

- Roll Call**
- The meeting was held via the BlueJeans Platform and came to order at 5:33 p.m. All Board members were present except Edward Collins.
- Public Comments**
- There were no public comments.
- Minutes Approval**
- Robert Spriggs made a motion to approve the November 2020 meeting minutes. The motion was seconded by Gary Wilson. Dave Alberga advised that "...comes up more often than not..." should read "...happens more than one would think it would happen..." The vote was unanimous; the motion carried.
- Presentation/Training**
- There was no presentation or training.
- Executive Officer's Report**
- Overview of Activities of CLERB Executive Officer and Staff
  - Mr. Parker thanked Investigators Lenore Aldridge, Ellen Bohan, and Lynn Setzler and Administrative Secretary Tamicha Husband for the patience and guidance over the past four weeks, as he got his feet back under him as the CLERB EO.
  - The recent Administrative Code changes were approved by the Board of Supervisors on November 17, 2020 and become effective on December 17, 2020. The updated CLERB Rules and Regulations capturing those changes will also go into effect on December 17, 2020. Mr. Parker has been working closely with the San Diego Sheriff's Department (SDSD) and San Diego Probation Department (Probation) to ensure the new types of cases not requiring signature are reported in a timely and thorough manner.
  - All CLERB members were sent a link to complete the biennial Ethics training. Mr. Parker has received completion certificates from six CLERB members and is awaiting certificates from four CLERB members.
  - All applicable CLERB members have been sent links for the assuming office Form 700 filing.
  - The CLERB biennial inventory has been completed and no discrepancies were noted.
  - The Incoming Officer Audit is almost completed, and no issues have been discovered.
  - The security camera project has been completed. Mr. Parker gave special thanks to the County's Department of General Services, Ms. Husband, and EO Julio Estrada for their work to get this critical project completed.
  - Over the past four weeks, Mr. Parker met individually with every CLERB member and every CLERB employee, the liaisons from SDSD and Probation, County Counsel, and retained counsel. He also attended and was introduced at the County's November 2020 Leadership Team Meeting.
  - Weekly staff meetings and case discussion meetings have been instituted.
  - Mr. Parker and CLERB were the subject of a November County News Center article and Mr. Parker conducted live on-air interviews with Fox 5 News and KUSI News.
  - In an effort to increase transparency, all existing CLERB meeting video recordings (only four to date) have been placed on CLERB's website and all future video recorded meetings will be placed on the website.
  - Staffing Update:
    - As Ms. Husband will be unavailable for the next few months, Eliza Hugee has been hired to provide administrative services and support to CLERB. Ms. Hugee comes highly recommended after working temporary assignments at the County's Treasurer-Tax Collector and County Communications Office.
    - Mr. Parker has reviewed the draft job postings for the newly created Supervising Special Investigator position and two Special Investigator positions. He anticipates these jobs being posted within the next week or so.
  - Mr. Parker and Vice-Chair Delaney will be meeting with County Communications on Wednesday, December 9, 2020, to discuss outreach efforts specifically targeted to District 1 due to the current CLERB Member vacancy and upcoming vacancy in that District and long-term outreach efforts, e.g., creating a social media presence, etc.
  - After discussions during the November CLERB Meeting, Mr. Parker created a "Body Worn Camera (BWC) and Jail Surveillance Requested and Received Tracking Log." Starting with cases received in calendar year 2020, thus far this year:
    - BWC has been requested in 22 cases and received in 18 cases.
    - In two cases, CLERB had no jurisdiction.
    - In two other cases, release of BWC was not possible due to confidentiality laws.
    - There were no reports of a failure to activate or failure to retain BWC.
    - Jail surveillance video was requested in 17 cases and received in 14 cases.
    - In two cases, the video requested was from the George Bailey Detention Facility (GBDF). There is an issue with the video surveillance capabilities at GBDF. GBDF is slated for renovation upon completion of the Rock Mountain Detention Facility and the surveillance capabilities will be addressed at that time.
    - In one case, the area of alleged misconduct was not covered by surveillance cameras.

- CLERB staff will maintain this log moving forward and Mr. Parker will report out on this topic every month.
- As of this moment, as it pertains to CLERB's cases, there is no apparent systemic issue or trend pertaining to failure to activate or retain BWC.
- Investigative Workload Report for November 2020
- There were eight new cases (as compared to seven for November 2019).
- At the end of November there were 76 active cases (three in "lodged" status and 73 open and active).
- There were 21 open death cases.
- CLERB had documents for 11 cases and was awaiting documents on the remaining 10.
- There were five new death cases in November (all unknown stations and circumstances).
- Case Progress and Status Reports
  - Mr. Parker discussed the two reports: "CLERB Reports by Due Date" and "CLERB Reports Due by Case Number."
    - There are nine cases scheduled to reach their one-year time limitation by December 31, 2020; this does not include the 60-day Peace Officers Bill of Rights timeline extension mandated by Governor Newsom in March 2020. Four of those cases are on tonight's agenda and at least two should be on January's agenda. All cases will be completed by the updated due dates to reflect the 60-day extension.

**Board Chair's Report**

- Board Chair Susan Youngflesh thanked the staff and Executive Officer Paul Parker for their work.
- Board Chair Susan Youngflesh thanked the Sheriff Department liaisons and the Probation Department liaisons for their ongoing support of CLERB.
- Board Chair Susan Youngflesh reminded Board Members that the required Ethics training deadline was December 8, 2020.
- Board Chair Susan Youngflesh wished everyone a Happy Holiday Season.

**New Business**

- There was no new business to discuss.

**Unfinished Business**

- There was no unfinished business to discuss.

**Board Comments**

- There were no Board Member comments.

**Sheriff/Probation Liaison Query**

- Sergeant Aaron Meleen gave a presentation to the Board Members addressing their questions regarding deaths in the jails and the Sheriff Department's COVID-19 response; the following video was played during that presentation.
- The presentation and discussion may be viewed at the following link.
- <https://primetime.bluejeans.com/a2m/events/playback/a617d8df-f340-4bfd-b8b6-3ffc249d22bd>

The Board entered closed session at 6:54 p.m.

**Closed Session**

- a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
**Discussion & Consideration of Complaints & Reports:** Pursuant to Government code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice to government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

<b>CASE NO.</b>	<b>LAST NAME</b>	<b>CASE NO.</b>	<b>LAST NAME</b>
19-002	Gonzalez	19-113	Riches
19-101	Lopez	19-117	Haywood
19-112	Haywood	19-142	Bieber

The meeting was adjourned at 7:17 p.m.

*Minutes prepared by Tamicha Husband, Administrative Secretary*

  
 PAUL R. PARKER III  
 Executive Officer

ROBERT SPRIGGS, JR.  
 Secretary to the Board