

**COUNTY OF SAN DIEGO CITY SELECTION COMMITTEE  
SPECIAL MEETING NOTICE**

**TO ALL CITY MAYORS IN SAN DIEGO COUNTY**

Notice is hereby given to you as a member of the City Selection Committee that the Chair has called a Special Meeting, pursuant to the Rules and Regulations of the Committee, as follows:

**DATE OF SPECIAL MEETING:** Monday, May 10, 2021  
**TIME:** 11:00 a.m.  
**PLACE:** Virtual/Remote Meeting

To join the meeting, click this link: <https://sdcounty-ca-gov.zoom.us/j/87254980692>  
Meeting Passcode: sdcsc

To join the meeting by phone, dial: (888) 475-4499  
Webinar ID: 872 5498 0692

If you have any questions, please contact Clerk of the Board Program Manager Grace Andoh via telephone at (619) 531-4870 or via email [Grace.Andoh@sdcounty.ca.gov](mailto:Grace.Andoh@sdcounty.ca.gov).

Respectfully,



ANDREW POTTER  
Secretary of the City Selection Committee

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**AGENDA CITY SELECTION COMMITTEE SPECIAL MEETING  
MONDAY, MAY 10, 2021, 11:00 AM**

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- A. Call to Order**  
Attachment: City Selection Committee Roster

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  - B. Approval of Statement of Proceedings/Minutes for the Special Meeting of February 8, 2021**  
Attachments: Draft Minutes

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  - C. Appointment of Regular Member from North Inland County Subregion to the Local Agency Formation Commission (LAFCO) for a new term to begin May 4, 2021 and expire May 5, 2025**  
Attachments: Letter from LAFCO; Rules and Regulations of the City Selection Committee; Government Code Section 50270-50279.4

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  - D. Appointment of Alternate Member from the North Coastal County Subregion to the Local Agency Formation Commission (LAFCO) to fill an existing/unexpired term to begin May 4, 2021 and expire May 1, 2023**  
Attachments: Letter from LAFCO; Rules and Regulations of the City Selection Committee; Government Code Section 50270-50279.4
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**NOTE:** No other subject matter will be discussed at this meeting.

cc: Local Agency Formation Commission; County Counsel (A-12); Office of Strategy and Intergovernmental Affairs (A-6);  
Board of Supervisors Communications Received

**CITY SELECTION COMMITTEE**

ITEM A.

<b>CITY</b>	<b>REPRESENTATIVE</b>	<b>TITLE</b>	<b>ADDRESS</b>	<b>PHONE NO</b>	<b>FAX NO</b>
Carlsbad	Matt Hall	Mayor	1200 Carlsbad Village Dr. Carlsbad, CA 92008-1989 <a href="mailto:council@carlsbadca.gov">council@carlsbadca.gov</a>	(760) 801-8055	(760) 720-9461
Chula Vista	Mary Casillas Salas	Mayor	276 Fourth Ave. Chula Vista, CA 91910-2631 <a href="mailto:msalas@chulavistaca.gov">msalas@chulavistaca.gov</a>	(619) 691-5044	(619) 476-5379
Coronado	Mayor Richard Bailey	Mayor	1825 Strand Wy. Coronado, CA 92118-3099 <a href="mailto:rbailey@coronado.ca.us">rbailey@coronado.ca.us</a>		(619) 522-2407
Del Mar	Terry Gaasterland	Mayor	1050 Camino Del Mar Del Mar, CA 92014-2604 <a href="mailto:tgaasterland@delmar.ca.us">tgaasterland@delmar.ca.us</a>		
El Cajon	Bill Wells	Mayor	200 Civic Center Wy. El Cajon, CA 92020-3912 <a href="mailto:bwells@cityofelcajon.us">bwells@cityofelcajon.us</a>	(619) 441-1788	(619) 441-1770

Updated on January 6, 2021

Chairwoman: Mayor Alejandra Sotelo-Solis

Vice Chairman: Mayor John Minto

**CITY SELECTION COMMITTEE**

ITEM A.

<b>CITY</b>	<b>REPRESENTATIVE</b>	<b>TITLE</b>	<b>ADDRESS</b>	<b>PHONE NO</b>	<b>FAX NO</b>
Encinitas	Catherine Blakespear	Mayor	505 S. Vulcan Ave. Encinitas, CA 92024-3633 <a href="mailto:cblakespear@encinitasca.gov">cblakespear@encinitasca.gov</a>	(760) 633-2618	(760) 633-2627
Escondido	Paul “Mac” McNamara	Mayor	201 N. Broadway Escondido, CA 92025-2709 <a href="mailto:pmcnamara@escondido.org">pmcnamara@escondido.org</a>	(760) 839-4610	(760) 839-4578
Imperial Beach	Serge Dedina	Mayor	825 Imperial Beach Blvd. Imperial Beach, CA 91932-2702 <a href="mailto:serge.dedina@imperialbeachca.gov">serge.dedina@imperialbeachca.gov</a>	(619) 423-8303	(619) 628-1395
La Mesa	Mark Arapostathis	Mayor	8130 Allison Ave. La Mesa, CA 91941-5002 <a href="mailto:marapostathis@ci.la-mesa.ca.us">marapostathis@ci.la-mesa.ca.us</a>	(619) 667-1100	(619) 462-7528
Lemon Grove	Raquel Vasquez	Mayor	3232 Main St. Lemon Grove, CA 91945-1705 <a href="mailto:rvasquez@lemongrove.ca.gov">rvasquez@lemongrove.ca.gov</a>	(619) 825-3819	(619) 825-3804

Updated on January 6, 2021

Chairwoman: Mayor Alejandra Sotelo-Solis

Vice Chairman: Mayor John Minto

**CITY SELECTION COMMITTEE**

ITEM A..

<b>CITY</b>	<b>REPRESENTATIVE</b>	<b>TITLE</b>	<b>ADDRESS</b>	<b>PHONE NO</b>	<b>FAX NO</b>
National City	A. Sotelo-Solis	Mayor	1243 National City Blvd. National City, CA 91950-4397 <a href="mailto:asotelosolis@nationalcity.ca.gov">asotelosolis@nationalcity.ca.gov</a>	(619) 336-4283	(619) 336-4239
Oceanside	Esther C. Sanchez	Mayor	300 North Coast Hwy. Oceanside, CA 92054-2824 <a href="mailto:esanchez@oceansideca.gov">esanchez@oceansideca.gov</a>	(760) 435-3057	(760) 435-6058
Poway	Steve Vaus	Mayor	13325 Civic Center Dr. Poway, CA 92064-5755 <a href="mailto:svaus@poway.org">svaus@poway.org</a>	(858) 668-4522	(858) 668-1205
San Diego	Todd Gloria	Mayor	202 C St., 11 <sup>th</sup> Floor San Diego, CA 92101 <a href="mailto:mayortoddgloria@sandiego.gov">mayortoddgloria@sandiego.gov</a>	(619) 236-6330	(619) 236-7228

Updated on January 6, 2021

Chairwoman: Mayor Alejandra Sotelo-Solis

Vice Chairman: Mayor John Minto

# CITY SELECTION COMMITTEE

ITEM A.

CITY	REPRESENTATIVE	TITLE	ADDRESS	PHONE NO	FAX NO
San Marcos	Rebecca Jones	Mayor	1 Civic Center Dr. San Marcos, CA 92069-2949 <a href="mailto:rjones@san-marcos.net">rjones@san-marcos.net</a>	(760) 744-1050 Ext. 3150	(760) 744-9058
Santee	John Minto	Mayor	10601 Magnolia Ave. Santee, CA 92071-1266 <a href="mailto:jminto@cityofsanteeca.gov">jminto@cityofsanteeca.gov</a>	(619) 258-4100 Ext. 295	(619) 562-0649
Solana Beach	Lesia Heebner	Mayor	635 S. Highway 101 Solana Beach, CA 92075-2215 <a href="mailto:lheebner@cosb.org">lheebner@cosb.org</a>	(858) 720-2495	(858) 792-6513
Vista	Judy Ritter	Mayor	200 Civic Center Dr. Vista, CA 92084-6240 <a href="mailto:jritter@cityofvista.com">jritter@cityofvista.com</a>	(760) 639-6130	(760) 639-6132
Secretary of the Committee	Andrew Potter Attn: Grace Andoh	Secretary	County of San Diego Clerk of the Board of Supervisors 1600 Pacific Highway, Room 402 San Diego, CA 92101 <a href="mailto:Grace.Andoh@sdcounty.ca.gov">Grace.Andoh@sdcounty.ca.gov</a>	(619) 531-4780	(619) 531-6098

Updated on January 6, 2021

Chairwoman: Mayor Alejandra Sotelo-Solis

Vice Chairman: Mayor John Minto

**CITY SELECTION COMMITTEE  
MINUTES  
SPECIAL MEETING, FEBRUARY 08, 2021, 11:00 AM  
VIRTUAL/REMOTE**

The Special Meeting of the City Selection Committee was called to order at 11:05 a.m.

(Please note, California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID 19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, all members of the City Selection Committee attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

**A. CALL TO ORDER**

**CITIES PRESENT:**

Carlsbad	Mayor Matt Hall
Chula Vista	Mayor Mary Casillas Salas
Del Mar	Mayor Terry Gaasterland
Encinitas	Council Member Kellie Shay Hinze (for Mayor Catherine Blakespear)
Escondido	Mayor Paul McNamara
La Mesa	Council Member Bill Baber (for Mayor Mark Arapostathis)
Lemon Grove	Mayor Racquel Vasquez
National City	Mayor Alejandra Sotelo-Solis, Chair
Oceanside	Mayor Esther Sanchez
Poway	Council Member Barry Leonard (for Mayor Steve Vaus)
San Diego	Council Member Sean Elo-Rivera (for Mayor Todd Gloria)
San Marcos	Mayor Rebecca Jones
Santee	Mayor John Minto, Vice Chair
Solana Beach	Mayor Lesa Heebner
Vista	Mayor Judy Ritter

**CITIES ABSENT:**

Coronado	Mayor Richard Bailey
El Cajon	Mayor Bill Wells
Imperial Beach	Mayor Serge Dedina

**B. APPROVAL OF STATEMENT OF PROCEEDINGS/MINUTES FOR THE MEETING OF AUGUST 12, 2019**

**ACTION:**

ON MOTION of Oceanside Mayor Esther Sanchez, seconded by La Mesa Council Member Baber, the City Selection Committee approved the Statement of Proceedings/Minutes for the meeting of August 12, 2019.

**AYES:**

Carlsbad	Mayor Matt Hall
Chula Vista	Mayor Mary Casillas Salas
Del Mar	Mayor Terry Gaasterland
El Cajon	Mayor Bill Wells
Encinitas	Council Member Kellie Shay Hinze
Escondido	Mayor Paul McNamara
La Mesa	Council Member Bill Baber
Lemon Grove	Mayor Racquel Vasquez
National City	Mayor Alejandra Sotelo-Solis
Oceanside	Mayor Esther Sanchez
San Diego	Council Member Sean Elo-Rivera
Santee	Mayor John Minto
Solana Beach	Mayor Lesa Heebner
Vista	Mayor Judy Ritter

**ABSENT:**

Coronado	Mayor Richard Bailey
El Cajon	Mayor Bill Wells
Imperial Beach	Mayor Serge Dedina
Poway	Council Member Barry Leonard
San Marcos	Mayor Rebecca Jones

**C. PROPOSED CHANGES TO RULES AND REGULATIONS OF THE CITY SELECTION COMMITTEE**

**ACTION:**

ON MOTION of Santee Mayor John Minto, seconded by Lemon Grove Mayor Racquel Vasquez, the Committee adopted the proposed changes to the Rules and Regulations for the City Selection Committee by adding a new section 4.5 that specifically addresses how appointments are made to the San Diego County Air Pollution Control District Governing Board and the nominating cities for each Supervisorial District or region.

**AYES:**

Carlsbad	Mayor Matt Hall
Chula Vista	Mayor Mary Casillas Salas
Del Mar	Mayor Terry Gaasterland
Encinitas	Council Member Kellie Shay Hinze
Escondido	Mayor Paul McNamara

La Mesa	Council Member Bill Baber
Lemon Grove	Mayor Racquel Vasquez
National City	Mayor Alejandra Sotelo-Solis
Oceanside	Mayor Esther Sanchez
Poway	Council Member Barry Leonard
San Diego	Council Member Sean Elo-Rivera
San Marcos	Mayor Rebecca Jones
Santee	Mayor John Minto
Solana Beach	Mayor Lesa Heebner
Vista	Mayor Judy Ritter

**ABSENT:**

Coronado	Mayor Richard Bailey
El Cajon	Mayor Bill Wells
Imperial Beach	Mayor Serge Dedina

**D. APPOINTMENT OF CITY COUNCIL MEMBERS FROM EACH OF THE FIVE SUPERVISORIAL DISTRICTS TO THE AIR POLLUTION CONTROL DISTRICT GOVERNING BOARD (PURSUANT TO AB 423)**

***DISTRICT 1 APPOINTMENT:***

National City Mayor Alejandra Sotelo-Solis nominated National City Council Member Marcus Bush to represent District 1 that includes the cities of Chula Vista, Coronado, Imperial Beach, National City, and San Diego.

The District 1 Subcommittee voted to appoint National City Council Member Marcus Bush to the Air Pollution Control District Governing Board, representing Supervisorial District 1:

**DISTRICT 1 SUBCOMMITTEE AYES:**

Chula Vista	Mayor Mary Casillas Salas
National City	Mayor Alejandra Sotelo-Solis
San Diego	Council Member Sean Elo-Rivera

**DISTRICT 1 SUBCOMMITTEE CITIES ABSENT:**

Coronado	Mayor Richard Bailey
Imperial Beach	Mayor Serge Dedina

With a majority of the Subcommittee members present, National City Council Member Marcus Bush received a majority of the votes cast and was appointed to represent District 1 on the Air Pollution Control District Governing Board.

***DISTRICT 2 APPOINTMENT:***

The Chair noted that La Mesa Mayor Mark Arapostathis and Lemon Grove Mayor Racquel Vasquez nominated La Mesa City Council Member Jack Shu to represent District 2 that includes the cities El Cajon, La Mesa, Lemon Grove, Poway, San Diego and Santee.

The District 2 Subcommittee voted to appoint La Mesa City Council Member Jack Shu to the Air Pollution Control District Governing Board, representing Supervisorial District 2.

**DISTRICT 2 SUBCOMMITTEE AYES:**

La Mesa	Council Member Bill Baber
Lemon Grove	Mayor Racquel Vasquez
Poway	Council Member Barry Leonard
San Diego	Council Member Sean Elo-Rivera
Santee	Mayor John Minto

**DISTRICT 2 SUBCOMMITTEE CITIES ABSENT:**

El Cajon	Mayor Bill Wells
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With a majority of the Subcommittee members present, La Mesa Council Member Jack Shu received a majority of the votes cast and was appointed to represent District 2 on the Air Pollution Control District Governing Board.

***DISTRICT 3 APPOINTMENT:***

The Chair noted that Escondido Mayor Paul McNamara nominated Escondido Council Member Consuelo Martinez to represent District 3 that includes the cities of Del Mar, Encinitas, Escondido, San Diego, and Solana Beach.

The District 3 Subcommittee voted to appoint Escondido Council Member Consuelo Martinez to the Air Pollution Control District Governing Board, representing Supervisorial District 3.

**DISTRICT 3 SUBCOMMITTEE AYES:**

Del Mar	Mayor Terry Gaasterland
Encinitas	Council Member Kellie Shay Hinze
Escondido	Mayor Paul McNamara
San Diego	Council Member Sean Elo-Rivera
Solana Beach	Mayor Lesa Heebner

With a majority of the Subcommittee members present, Escondido Council Member Consuelo Martinez received a majority of the votes cast and was appointed to represent District 3 on the Air Pollution Control District Governing Board.

***DISTRICT 4 APPOINTMENT:***

The Chair noted that San Diego Mayor Todd Gloria nominated San Diego Council Member Sean Elo-Rivera to represent District 4 that includes the City of San Diego.

The District 4 Subcommittee voted to appoint San Diego Council Member Sean Elo-Rivera to the Air Pollution Control District Governing Board, representing Supervisorial District 4.

**DISTRICT 4 SUBCOMMITTEE AYES:**

San Diego	Council Member Sean Elo-Rivera
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With the only Subcommittee member present, San Diego Council Member Sean Elo-Rivera was appointed to represent District 4 on the Air Pollution Control District Governing Board.

***DISTRICT 5 APPOINTMENT:***

The Chair noted that Oceanside Mayor Esther Sanchez nominated herself to represent District 5 that includes cities of Carlsbad, Oceanside, San Marcos and Vista.

The District 5 Subcommittee voted to appoint Oceanside Mayor Esther Sanchez to the Air Pollution Control District Governing Board, representing Supervisorial District 5.

**DISTRICT 5 SUBCOMMITTEE AYES:**

Carlsbad	Mayor Matt Hall
Oceanside	Mayor Esther Sanchez
San Marcos	Mayor Rebecca Jones
Vista	Mayor Judy Ritter

With a majority of the Subcommittee members present, Oceanside Mayor Esther Sanchez received a majority of the votes cast and was appointed to represent District 5 on the Air Pollution Control District Governing Board.

**PUBLIC SPEAKERS:**

Diane Takvorian, Executive Director, Environmental Health Coalition addressed the Committee on the regional pollution concerns and expressed support for the APCD appointments.

David Flores, Senior Policy Advisor for Supervisor Nora Vargas, indicated that he is looking forward to working with the new APCD Board.

The Committee adjourned the meeting at 11:26 a.m.

Respectfully submitted,

ANDREW POTTER  
Secretary of the City Selection Committee

cc: Communications Received



## San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

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March 8, 2021

**Delivered by Electronic Mail**

Mr. Andrew Potter, Clerk of the Board of Supervisors  
County of San Diego  
1600 Pacific Highway, Room 402  
San Diego, California 92101  
c/o Grace Andoh  
[grace.andoh@sdcounty.ca.gov](mailto:grace.andoh@sdcounty.ca.gov)

**SUBJECT: Request for Appointment(s) by the City Selection Committee**

Mr. Potter:

The San Diego Local Agency Formation Commission (LAFCO) respectfully requests the City Selection Committee next agenda meeting to make an appointment to fill the expired four-year term of the regular member seat currently held by El Cajon Mayor Bill Wells until May 2021.

Based on the adopted rules and practices of the City Selection Committee, the following rotations apply in addressing Mr. Wells' term expiring unless waived and/or otherwise modified by the Committee:

- The "east" (El Cajon, La Mesa, Lemon Grove, Santee) subregion would rotate off the Commission in conjunction with Mr. Well's term expiring.
- The "north" (Escondido, Poway, San Marcos, and Vista) subregion would assume the new four-year term of a regular seat and in doing so vacate its current alternate seat on the Commission.
- The "coastal" (Del Mar, Carlsbad, Encinitas, Oceanside, and Solana Beach) subregion would assume the remaining two-year term of the alternate seat presently held by Escondido Mayor Paul McNamara until May 2023.

**Administration**

Keene Simonds, Executive Officer  
County Operations Center  
9335 Hazard Way, Suite 200  
San Diego, California 92123  
T 858.614.7755 F 858.614.7766  
[www.sdlafco.org](http://www.sdlafco.org)

Vice Chair Jim Desmond  
County of San Diego

Nora Vargas  
County of San Diego

Joel Anderson, Alt.  
County of San Diego

Mary Casillas Salas  
City of Chula Vista

Bill Wells  
City of El Cajon

Paul McNamara, Alt.  
City of Escondido

Chris Cate  
City of San Diego

Marni von Wilpert, Alt.  
City of San Diego

Jo MacKenzie  
Vista Irrigation

Barry Willis  
Alpine Fire Protection

Vacant, Alt.  
Special District

Chair Andy Vanderlaan  
General Public

Harry Mathis, Alt.  
General Public

**San Diego LAFCO**

Request for Appointment(s) by the City Selection Committee  
March 8, 2021

No changes would occur with respect to the “south” (Chula Vista, Coronado, Imperial Beach, and National City) subregion. The south would continue to hold the other regular seat on the Commission via its appointee Chula Vista Mayor Mary Casillas Salas until May 2023.

San Diego LAFCO regularly meets on the first Monday of each month at 9:00 a.m. with the current practice of holding virtual meetings until the Governors’ stay-at-home orders are lifted. All members – regulars and alternates – are expected to attend and actively participate in deliberations. All members receive a \$200.00 per diem for each meeting attended along with reimbursements or related travel costs. I appreciate your attention to this item, and should you have any questions please contact me at 858.614.7755 or e-mail at [keene.simonds@sdcounty.ca.gov](mailto:keene.simonds@sdcounty.ca.gov).

Respectfully,



Keene Simonds  
Executive Officer

cc: Mayor Bill Wells  
Mayor Paul McNamara  
Mayor Mary Casillas Salas

Attachment  
2021-2022 Approved Draft Workplan



## San Diego County Local Agency Formation Commission

### Regional Service Planning | Subdivision of the State of California

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#### 2021-2022 Draft Workplan

##### Introduction:

Local Agency Formation Commissions' (LAFCOs) operate under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2001 ("CKH") and are delegated regulatory and planning responsibilities by the Legislature to oversee the formation and subsequent development of local government agencies and their municipal service areas. Common regulatory functions include approving jurisdictional changes (annexations, detachments, etc.) and outside service requests. Common planning functions include preparing studies to independently evaluate the availability, performance, and need for municipal services and establishing and updating spheres of influence – which are the Legislature's version of urban growth boundaries and gatekeepers to future jurisdictional changes – for all cities and special districts. All regulatory and planning activities undertaken by LAFCOs may be conditioned and must be consistent with policies and procedures.

##### Objective:

This document represents San Diego LAFCO's ("Commission") formal 2021-2022 Workplan. The Workplan draws on the recommendations of the Executive Officer as vetted and approved by the Commission. The Workplan is divided into two distinct categories – statutory and administrative – with sequential priority rankings: high; moderate; or low. The underlying intent of the Workplan is to serve as a management tool to allocate Commission resources in a transparent manner over the 12-month period. Further, while it is a stand-alone document, the Workplan should be reviewed in relationship to the adopted operating budget given the planned goals and activities are facilitated and or limited accordingly. Additionally, and as needed, the Commission reserves discretion to amend the Workplan during the fiscal year to address changes in resources and or priorities and to carry-forward projects into subsequent years.

##### Executive Summary:

The 2021-2022 Workplan continues to guide the Commission to prioritize resources in addressing statutory duties and responsibilities. This includes continuing work on existing projects established – but not yet completed – from earlier fiscal years and marked by completing municipal service reviews in north and coastal communities. Several projects are also included to expand the scope and effectiveness of LAFCO's outreach efforts and marked by establishing professional translation services to better engage Spanish-speaking members of the public. Planned policy updates include addressing city island annexation criterion, special district service functions and classes, and environmental justice.

Priority	Level	Type	Project	Description and Key Issues
Ongoing	...	Statutory	Applicant Proposals and Requests	LAFCO will prioritize its available resources to address proposals involving boundary changes and outside service requests
Ongoing	...	Administrative	Targeted LAFCO Presentations	LAFCO will prioritize public outreach and agency interactions; emphasis on informing stakeholders ahead of MSR work
1	High	Statutory	MSR   Fallbrook-Rainbow Region	Complete the scheduled review of Fallbrook PUD, Rainbow MWD, San Luis Rey MWD, & North County FPD
2	High	Administrative	Fallbrook and Rainbow Ad Hoc Committee	Complete the work of the Ad Hoc Committee in assisting in the administrative review of the associated reorganization proposals
3	High	Administrative	Office Space Needs and Possible Relocation	Review long-term office space needs and options and make appropriate accommodations ahead of current lease expiring in September 2021
4	High	Statutory	MSR   Escondido Region Part II	Complete the scheduled review of the City of Escondido; follows completion of Part I (Rincon del Diablo MWD and Deer Springs FPD) in 2019-2020
5	High	Administrative	Legislative Proposal   G.C. 56133	Sponsor and/or otherwise facilitate an amendment to clarify LAFCOs' determine when local agencies require formal approval to provide outside services
6	High	Statutory	Policy Review   Commission Rule No. 4	Complete a comprehensive update to Rule No. 4 and its provisions to identify and establish special districts' service functions and classes
7	High	Statutory	MSR   Oceanside and Carlsbad Region	Complete scheduled reviews of the Cities of Oceanside and Carlsbad as well as Carlsbad MWD and Morro Hills CSD (coordinate with Encinitas region)
8	High	Statutory	MSR   Encinitas Region	Initiate and complete scheduled reviews of the City of Encinitas and Leucadia WWD, Olivenhain MWD, and San Dieguito WD (coordinate with Oceanside region)
9	High	Administrative	English to Spanish Translation	Establish procedures and practices to translate key documents for Spanish language residents to enhance community outreach efforts
10	High	Statutory	Policy Establishment   Environmental Justice	Consider policy options to address environmental justice in regulatory and planning activities consistent with statutory intent; coordinate with County
11	High-Moderate	Administrative	2020-2021 Audit	Complete outside audit of financial statements for 2020-2021 for and ensure consistency with accounting standards by December 2021
12	High-Moderate	Statutory	2022-2023 Workplan and Budget	Adopt proposed and final workplan and budgets documents by March and May 2022, respectively and with the service of a Budget Committee (new)
13	High-Moderate	Statutory	MSR   San Marcos Region	Complete the scheduled reviews of the City of San Marcos, San Marcos FPD, & Vallecitos WD (coordinate with Vista region)
14	High-Moderate	Statutory	MSR   Vista Region	Complete the scheduled reviews of the City of Vista, Vista ID, Vista FPD, & Buena SD (coordinate with San Marcos region)
15	High-Moderate	Administrative	Special Districts Advisory Committee	Provide administrative support to the Special Districts Advisory Committee and hold no less than three formal meetings in FY
16	High-Moderate	Administrative	Cities Advisory Committee	Provide administrative support to the Cities Advisory Committee and hold no less than two formal meetings in FY
17	Moderate	Administrative	RCD Ad Hoc Committee	Coordinate work of the Ad Hoc Committee in implementing recommendations included in the final MSR on RCDs in San Diego County (ongoing)
18	Moderate	Administrative	Legislative Proposal   RCDs	Facilitate and/or participate in a comprehensive rewrite of RCD law and – among other priorities – clarify service function powers
19	Moderate	Statutory	Policy Review   Island Annexations	Consider options to define “substantially surrounded” and provide related mapping to inform update to existing island annexation policies
20	Moderate	Administrative	SALT Grant   Ag Trends	Initiate grant award and begin two-year project to identify and track agricultural trends in San Diego County
21	Moderate-Low	Statutory	MSR   Pauma Valley Region	Complete the scheduled review of Pauma MWD, Pauma CSD, Yuima MWD, Mootamai MWD, and Rincon Ranch CSD
22	Moderate-Low	Statutory	Informational Report   Mutual Water Companies	Prepare a report identifying private mutual water companies in San Diego County and key service characteristics consistent with AB 54
23	Moderate-Low	Administrative	Social Media	Continue to establish and expand social media presence in communicating and receiving information with the public
24	Moderate-Low	Administrative	SANDAG	Participate in SANDAG's Technical Working Group (TWG) and provide annual update to the Commission on shared interests
25	Moderate-Low	Administrative	Application Procedures	Streamline existing application packet to be more user-friendly; address new statutory requirements
26	Low	Administrative	GIS Mapping   Outside Utility Services	Establish a new GIS layer to identify existing outside wastewater and water services approved by the Commission
27	Low	Administrative	Website Enhancement   SGMA	Add a dedicated page to the LAFCO website addressing SGMA and related GSA activities in San Diego County
28	Low	Administrative	Website Enhancement   Video Discussions	Add video discussions on current LAFCO projects and key duties on the website and cross-connected to social media
29	Low	Administrative	Annual Local Agency Directory	Update and publish an annual local agency directory subject to LAFCO oversight
30	Low	Administrative	SOI/MSR Annual Report	Update and publish an annual report documenting all recorded municipal service review and sphere of influence actions in San Diego County

## **RULES AND REGULATIONS OF THE CITY SELECTION COMMITTEE OF THE COUNTY OF SAN DIEGO**

### **Section 1. Authority**

Statutes 1973, Chapter 43 amending Sections 50270 et seq. of the Government Code relating to establishment and organization of City Selection Committees. At that time Section 50275 of the Government Code was amended to read as follows:

"In order to carry out the provisions and purposes of this article, a city selection committee shall formulate and adopt rules and regulations to govern the conduct of their meetings and the selection of city representatives. Such rules and regulations shall include, but not be limited to, the term of office of the chairman and vice chairman of the city selection committee, such term to be not less than one year nor more than four years, the time and place of the committee's regular meetings, a procedure for nominating and selecting city representatives, and the manner in which voting by the city selection committee shall be conducted."

These rules and regulations are adopted pursuant to Section 50275 of the Government Code.

### **Section 2. Term of Office of the Chairperson and Vice Chairperson**

The term of office of the Chairperson and Vice Chairperson of the City Selection Committee shall be not less than one year nor more than four years. The Chairperson and Vice Chairperson shall hold office during the term for which they are elected and until their successors have been appointed and qualified. In case of a vacancy in the Chairpersonship or Vice Chairpersonship the same shall be filled at the next occurring regular or special meeting of the City Selection Committee. In case of a vacancy in the Chairpersonship of the City Selection Committee, the Vice Chairperson shall act as Chairperson and shall have all the powers of the Chairperson.

### **Section 3. Meetings**

The City Selection Committee shall meet annually on the second Monday of October in each year. Said meeting will be held at 11:00 in the morning in the conference room of the Clerk of the Board of Supervisors of the County of San Diego, Room 402, 1600 Pacific Highway, San Diego, California or at a duly noticed location designated by the Chairperson. In addition to the regular meetings of the City Selection Committee, special meetings may be called at a time and place designated by the Chairperson pursuant to Section 50277 of the Government Code. Notice of regular and special meetings shall be given by the Secretary of the Committee pursuant to Section 50278 of the Government Code. All meetings including without limitation regular, adjourned regular and special meetings shall be called, noticed and held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with §54950 of the Government Code of the State of California).

#### **Section 4. Nomination and Selection of City Representatives to Local Agency Formation Commission (LAFCO) City Offices**

##### **A. Purpose and Scope**

Notwithstanding any other procedure for the appointment of a city representative to the office of an agency ("City Office"), appointment of a city representative to a City Office on the San Diego Local Agency Formation Commission ("LAFCO"), by the City Selection Committee pursuant to any statutes authorizing the City Selection Committee to make such appointment shall be made pursuant to this rule. The purpose of this rule is to encourage the rotation on City representation of this very important Commission among the various sections of the County.

##### **B. Definitions and References**

LAFCO rules and regulations permit the City Selection Committee to designate a person from among the Mayors or Mayor's Designee of participating cities ("Representative") to fill three designated offices on the LAFCO Board ("LAFCO City Offices"), two (2) of which LAFCO City Offices shall be entitled to vote, if present, ("Regular LAFCO City Office") and one (1) of which shall be entitled to vote in the absence of the person assigned to a Regular LAFCO City Office ("Alternative LAFCO City Office").

The City Selection Committee desires that the two Regular LAFCO City Offices and the Alternate LAFCO City Office rotate between the cities of four Sub-regions of the County: North Coastal, North Inland, East and South--on a regular basis.

The North Coastal shall consist of the cities of Carlsbad, Del Mar, Encinitas, Oceanside and Solana Beach.

The North Inland shall consist of the cities of Escondido, Poway, San Marcos and Vista.

The East County shall consist of the cities of El Cajon, La Mesa, Lemon Grove and Santee.

The South County shall consist of the cities of Chula Vista, Coronado, National City and Imperial Beach.

##### **C. Term of LAFCO City Office**

Each of the three (3) LAFCO City Offices shall be for a term of four (4) years.

**D. Rotation of Nomination Rights: Assignment to Subregions.****1. Rotation**

The City Selection Committee shall rotate two regular positions and one alternate position among the four sub-regions. After serving two years as an alternate, a sub-region then rotates into the two regular positions for a total of four years. After that time, the sub-region is removed from the rotation for two years and then rejoins the rotation again as an alternate.

<b>Year</b>	<b>Regular</b>	<b>Regular</b>	<b>Alternate</b>	<b>Off</b>
May 2003	East	South	North Inland	North Coastal
May 2004	East	South	North Inland	North Coastal
May 2005	South	North Inland	North Coastal	East
May 2006	South	North Inland	North Coastal	East
May 2007	North Inland	North Coastal	East	South
May 2008	North Inland	North Coastal	East	South
May 2009	North Coastal	East	South	North Inland
May 2010	North Coastal	East	South	North Inland
May 2011	East	South	North Inland	North Coastal
May 2012	East	South	North Inland	North Coastal
May 2013	South	North Inland	North Coastal	East
May 2014	South	North Inland	North Coastal	East
May 2015	North Inland	North Coastal	East	South
May 2016	North Inland	North Coastal	East	South
May 2017	North Coastal	East	South	North Inland
May 2018	North Coastal	East	South	North Inland
May 2019	East	South	North Inland	North Coastal
May 2020	East	South	North Inland	North Coastal

<b>Year</b>	<b>Regular</b>	<b>Regular</b>	<b>Alternate</b>	<b>Off</b>
May 2021	South	North Inland	North Coastal	East
May 2022	South	North Inland	North Coastal	East
May 2023	North Inland	North Coastal	East	South
May 2024	North Inland	North Coastal	East	South
May 2025	North Coastal	East	South	North Inland
May 2026	North Coastal	East	South	North Inland
May 2027	East	South	North Inland	North Coastal
May 2028	East	South	North Inland	North Coastal
May 2029	South	North Inland	North Coastal	East
May 2030	South	North Inland	North Coastal	East
May 2031	North Inland	North Coastal	East	South
May 2032	North Inland	North Coastal	East	South

## **2. Subregion Nomination Process Rules**

Each Mayor from the respective sub-region can nominate an individual to the Committee. The respective Sub-region can submit one nomination to the Committee with the understanding that there had been some dialogue and consideration for the nomination.

## **3. Committee Ratification**

All nominations by a Sub-region must be ratified by majority vote of the Committee of the Whole, and upon ratification shall be deemed to be the appointee of the City Selection Committee to the designated LAFCO City Office.

## **E. Filling Vacancy During Term**

Upon occurrence of a vacancy in a City Office on the LAFCO Board ("LAFCO City Office") during the term of any LAFCO City Officer, regardless of cause (disqualification of existing incumbent due to loss of office, death or disability, etc.), the vacancy shall be filled for the unexpired remaining term.

**1. Vacancy in First 3½ Years of Nominal Term**

If the vacancy occurs within the first 3½ years of the Nominal Term, the vacant LAFCO City Office shall be filled by the nomination of a replacement LAFCO City Officer from the Sub-region which elected the original LAFCO City Officer. Said nomination shall be ratified by the majority vote of the Committee of the Whole. Upon ratification, said nominee shall serve for the unexpired portion of said Nominal Term.

**2. Vacancy in 6 months of Normal Expiration**

If the vacancy occurs within 6 months of the normal expiration of the Nominal Term, the Vacant LAFCO City Office shall be filled by the nomination of a replacement LAFCO City Officer from the next rotating sub-region. Said nomination shall be ratified by the Committee of the Whole. Upon ratification, said nominee shall serve for the remaining unexpired portion of that Nominal Term plus the next full Nominal Term.

**Section 4.5. Nomination and Selection of Members of the San Diego County Air Pollution Control District Governing Board**

**A. Purpose and Scope**

Notwithstanding any other procedure for the appointment of a city representative to the office of an agency ("City Office"), appointment of a city representative to the San Diego County Air Pollution Control District governing board ("APCD Board") by the City Selection Committee pursuant to any statutes authorizing the City Selection Committee to make such appointment shall be made pursuant to this rule.

**B. Definitions and References**

1. California Health and Safety Code section 40100.6(a)(3)(A) provides that five members of the APCD Board shall be selected as follows, "One city council member from each of the five supervisorial districts. Those five members shall be selected by city selection committees representing the cities of that supervisorial district." California Health and Safety Code Section 40100.6(a)(3)(B) provides that, "A city shall not have more than two members."

2. The following subcommittees of the City Selection Committee shall nominate and select members of the APCD Governing Board:

The Supervisorial District 1 city selection subcommittee shall consist of the cities of Chula Vista, Coronado, Imperial Beach, National City, and San Diego.

The Supervisorial District 2 city selection subcommittee shall consist of the cities of El Cajon, La Mesa, Lemon Grove, Poway, San Diego, and Santee.

The Supervisorial District 3 city selection subcommittee shall consist of the cities of Del Mar, Encinitas, Escondido, San Diego, and Solana Beach.

The Supervisorial District 4 city selection subcommittee shall consist of the City of San Diego.

The Supervisorial District 5 city selection subcommittee shall consist of the cities of Carlsbad, Oceanside, San Marcos, and Vista.

**C. Term of APCD Board Office**

Each of the five APCD Board members shall serve for a term of four (4) years, and until that member's successor is appointed. Notwithstanding, if the APCD Board member ceases to be a city council member, the City Selection Committee shall meet to select a new member in accordance with the process specified in this section.

**D. Criteria for Member Selection**

1. California Health and Safety Code section 40100.6(b) provides that, "All members shall be appointed on the basis of their demonstrated interest and proven ability in the field of air pollution control and their understanding of the needs of the general public in connection with the air pollution problems of the San Diego Air Basin."

2. California Health and Safety Code section 40100.6(c) provides that, "All members shall reside within the boundaries of the San Diego County Air Pollution Control District." The boundaries of the San Diego County Air Pollution Control District are contiguous with the boundaries of the County of San Diego.

**E. Nomination and Selection of APCD Board Members**

The process for nomination and selection of APCD Board members shall proceed according to sections 5 and 6 of these rules, except that only those members of the city selection subcommittees specified in Section 4.5(B) may nominate and vote upon the nominations for APCD Board members to be appointed from their respective supervisorial district.

**Section 5. Nomination and Selection of City Representatives to Non-LAFCO City Offices Which Are Vacant at Time Selection is Made**

A. Appointment of a City Representative to the office of an agency ("City Office"), other than the San Diego Local Agency Formation Commission ("LAFCO"), by the City Selection Committee pursuant to any statutes authorizing the City Selection Committee to make such appointment shall be made pursuant to this rule if the City Office is vacant at the time the selection is made.

**B.** Except in the case of an appointment to a City Office on LAFCO (which is governed by Rule 4), any member of the City Selection Committee is entitled to nominate any eligible person for the vacant City Office position. Nominations need not be seconded. After allowing a reasonable time for nominations to be made, the Chairperson shall inquire if there are further nominations and if there is no response he shall declare the nominations closed without a motion to that effect. After nominations have been closed but before the election has been held, the nominations may be opened upon motion by a majority vote of the members present and voting.

**C.** When the nominations are completed the Chairperson shall call for the election for the vacant position to be filled by the City Selection Committee. The election shall take place by voice vote. A candidate who receives a majority of the votes cast shall be declared elected to the vacant position. If no candidate receives a majority vote for a vacant position the Chairperson shall immediately conduct a run-off election between the two candidates receiving the largest plurality of votes. The candidate in the run-off election who receives the majority of votes cast shall be declared elected. An election takes effect immediately if the candidate is present and does not decline or if he is absent and has consented to his candidacy and a notice of such consent has been filed in writing with the Chairperson prior to the election. If the candidate is absent and has not filed such a notice of consent, the election will take effect when he is notified of his election provided that he does not decline immediately. If the elected candidate declines to accept the position, the process of nomination and election shall be repeated at the earliest practical time.

**Section 6. Nomination and Selection of City Representatives to Non-LAFCO City Offices Which Are Not Vacant at Time Selection is Made**

**A.** Except in the case of an appointment to a City Office on LAFCO (which is governed by Rule 4), appointment of City Representatives by the City Selection Committee shall be made pursuant to this rule rather than Rule 5 if the position to which the appointment is to be made is not vacant at the time that the City Representative is nominated and selected.

**B.** Nominations shall be made, closed and opened in the manner provided in Rule 5B hereof.

**C.** Election for the position shall be held and such election shall take effect in the manner provided in Rule 5C hereof, provided however that if the position for which the election is held is not vacant at the time of the election, the term of office of the City Representative-Elect shall not commence until the term of office of the incumbent City Representative has expired or the position is otherwise vacated.

**Section 7. Voting**

The City Selection Committee shall vote on matters before it by voice vote. As to each

motion made and duly seconded each member may vote "Aye" or "No" or may abstain from voting. The Chair shall declare whether the motion is carried or lost. Any motion made and duly seconded in the City Selection Committee shall be carried by a majority vote. A majority vote is a majority of the votes cast ignoring abstentions.

**Adopted 4/17/74 by Committee**  
**Amended 4/14/75 by Committee**  
**Amended 7/1/85 by Committee**  
**Amended 12/9/91 by Committee**  
**Amended 3/14/94 by Committee**  
**Amended 1/9/95 by Committee**  
**Amended 4/25/03 by Committee**  
**Amended 4/28/17 by Committee**  
**Amended 2/8/2021 by Committee**

**GOVERNMENT CODE**  
**SECTION 50270-50279.4**

50270. In any county in which two or more cities are incorporated there is hereby created a city selection committee the purpose of which shall be to appoint city representatives to boards, commissions, and agencies as required by law. The membership of each such city selection committee shall consist of the mayor or each city within the county.

50270.5. As used in this article, "clerk" means the clerk of a county or the legislative body thereof. Where the office of county clerk is separate from the office of clerk of the board of supervisors, "clerk" means the clerk of the board of supervisors.

50271. When the mayor is unable to attend a meeting of a city selection committee, he shall designate another member of the city's legislative body to attend and vote at the meeting in his place and as his representative.

50272. Representatives of a majority of the number of cities within a county entitled to representation on the city selection committee shall constitute a quorum of the committee; provided, however, that a majority vote of the representatives of the number of cities within a county entitled to representation on the committee is necessary to appoint representatives to boards, commissions, or agencies. Whenever a quorum is not present at a meeting of any city selection committee, the meeting shall be postponed or adjourned to a subsequent time and place, as determined by the chairman.

50273. In order to provide for initial organization of a city selection committee pursuant to this article, an organizational meeting of each committee shall be held within 60 days after the effective date of this article. The clerk of each county shall act as temporary chairman of the city selection committee. As temporary chairman of the city selection committee, the clerk shall fix a time and place for the organizational meeting of the committee and shall give notice of such date and time to the mayor of each city incorporated within the county. Each selection committee shall meet on the date and at the time designated by the clerk. After the organizational meeting, a selection committee shall meet on such dates and at such times as it may determine or as are required by law.

50274. (a) At the first organizational meeting of a city selection committee held pursuant to Section 50273, it shall select from among its members a permanent chairman and vice chairman, and such other officers as it deems necessary. The term of office of the chairman and vice chairman shall be not less than one year nor more than four years as determined in the rules and regulations adopted by a city selection committee pursuant to Section 50275. At least 60 days prior to the expiration of the term of office of the chairman and vice chairman, or as otherwise provided in the rules and regulations

**GOVERNMENT CODE  
SECTION 50270-50279.4**

adopted by a city selection committee pursuant to Section 50275, the city selection committee shall meet and select a successor to the chairman and to the vice chairman.

(b) The officers of the County of San Mateo's City Selection Committee may be the same as San Mateo County's Council of Cities. Any person elected to serve as chairman, vice chairman, or officer may serve his or her entire term of office on San Mateo County's City Selection Committee, provided that the person continues to serve on a city council. If a city selection committee officer is not a mayor, that person may preside, but not vote on any matters before San Mateo County's City Selection Committee unless authorized pursuant to Section 50271.

50275. In order to carry out the provisions and purposes of this article, a city selection committee shall formulate and adopt rules and regulations to govern the conduct of their meetings and the selection of city representatives. Such rules and regulations shall include, but not be limited to, the term of office of the chairman and vice chairman of the city selection committee, such term to be not less than one year nor more than four years, the time and place of the committee's regular meetings, a procedure for nominating and selecting city representatives, and the manner in which voting by the city selection committee shall be conducted.

50276. The clerk of each county shall act as the permanent secretary and recording officer of the city selection committee organized within such county. All meetings of a city selection committee shall be conducted in the presence of the clerk of the county in which the committee is organized or his deputy. All votes and action taken by a city selection committee shall be recorded in writing by the secretary of the committee. The written record of any vote or action taken by the selection committee shall include the name of each member voting and how he voted. Written records and minutes of a selection committee's secretary are public records.

50277. A city selection committee shall conduct regular meetings at the times specified by it in its rules and regulations, and shall also meet upon the call of its chairman. The chairman of a selection committee may call a special meeting of the committee at any time, and the chairman shall call a special meeting of the selection committee upon the written request of 50 percent of the members of the city selection committee. When a chairman is required to call a special meeting of a city selection committee pursuant to this section, such a meeting shall be called and held within 60 days after receipt of such written request. Within three weeks prior to the date fixed for a special meeting of the committee, the chairman of the committee shall notify the committee secretary of the date, time, and place of the special meeting.