

- Roll Call**
- The meeting was held via the BlueJeans Platform and came to order at 5:34 p.m. All Board members were present.
- Public Comments**
- There were no public comments.
- Minutes Approval**
- G.I. Wilson made a motion to approve the June 2020 meeting minutes. The motion was seconded by Eileen Delaney. The vote was unanimous; the motion carried.
- Presentation/Training**
- There was no presentation.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff
 - Due to the Pandemic Health Order, social restrictions are still in place. With enhanced safety precautions, there was only one community training activity. Special Investigator Lenore Aldridge participated in the 54th Detentions Academy on June 18, 2020.
 - In the coming months, there will be a few cases on the agenda that are past the one-year POBR time limit. This is within the 60-day extension, due to the COVID-19 pandemic, granted by Governor Newsom.
 - Staff opened ten new cases during the month of June 2020, while fifteen were closed. There are currently ninety-two open investigations. There are seven cases in which a signed complaint has not been received, leaving staff with eighty-eight open and active investigations. There are currently twenty death investigations. Documentation has been received for sixteen of these cases.
 - New allegations against the Sheriff's Department include criminal conduct, discrimination, excessive force, false arrest, false reporting, illegal search and seizure, improper discharge of firearms, misconduct/harassment, misconduct/procedure, misconduct/retaliation, and misconduct/truthfulness.
 - There was one new allegation against the Probation Department: harassment.
 - The Sheriff's Department response has been received from case 18-118 and the response for case 19-021 is still pending. The Probation response was received for case 19-018.
- Board Chair's Report**
- Three new Board Members were sworn in: Edward Collins, Bonnie Kenk and Javier Salaiz. They each gave a brief biographic introduction. The required new Board Member training will be coordinated by Executive Officer Julio Estrada in the coming weeks. This training must be completed within three months of appointment.
 - The Board of Supervisors re-appointed Roberts Spriggs Jr. and Tim Ware to terms ending June 30, 2023.
 - As of July 1, 2020, CLERB was transferred from the Public Safety Group to the Finance and General Government Group based on the recommendation by Supervisor Nathan Fletcher. All HR and IT aspects have already been transitioned. We are currently working on some of the operational aspects.
 - Executive Officer Julio Estrada has given a 90-day notice and will be retiring in October 2020.
 - Among the recommendations made by Supervisor Nathan Fletcher, there will be a revised nomination and selection process. It will be more transparent and promote community involvement. This will be discussed under New Business.
 - The Chief Administrative Officer, Helen Robbins-Meyer, is currently evaluating CLERB's workload and responsibilities and recommending changes for CLERB's budget for staffing, services and supplies.
 - Executive Officer Julio Estrada completed the 2019 Annual Report with the invaluable assistance of Jennifer Effie from the Public Safety Group. Thank you to Jennifer for all of your diligent work.
 - Section 340.9 of the County Ordinance is in the process of being amended. County Counsel is diligently working on that.
 - As a reminder to all Board Members, when you make representations, please do so as private citizens and not as representatives of the Board.
 - Thank you to the CLERB Liaisons for your ongoing participation and support.
- New Business**
- Election of Board Officers
 - Eileen Delaney was nominated for the position of Board Vice Chair; she accepted the nomination. There were no additional nominations for this position.
 - G.I. Wilson made a motion to elect Eileen Delaney to the position of the Board Vice Chair. The motion was seconded by Lourdes Silva. The vote was unanimous; the motion carried.
 - Revise Process of Nomination and Selection of Board Members
 - As part of the move to Finance and General Government Group and in an effort to be more transparent, the Board Member nomination and selection process is being revised. The plan is to look into how to have more public outreach and more public input. A subcommittee will be formed to discuss next steps. Eileen Delaney will chair this subcommittee. Current participants include G.I. Wilson, Tim Ware and Javier Salaiz. Board Members interested in joining this subcommittee should contact Susan Youngflesh or Eileen Delaney.

Unfinished Business

- Detention Facility Inspection Subcommittee Update
 - There is no update due to the COVID-19 Pandemic restrictions.
- 2019 Annual Report
 - Thank you to those that were involved both staff from the Public Safety Group and CLERB.
 - The annual report will be posted on the CLERB website on July 15, 2020.
 - Tim Ware made a motion to approve the 2019 Annual Report. The motion was seconded by Lourdes Silva. The vote was unanimous; the motion carried.

Board Comments

- Lourdes Silva welcomed the new Board Members and expressed her excitement about Julio Estrada's retirement. Lourdes Silva also expressed interest in forming the Recruitment Selection Committee for the Executive Officer position.
- G.I. Wilson welcomed the new Board Members and recognized the three investigators for all of their hard work.
- Susan Youngflesh added that she wanted to also recognize the CLERB staff secretary in addition to the investigative staff.
- Tim Ware welcomed the new Board Members and thanked G.I. Wilson for taking him under his wing as a new Board Member. Tim Ware also asked when the new responsibilities will be added for the Board.
- Julio Estrada stated that the recommendations by Supervisor Fletcher included a deadline of September 15, 2020. The plan is to return to the Board of Supervisors at that time.
- County Counsel stated that there would need to be an amended Ordinance and then it would have to go through Labor Relations for the Meet and Confer process.
- Eileen Delaney asked if the same deadline applied to the Board Member Nomination and Selection Subcommittee.
- Julio Estrada stated that the Chief Administrative Officer has 60 days to return to the Board of Supervisors for approval of an amended Ordinance, Section 340.9.
- County Counsel added that the 60-day window would begin after the Meet and Confer.
- Eileen Delaney stated that the Selection Process of new Board members could be started tomorrow and asked how many Board Members were allowed to participate in Ad Hoc Committees.
- County Counsel informed the Board that Ad Hoc Committees must have five or fewer participants.
- Julio Estrada confirmed that the revised selection and nomination process proposal is due to the CLERB Board on September 8, 2020, for the recommendations to go back to the Board of Supervisors.

Sheriff/Probation Liaison Query

- There was no Sheriff/Probation Liaison Query. Representatives from each department gave a brief introduction.

The Board entered closed session at 6:25 p.m.

Closed Session

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Notice pursuant to Government Code Section 54957
Title: Executive Officer, CLERB
- b) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Discussion & Consideration of Complaints & Reports: Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

CASE NO.	LAST NAME	CASE NAME	LAST NAME
17-134	Phillips	19-076	Burgess
19-037	Ortiz	19-091	Brooks
19-074	Mendoza	19-116	July

The meeting was adjourned at 7:36 p.m.

Minutes prepared by Tamicha Husband, Administrative Secretary


 JULIO ESTRADA
 Executive Officer


 ROBERT SPRIGGS, JR.
 Secretary to the Board