend the upcoming training.
- Sergeant Aaron Meleen stated that he would coordinate with Special Investigator Lenore Aldridge to schedule a second training.
- Gary Brown asked if CLERB was the first group inspecting jails that would participate in this training.
- Sergeant Aaron Meleen stated the Federal Communications Commission, the Grand Jury and Title XV Inspectors have participated, with training tailored to the respective audience. The training for CLERB will be modified to include Body Worn Camera and Closed-Circuit Television information.
- Michael Flitterman inquired about CLERB's responsibility to inspect the jail annually.
- County Counsel informed the Board that inspecting the jails is a power of CLERB, not a duty/responsibility of CLERB. Susan Youngflesh reiterated that it is a work in progress.
- Gary Brown asked who was responsible for preparing meals for the detention facilities and how the Sheriff's Department ensured that special meals i.e. kosher meals, were properly served.
- Sergeant Aaron Meleen stated that Sheriff's professional staff oversee food services while deputies provide safety/security. Kosher meals are a contracted service that is prepared offsite and delivered to the detention facilities.
- Gary Brown inquired if CLERB staff would receive information contained in a personnel file.
- Sergeant Aaron Meleen stated that any evidence connected to a criminal case is provided to CLERB. Personnel and Internal Affairs files fall under certain protections better explained by legal counsel. Lieutenant Scott Amos affirmed that all information included in a criminal investigation would be provided to CLERB staff.
- Lourdes Silva asked if religious personnel were volunteers and the type of background check that is conducted.
- Sergeant Aaron Meleen confirmed that religious personnel are volunteers that go through a lengthy criminal background investigation.
- Gary Brown asked if individuals with psychological issues are represented by an attorney when read their Miranda Admonishment.
- Sergeant Aaron Meleen discussed the different circumstances in which deputies would be permitted to speak with these types of suspects on a case-by-case basis.
- Michael Gray asked if answers to questions regarding Body Worn Cameras could be sent to Executive Officer Julio Estrada for dissemination so that Board Members unable to attend training would have access to the information.
- Sergeant Aaron Meleen stated that all of CLERB's questions were answered in writing and provided to Executive Officer Julio Estrada.
- Executive Officer Julio Estrada requested that the information be resent as it had not been received.

The Board entered closed session at 6:12 p.m.

Closed Session

- a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Discussion & Consideration of Complaints & Reports: Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

CASE NO.	LAST NAME	CASE NAME	LAST NAME
17-150	Horsey	19-053	Harris
18-052	Silva	19-114	Sullivan & Hicks
18-077	Sugar	19-119	Brown
18-131	Cruz	19-132	Shelley
19-038	Molinaro		

The meeting was adjourned at 6:43 p.m.

Minutes prepared by Tamicha Husband, Administrative Secretary



JULIO ESTRADA
Executive Officer



ROBERT SPRIGGS, JR.
Secretary to the Board