

**COUNTY OF SAN DIEGO CITY SELECTION COMMITTEE
SPECIAL MEETING NOTICE**

TO ALL CITY MAYORS IN SAN DIEGO COUNTY

Notice is hereby given to you as a member of the City Selection Committee that the Chair has called a Special Meeting, pursuant to the Rules and Regulations of the Committee, as follows:

DATE OF SPECIAL MEETING: Monday, May 10, 2021
TIME: 11:00 a.m.
PLACE: Virtual/Remote Meeting

To join the meeting, click this link: <https://sdcounty-ca-gov.zoom.us/j/87254980692>
Meeting Passcode: sdcsc

To join the meeting by phone, dial: (888) 475-4499
Webinar ID: 872 5498 0692

If you have any questions, please contact Clerk of the Board Program Manager Grace Andoh via telephone at (619) 531-4870 or via email Grace.Andoh@sdcounty.ca.gov.

Respectfully,



ANDREW POTTER
Secretary of the City Selection Committee

**AGENDA CITY SELECTION COMMITTEE SPECIAL MEETING
MONDAY, MAY 10, 2021, 11:00 AM**

- A. Call to Order**
Attachment: City Selection Committee Roster
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- B. Approval of Statement of Proceedings/Minutes for the Special Meeting of February 8, 2021**
Attachments: Draft Minutes
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- C. Appointment of Regular Member from North Inland County Subregion to the Local Agency Formation Commission (LAFCO) for a new term to begin May 4, 2021 and expire May 5, 2025**
Attachments: Letter from LAFCO; Rules and Regulations of the City Selection Committee; Government Code Section 50270-50279.4
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- D. Appointment of Alternate Member from the North Coastal County Subregion to the Local Agency Formation Commission (LAFCO) to fill an existing/unexpired term to begin May 4, 2021 and expire May 1, 2023**
Attachments: Letter from LAFCO; Rules and Regulations of the City Selection Committee; Government Code Section 50270-50279.4
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NOTE: No other subject matter will be discussed at this meeting.

cc: Local Agency Formation Commission; County Counsel (A-12); Office of Strategy and Intergovernmental Affairs (A-6); Board of Supervisors Communications Received

Year	Regular	Regular	Alternate	Off
May 2021	South	North Inland	North Coastal	East
May 2022	South	North Inland	North Coastal	East
May 2023	North Inland	North Coastal	East	South
May 2024	North Inland	North Coastal	East	South
May 2025	North Coastal	East	South	North Inland
May 2026	North Coastal	East	South	North Inland
May 2027	East	South	North Inland	North Coastal
May 2028	East	South	North Inland	North Coastal
May 2029	South	North Inland	North Coastal	East
May 2030	South	North Inland	North Coastal	East
May 2031	North Inland	North Coastal	East	South
May 2032	North Inland	North Coastal	East	South

2. Subregion Nomination Process Rules

Each Mayor from the respective sub-region can nominate an individual to the Committee. The respective Sub-region can submit one nomination to the Committee with the understanding that there had been some dialogue and consideration for the nomination.

3. Committee Ratification

All nominations by a Sub-region must be ratified by majority vote of the Committee of the Whole, and upon ratification shall be deemed to be the appointee of the City Selection Committee to the designated LAFCO City Office.

E. Filling Vacancy During Term

Upon occurrence of a vacancy in a City Office on the LAFCO Board ("LAFCO City Office") during the term of any LAFCO City Officer, regardless of cause (disqualification of existing incumbent due to loss of office, death or disability, etc.), the vacancy shall be filled for the unexpired remaining term.

1. Vacancy in First 3½ Years of Nominal Term

If the vacancy occurs within the first 3½ years of the Nominal Term, the vacant LAFCO City Office shall be filled by the nomination of a replacement LAFCO City Officer from the Sub-region which elected the original LAFCO City Officer. Said nomination shall be ratified by the majority vote of the Committee of the Whole. Upon ratification, said nominee shall serve for the unexpired portion of said Nominal Term.

2. Vacancy in 6 months of Normal Expiration

If the vacancy occurs within 6 months of the normal expiration of the Nominal Term, the Vacant LAFCO City Office shall be filled by the nomination of a replacement LAFCO City Officer from the next rotating sub-region. Said nomination shall be ratified by the Committee of the Whole. Upon ratification, said nominee shall serve for the remaining unexpired portion of that Nominal Term plus the next full Nominal Term.

Section 4.5. Nomination and Selection of Members of the San Diego County Air Pollution Control District Governing Board

A. Purpose and Scope

Notwithstanding any other procedure for the appointment of a city representative to the office of an agency ("City Office"), appointment of a city representative to the San Diego County Air Pollution Control District governing board ("APCD Board") by the City Selection Committee pursuant to any statutes authorizing the City Selection Committee to make such appointment shall be made pursuant to this rule.

B. Definitions and References

1. California Health and Safety Code section 40100.6(a)(3)(A) provides that five members of the APCD Board shall be selected as follows, "One city council member from each of the five supervisorial districts. Those five members shall be selected by city selection committees representing the cities of that supervisorial district." California Health and Safety Code Section 40100.6(a)(3)(B) provides that, "A city shall not have more than two members."

2. The following subcommittees of the City Selection Committee shall nominate and select members of the APCD Governing Board:

The Supervisorial District 1 city selection subcommittee shall consist of the cities of Chula Vista, Coronado, Imperial Beach, National City, and San Diego.

The Supervisorial District 2 city selection subcommittee shall consist of the cities of El Cajon, La Mesa, Lemon Grove, Poway, San Diego, and Santee.

The Supervisorial District 3 city selection subcommittee shall consist of the cities of Del Mar, Encinitas, Escondido, San Diego, and Solana Beach.

The Supervisorial District 4 city selection subcommittee shall consist of the City of San Diego.

The Supervisorial District 5 city selection subcommittee shall consist of the cities of Carlsbad, Oceanside, San Marcos, and Vista.

C. Term of APCD Board Office

Each of the five APCD Board members shall serve for a term of four (4) years, and until that member's successor is appointed. Notwithstanding, if the APCD Board member ceases to be a city council member, the City Selection Committee shall meet to select a new member in accordance with the process specified in this section.

D. Criteria for Member Selection

1. California Health and Safety Code section 40100.6(b) provides that, "All members shall be appointed on the basis of their demonstrated interest and proven ability in the field of air pollution control and their understanding of the needs of the general public in connection with the air pollution problems of the San Diego Air Basin."

2. California Health and Safety Code section 40100.6(c) provides that, "All members shall reside within the boundaries of the San Diego County Air Pollution Control District." The boundaries of the San Diego County Air Pollution Control District are contiguous with the boundaries of the County of San Diego.

E. Nomination and Selection of APCD Board Members

The process for nomination and selection of APCD Board members shall proceed according to sections 5 and 6 of these rules, except that only those members of the city selection subcommittees specified in Section 4.5(B) may nominate and vote upon the nominations for APCD Board members to be appointed from their respective supervisorial district.

Section 5. Nomination and Selection of City Representatives to Non-LAFCO City Offices Which Are Vacant at Time Selection is Made

A. Appointment of a City Representative to the office of an agency ("City Office"), other than the San Diego Local Agency Formation Commission ("LAFCO"), by the City Selection Committee pursuant to any statutes authorizing the City Selection Committee to make such appointment shall be made pursuant to this rule if the City Office is vacant at the time the selection is made.

B. Except in the case of an appointment to a City Office on LAFCO (which is governed by Rule 4), any member of the City Selection Committee is entitled to nominate any eligible person for the vacant City Office position. Nominations need not be seconded. After allowing a reasonable time for nominations to be made, the Chairperson shall inquire if there are further nominations and if there is no response he shall declare the nominations closed without a motion to that effect. After nominations have been closed but before the election has been held, the nominations may be opened upon motion by a majority vote of the members present and voting.

C. When the nominations are completed the Chairperson shall call for the election for the vacant position to be filled by the City Selection Committee. The election shall take place by voice vote. A candidate who receives a majority of the votes cast shall be declared elected to the vacant position. If no candidate receives a majority vote for a vacant position the Chairperson shall immediately conduct a run-off election between the two candidates receiving the largest plurality of votes. The candidate in the run-off election who receives the majority of votes cast shall be declared elected. An election takes effect immediately if the candidate is present and does not decline or if he is absent and has consented to his candidacy and a notice of such consent has been filed in writing with the Chairperson prior to the election. If the candidate is absent and has not filed such a notice of consent, the election will take effect when he is notified of his election provided that he does not decline immediately. If the elected candidate declines to accept the position, the process of nomination and election shall be repeated at the earliest practical time.

Section 6. Nomination and Selection of City Representatives to Non-LAFCO City Offices Which Are Not Vacant at Time Selection is Made

A. Except in the case of an appointment to a City Office on LAFCO (which is governed by Rule 4), appointment of City Representatives by the City Selection Committee shall be made pursuant to this rule rather than Rule 5 if the position to which the appointment is to be made is not vacant at the time that the City Representative is nominated and selected.

B. Nominations shall be made, closed and opened in the manner provided in Rule 5B hereof.

C. Election for the position shall be held and such election shall take effect in the manner provided in Rule 5C hereof, provided however that if the position for which the election is held is not vacant at the time of the election, the term of office of the City Representative-Elect shall not commence until the term of office of the incumbent City Representative has expired or the position is otherwise vacated.

Section 7. Voting

The City Selection Committee shall vote on matters before it by voice vote. As to each

motion made and duly seconded each member may vote "Aye" or "No" or may abstain from voting. The Chair shall declare whether the motion is carried or lost. Any motion made and duly seconded in the City Selection Committee shall be carried by a majority vote. A majority vote is a majority of the votes cast ignoring abstentions.

Adopted 4/17/74 by Committee
Amended 4/14/75 by Committee
Amended 7/1/85 by Committee
Amended 12/9/91 by Committee
Amended 3/14/94 by Committee
Amended 1/9/95 by Committee
Amended 4/25/03 by Committee
Amended 4/28/17 by Committee
Amended 2/8/2021 by Committee

GOVERNMENT CODE
SECTION 50270-50279.4

50270. In any county in which two or more cities are incorporated there is hereby created a city selection committee the purpose of which shall be to appoint city representatives to boards, commissions, and agencies as required by law. The membership of each such city selection committee shall consist of the mayor or each city within the county.

50270.5. As used in this article, "clerk" means the clerk of a county or the legislative body thereof. Where the office of county clerk is separate from the office of clerk of the board of supervisors, "clerk" means the clerk of the board of supervisors.

50271. When the mayor is unable to attend a meeting of a city selection committee, he shall designate another member of the city's legislative body to attend and vote at the meeting in his place and as his representative.

50272. Representatives of a majority of the number of cities within a county entitled to representation on the city selection committee shall constitute a quorum of the committee; provided, however, that a majority vote of the representatives of the number of cities within a county entitled to representation on the committee is necessary to appoint representatives to boards, commissions, or agencies. Whenever a quorum is not present at a meeting of any city selection committee, the meeting shall be postponed or adjourned to a subsequent time and place, as determined by the chairman.

50273. In order to provide for initial organization of a city selection committee pursuant to this article, an organizational meeting of each committee shall be held within 60 days after the effective date of this article. The clerk of each county shall act as temporary chairman of the city selection committee. As temporary chairman of the city selection committee, the clerk shall fix a time and place for the organizational meeting of the committee and shall give notice of such date and time to the mayor of each city incorporated within the county. Each selection committee shall meet on the date and at the time designated by the clerk. After the organizational meeting, a selection committee shall meet on such dates and at such times as it may determine or as are required by law.

50274. (a) At the first organizational meeting of a city selection committee held pursuant to Section 50273, it shall select from among its members a permanent chairman and vice chairman, and such other officers as it deems necessary. The term of office of the chairman and vice chairman shall be not less than one year nor more than four years as determined in the rules and regulations adopted by a city selection committee pursuant to Section 50275. At least 60 days prior to the expiration of the term of office of the chairman and vice chairman, or as otherwise provided in the rules and regulations

**GOVERNMENT CODE
SECTION 50270-50279.4**

adopted by a city selection committee pursuant to Section 50275, the city selection committee shall meet and select a successor to the chairman and to the vice chairman.

(b) The officers of the County of San Mateo's City Selection Committee may be the same as San Mateo County's Council of Cities. Any person elected to serve as chairman, vice chairman, or officer may serve his or her entire term of office on San Mateo County's City Selection Committee, provided that the person continues to serve on a city council. If a city selection committee officer is not a mayor, that person may preside, but not vote on any matters before San Mateo County's City Selection Committee unless authorized pursuant to Section 50271.

50275. In order to carry out the provisions and purposes of this article, a city selection committee shall formulate and adopt rules and regulations to govern the conduct of their meetings and the selection of city representatives. Such rules and regulations shall include, but not be limited to, the term of office of the chairman and vice chairman of the city selection committee, such term to be not less than one year nor more than four years, the time and place of the committee's regular meetings, a procedure for nominating and selecting city representatives, and the manner in which voting by the city selection committee shall be conducted.

50276. The clerk of each county shall act as the permanent secretary and recording officer of the city selection committee organized within such county. All meetings of a city selection committee shall be conducted in the presence of the clerk of the county in which the committee is organized or his deputy. All votes and action taken by a city selection committee shall be recorded in writing by the secretary of the committee. The written record of any vote or action taken by the selection committee shall include the name of each member voting and how he voted. Written records and minutes of a selection committee's secretary are public records.

50277. A city selection committee shall conduct regular meetings at the times specified by it in its rules and regulations, and shall also meet upon the call of its chairman. The chairman of a selection committee may call a special meeting of the committee at any time, and the chairman shall call a special meeting of the selection committee upon the written request of 50 percent of the members of the city selection committee. When a chairman is required to call a special meeting of a city selection committee pursuant to this section, such a meeting shall be called and held within 60 days after receipt of such written request. Within three weeks prior to the date fixed for a special meeting of the committee, the chairman of the committee shall notify the committee secretary of the date, time, and place of the special meeting.