



ANDREW POTTER, ccb
EXECUTIVE OFFICER/CLERK

CLERK OF THE BOARD OF SUPERVISORS
PROPERTY TAX ASSESSMENT APPEALS SERVICES
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PHONE (619) 531-5777 FAX (619) 338-8159
www.sandiegocob.com

RYAN SHARP
ASSISTANT CLERK

ANN MOORE
CHIEF DEPUTY CLERK

REOPEN REQUEST

APPLICANT INFORMATION

Applicant Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Contact Phone No: _____

Email Address: _____

AGENT/ATTORNEY INFORMATION (if applicable)

Agent/Attorney Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Agency Name: _____

Contact Phone No: _____

Fax No: _____

Appeal Application Information:

APPLICATION NUMBER(S)	ASSESSOR'S PARCEL NO. and/or TAX BILL NO.	FINAL HEARING DATE	FINAL ACTION

Applicants Reason for Request to Reopen:

*According to Property Tax Rule 326, the board shall not reconsider or rehear an application, or modify a decision unless the decision reflects a ministerial clerical error or the decision was entered as the result of the applicant's failure to appear for the hearing and the applicant furnishes evidence establishing to the satisfaction of the board, excusable good cause for the failure to appear.

ATTENTION: Please note you may be required to complete the "Agreement to Extend Time for Hearing" form. The Assessment Appeals Board may be unable to reopen and reset your case if the "Agreement to Extend Time for Hearing" form is not completed and submitted prior to your currently scheduled hearing date. The "Agreement to Extend Time for Hearing" form can be found on the Clerk of the Board website at www.sandiegocob.com.

Signature: _____ Print Name: _____

Date: _____ Title: _____

THIS FORM IS SUBJECT TO PUBLIC INSPECTION