

**MINUTES  
CITIZENS' LAW ENFORCEMENT REVIEW BOARD MEETING  
March 10, 2020**

**Attachment A**

- Roll Call**
- The meeting was held at the County Operations Center and came to order at 5:30 p.m. All Board members were present except Michael Flitterman, Michael Gray and Gary Wilson.
- Public Comments**
- There were no public comments.
- Minutes Approval**
- Robert Spriggs made a motion to approve the February 2020 meeting minutes. The motion was seconded by Darrel Harrison. The vote was unanimous; the motion carried.
- Presentation/Training**
- Executive Officer Julio Estrada reviewed the California Department of Justice Inmates In-custody deaths data from 2018.
  - There was discussion regarding the amount of people flowing through the system versus the amount of time spent in the system.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff
    - Staff received nineteen new cases during the month of February 2020, while eleven were closed. There are currently ninety-eight open investigations. There are ten cases in which a signed complaint has not been received, leaving staff with eighty-eight open and active investigations. There are currently twenty-four death investigations. Documentation has been received for twenty of those cases, leaving four cases pending documentation.
    - New allegations against the Sheriff's Department include criminal conduct, discrimination, illegal search and seizure, excessive force, false arrest, false reporting, misconduct/harassment, misconduct/procedure, and misconduct/intimidation.
    - New allegations against the Probation Department include misconduct/procedure.
    - Executive Officer Julio Estrada gave a presentation at the Ramona Public Library on February 1, 2020.
    - The Sheriff's Department Threat Assessment Group provided CLERB Staff with a facility Threat Assessment Presentation on February 4, 2020.
    - Executive Officer Julio Estrada attended the State of the County address on February 19, 2020.
    - Special Investigator Lenore Aldridge gave a presentation at the 53<sup>rd</sup> Detentions Academy on February 19, 2020.
    - Executive Officer Julio Estrada attended a meeting at the Mexican Consulate to coordinate outreach activities on February 24, 2020.
    - CLERB Staff and Board Members attended a Jail Inspection Orientation Training hosted by the Sheriff's Department on February 25, 2020. CLERB would like to thank the liaisons for coordinating this training.
    - As a reminder the next four CLERB Board meetings will be held at the County Administration Center. The website will be updated with this information.
    - The responses from the Sheriff's Department regarding CLERB Cases 17-150 & 18-150 have been prepared but have not yet been received by CLERB Staff.
- Board Chair's Report**
- As a reminder Form 700 must be submitted to the County no later than April 1, 2020.
  - The National Association for Civilian Oversight of Law Enforcement Conference will be held August 29 - September 3, 2020, in Tucson, Arizona. Please contact Executive Officer Julio Estrada if you would like to attend.
  - Thank you to all of the liaisons for everything that you do.
- New Business**
- 2019 Annual Report
    - New Board Members are asked to submit a short bio to be included in CLERB's Annual Report. Please contact Executive Officer Julio Estrada for additional information.
  - Civil Service Commission Appeal on CLERB Case #17-150/Horsey
    - CLERB is working with outside counsel regarding Sheriff's Department Staff's appeal of CLERB's Findings.
- Unfinished Business**
- Jail Inspection Subcommittee Update
    - There was discussion regarding the minor changes to the Jail Inspection Handbook, including changing the name to the Detention Facility Inspections Handbook. This handbook had previously been approved by CLERB Board Members.
    - Eileen Delaney made a motion to adopt the Detention Facility Inspections Handbook. The motion was seconded by Darrel Harrison. The vote was unanimous; the motion carried.

- The first inspection is scheduled for the latter part of March 2020. The Inspection Team includes Eileen Delaney, Executive Officer Julio Estrada, and Special Investigator Lenore Aldridge. The second inspection will be at the East Mesa facility, and the inspection team currently consists of Gary Brown.
- Allegations/Recommended Findings Review Subcommittee
  - Michael Gray has agreed to chair this subcommittee. Current subcommittee members include Gary Brown, Eileen Delaney, and Lourdes Silva. Please contact Executive Officer Julio Estrada if you are interested in joining this subcommittee.

#### **Board Comments**

- Gary Brown thanked the liaisons and staff for adding the National Commission on Health Report to the website and asked if Sheriff's Department Policies and Procedures are provided to CLERB staff once they are updated.
- Sergeant Aaron Meleen stated that the policies are uploaded to the Sheriff's Department website and that a copy is sent to CLERB Staff's Secretary Tamicha Husband.
- Eileen Delaney informed the Board that she plans to participate in a ride-a-long with Sheriff's Department staff on March 13, 2020.

#### **Sheriff/Probation Liaison Query**

- Eileen Delaney asked the timeframe for Crisis Negotiation Team, SWAT or Special Enforcement Detail activation and if the teams are area based.
- Sergeant Aaron Meleen stated that activation was prompt and that the teams were based in centralized locations within the County.
- Eileen Delaney also asked if there was a policy specific to the team's arrival time.
- Sergeant Aaron Meleen stated there was no specific policy. Team members are expected to arrive quickly, however, as safe as possible.
- Eileen Delaney asked what precautions were in place to prevent the spread of the coronavirus in the detention facilities.
- Lieutenant Scott Amos stated that each facility was different and discussed various procedures. Lieutenant Scott Amos also informed the Board that the detention facilities do not have "contact visits," which the prison system has.
- Susan Youngflesh asked specifics about Sheriff's Department personnel Emotional Intelligence Training.
- Sergeant Aaron Meleen stated that Emotional Intelligence Training is included in the Academy training, as well as, in the Continued Professional Training (CPT).
- Tim Ware asked if Board Members would be invited to the CPT, how often the training is required, and how often the training is offered.
- Sergeant Aaron Meleen stated that Board Members should contact Executive Officer Julio Estrada if they are interested in attending the 2-day CPT. Sergeant Aaron Meleen stated that the CPT is required every two years and that it is offered a couple of times each month.
- Darrel Harrison asked how often Sheriff's Department personnel attend Firearms Training.
- Sergeant Aaron Meleen stated that the CPT training included 4 hours of Firearms Training every two years and that this training was separate from the regular sixteen 4-hour Firearms Training sessions.
- Lourdes Silva asked if a copy of the training material would be provided to the Board Members.
- Sergeant Aaron Meleen stated that all handouts provided at the training would be provided to Board Members and additional training manuals are posted on the Sheriff's Department website listed under SB978. <https://www.sdsheiff.net/SB978.html>
- Dave Alberga asked about the escalation process with regard to the scanner, a "wandering" and a "pat down."
- Sergeant Aaron Meleen stated that the transition was to ensure safety.
- Lieutenant Scott Amos added that during a "wandering" staff are at a distance, versus the closeness of a "pat down."
- Dave Alberga also asked if everyone received the same hand "pat down" if they have an implant.
- Tim Ware asked if there was a policy that included procedures for specific implants.
- Lieutenant Scott Amos stated that everyone would receive the same "pat down" and that there was no procedure in place for any specific implant.
- Gary Brown stated that the Sheriff's Department website included a document regarding SB54 compliance and asked if the website would also provide updates regarding the Sheriff's actions as they relate to SB54. <https://www.sdsheiff.net/documents/SDSD%20Values%20Act%20Information%20Page.pdf>
- Sergeant Aaron Meleen stated he was not familiar with the document and that he was aware that a press release had been posted.
- There was discussion among the Board Members regarding what the law entailed.

The Board entered closed session at 6:18 p.m.

#### **Closed Session**

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION

b) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**Discussion & Consideration of Complaints & Reports:** Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

<b>CASE NO.</b>	<b>LAST NAME</b>	<b>CASE NAME</b>	<b>LAST NAME</b>
19-018	Thornton	19-051	Fenner
19-024	Kerr	19-127	Dugas
19-043	Wolsey	20-013	Escalante
19-049	Scarborough		

The meeting was adjourned at 6:40 p.m.

*Minutes prepared by Tamicha Husband, Administrative Secretary*



JULIO ESTRADA  
Executive Officer



ROBERT SPRIGGS, JR.  
Secretary to the Board