

**MINUTES
CITIZENS' LAW ENFORCEMENT REVIEW BOARD MEETING
October 13, 2020**

Attachment A

- Roll Call**
- The meeting was held via the BlueJeans Platform and came to order at 5:37 p.m. All Board members were present except Dave Alberga.
- Public Comments**
- CLERB Case 19-091: complainant, Matthew McNulty, addressed the Board.
- Minutes Approval**
- Robert Spriggs made a motion to approve the September 2020 meeting minutes. The motion was seconded by Eileen Delaney. Bonnie Kenk abstained from the vote. The vote was unanimous with one abstention; the motion carried.
- Presentation/Training**
- There was no presentation or training.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff presented by Special Investigator Lenore Aldridge
 - Investigative staff continue to work remotely.
 - Special Investigator Aldridge acknowledged Executive Officer Julio Estrada's retirement from County Service after 28 years of service and wished him well.
 - Staff opened nine new cases during the month of September 2020, while nine were closed. There are currently eighty-two open investigations. There are four cases in which a signed complaint has not been received, leaving staff with seventy-eight open and active investigations. There are currently sixteen death investigations. Documentation has been received for eleven of these cases.
 - New allegations against the Sheriff's Department include illegal search and seizure, and misconduct/procedure.
 - There were no new allegations against the Probation Department.
 - Responses were received from the Sheriff's Department regarding findings and policy recommendations in the following CLERB Cases: 19-037 and 19-116; both policy recommendations have been accepted.
- Board Chair's Report**
- An offer was extended to the Executive Officer candidate and he accepted it. He is on track to assume the role in early November 2020.
 - The revised CLERB Board Member Rules and Regulations, last adopted in August 2018, will be added to the next CLERB meeting agenda for discussion and possible revisions.
 - Board Chair Susan Youngflesh thanked the Sheriff Department and Probation Department liaisons for their presence at the meeting, as well as, thanking staff for coming together to keep CLERB moving forward in the absence of an Executive Officer.
 - Board Chair Susan Youngflesh once again congratulated Executive Officer Julio Estrada on his retirement from County Service.
- New Business**
- Review Board Officer Nomination Ad Hoc Committee
 - An Ad Hoc Subcommittee for the Review Board nominations will be formed during this meeting.
 - The subcommittee will consist of four Board Members. Board Members interested in participating on this subcommittee or chairing this subcommittee should inform Board Chair Susan Youngflesh or Vice Chair Eileen Delaney.
 - The Review Board Officer nominations and voting will be held during the November 2020 CLERB meeting.
- Unfinished Business**
- Adoption of the Revised Board Member Rules and Regulations
 - Gary Wilson made a motion to approve the revised CLERB Board Member Rules and Regulations. The motion was seconded by Robert Spriggs. The vote was unanimous; the motion carried.
 - Executive Officer Recruitment Subcommittee Update
 - There are no additional updates as CLERB is waiting for the incumbent to assume the position.
 - CLERB's Board Member Nomination and Selection Process Update
 - There is currently no news regarding a replacement is Supervisor Cox's District. There has been interest in the vacant Board Member position, and it has been elevated to Supervisor Cox's office.
 - There has not been any community outreach in regard to the vacant Board Member position. Board Chair Susan Youngflesh suggested that she or Vice Chair Eileen Delaney contact County staff to obtain ideas regarding community outreach.
 - Detention Facility Inspection Subcommittee Update
 - There is no update due to the COVID-19 Pandemic restrictions.
 - Once the committee resumes its meetings, CLERB will discuss adding holding cells to the inspection list. These discussions will include the CLERB liaisons, as well as, the new CLERB Executive Officer.

Board Comments

- Lourdes Silva thanked Executive Officer Julio Estrada for his service and dedication; and congratulated him on his retirement from County Service.

**Sheriff/Probation
Liaison Query**

- Thank you to the Liaisons for being present and for your continued support of CLERB.
- Vice Chair Eileen Delaney asked if all in-custody deaths, including those caused by illness, were investigated by the Sheriff's Homicide team. Sergeant Kristin Brayman stated that Homicide is always notified of all in-custody deaths and would either be the primary during the investigation or assist the Detentions Investigation Unit, depending on the circumstances surrounding the death.
- Vice Chair Eileen Delaney asked the difference between health staff and medical staff in detention facilities. Sergeant Brayman stated that health staff was a generic term, used to describe staff such as doctors, nurses, mental health clinicians and nurse practitioners. Vice Chair Eileen Delaney asked a follow-up question to clarify why health staff are only allowed to provide first aid care or basic life support to persons who are not inmates. Sergeant Brayman stated that their priority was persons who are not inmates, but in a medical emergency they would provide basic life support. Sergeant Brayman also stated that the Sheriff's Department was in the process of rewording this sentence in the policy to make it clearer and stated that health staff and medical staff are interchangeable terms.
- Tim Ware asked if the practice has always been for the Homicide Detectives to interview the jail staff and then the jail staff interview the inmates as opposed to Homicide Detectives interviewing both the jail staff and the inmates. Sergeant Brayman stated that the Homicide Detectives interview all parties involved. Tim Ware asked a question to clarify that Homicide Detectives are not relying on jail staff to interview witnesses who are cellmates. Sergeant Brayman stated that Homicide Detective conduct their own interviews.

The Board entered closed session at 6:15 p.m.

Closed Session

- a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Discussion & Consideration of Complaints & Reports: Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

CASE NO.	LAST NAME	CASE NO.	LAST NAME
19-057	Curry	19-106	Pritchard
19-063	Thomas	19-122	Meyer
19-085	Hatcher	19-144	Aljoe
19-086	Hatcher	20-082	Quintero
19-096	Traber	20-086	Solberg
19-099	Sainz	20-091	McNulty

The meeting was adjourned at 6:52 p.m.

Minutes prepared by Tamicha Husband, Administrative Secretary

Executive Officer

ROBERT SPRIGGS, JR.
Secretary to the Board