



County of San Diego

ANDREW POTTER, CCB
EXECUTIVE OFFICER/CLERK

CLERK OF THE BOARD OF SUPERVISORS
ASSESSMENT APPEALS SERVICES
1600 PACIFIC HIGHWAY, ROOM 402, SAN DIEGO, CALIFORNIA 92101-2471
PHONE (619) 531-5777 FAX (619) 531-6098
www.sandiegocob.com

ERIN DEMOREST
ASSISTANT CLERK OF THE BOARD

REOPEN REQUEST

APPLICANT INFORMATION

Applicant Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____

Contact Name: _____
Contact Phone No: _____
Email Address: _____

AGENT/ATTORNEY INFORMATION (if applicable)

Agent/Attorney Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____

Agency Name: _____
Contact Phone No: _____
Fax No: _____

Appeal Application Information:

APPLICATION NUMBER(S)	ASSESSOR'S PARCEL NO. and/or TAX BILL NO.	FINAL HEARING DATE	FINAL ACTION

Applicants Reason for Request to Reopen:

*According to Property Tax Rule 326, the board shall not reconsider or rehear an application, or modify a decision unless the decision reflects a ministerial clerical error or the decision was entered as the result of the applicant's failure to appear for the hearing and the applicant furnishes evidence establishing to the satisfaction of the board, excusable good cause for the failure to appear.

ATTENTION: Please note you may be required to complete the "Agreement to Extend Time for Hearing" form. The Assessment Appeals Board may be unable to reopen and reset your case if the "Agreement to Extend Time for Hearing" form is not completed and submitted prior to your currently scheduled hearing date. The "Agreement to Extend Time for Hearing" form can be found on the Clerk of the Board website at www.sandiegocob.com.

Signature: _____

Print Name: _____

Date: _____

Title: _____