

**NAME:** **ADVISORY COUNCIL FOR AGING AND INDEPENDENCE SERVICES**

**LEGAL AUTHORITY:** County Administrative Code Sections 82 et seq.; Ordinance 6055 (NS) of 5/19/81 (57).; Ordinance 7867 (NS) of 2/26/91 (30); Older Americans Act, Title III, Section 306 (a) (6) (F); Ordinance 8524 (NS) of 5/9/95 (26); Amended by Ordinance 9083 (NS), adopted on 9/28/99 (30); Amended Ordinance 10206 (NS), adopted 4/03/12 (11); Amended Ordinance 10581 (NS), adopted 12/11/18 (10)

**MEMBERS APPOINTED BY & COMPOSITION:**

- The Advisory Council shall consist of no more than thirty (30) members.
- All members of the Advisory Council shall be residents of the County.
- The composition of the Council shall be in conformance with all requirements pertaining to age, sex, race, income and geographical balance.
- More than one-half of the Council members shall be at least 60 years old, including minority individuals who are participants or who are eligible to participate in programs assisted under the Older Americans Act.

**NOMINATION AND APPOINTMENT:**

Each member of the Board of Supervisors shall nominate and recommend to the Board of Supervisors two (2) individuals for appointment to the Advisory Council. Appointments shall be made by majority vote of the Board of Supervisors at an open public meeting. The Advisory Council shall participate in the appointment process recommending qualified persons for appointment by the Board. The Advisory Council shall appoint up to twenty (20) members to the Council.

Appointments to the Council shall be made in such a manner so as to assure that all prevailing federal, state and local laws, regulations and policies are met relative to council composition. In forwarding recommendations to the Board for appointments to vacancies, and in making appointments, the Council shall make reasonable attempts to ensure that all such composition recommendations and appointments are used to regionally and demographically balance the Council's composition.

Persons from other county “senior and disabled” organizations or groups whose knowledge and experience would provide understanding and judgment shall be viable for consideration as members of the Advisory Council.

**EXCLUSIONS:**

An employee of the County shall not serve on the Advisory Council, unless such employee is also a local elected official, or unless specifically permitted by statute.

Any member of the Advisory Council shall act in conformity with the requirements of Section 1090 et seq. of the Government Code.

**TERMS AND  
VACANCIES:**

(1) The term of the members of the Advisory Council nominated by members of the Board of Supervisors shall run concurrently with the term of the member of the Board of Supervisors who nominated said Advisory Council members. The terms of members nominated by the members of the Board of Supervisors shall expire on the day of the expiration of the term of the nominating member of the Board of Supervisors or at such time as said Supervisor ceases to hold office, whichever first occurs. The reelection of a member of the Board of Supervisors for a succeeding term shall not automatically extend the term of any member of the Advisory Council.

(2) The term of every other member of the Advisory Council shall be four (4) years, except that each member may be removed from the Advisory Council by the organizations which the member represents prior to the expiration of the term.

(3) No member of the Advisory Council may serve for more than two (2) consecutive terms, regardless of appointing authority. After a continuous two (2) year non-membership period, a person can again be appointed to serve on the Advisory Council. For purposes of this limitation, a term shall include any appointment to fill a vacancy for one-half or more of a term.

(4) Any member whose term has expired hereunder may continue to discharge the duties as a member until a successor has been appointed and qualified.

(b) Vacancies in any position created by resignation or removal shall be filled in the same manner as that position was originally filled. Vacancies shall be filled within ninety (90) days and, subject to the provisions of this Article, shall be filled for the balance of the unexpired term.

**OFFICERS:**

(a) The Advisory Council in an open public meeting shall annually elect a chair and a vice chair from among its members. The chair provides general supervisory guidance to the advisory committee and presides over its meetings. The chair assigns coordinating duties to the vice chair, as necessary. The chair is the official spokesperson for the Advisory Council.

(b) The officers shall serve a term of one (1) year beginning on September 1 and ending on August 31. Any exception to this requires a two-thirds vote of the Council preceded by a written notice issued one month in advance. No member shall hold more than one office at a time, and no member shall be eligible to serve more than two consecutive terms in the same office.

**DUTIES:**

The Advisory Council is established to:

(a) Advise and assist Aging and Independence Services, the Health and Human Services Agency, the Chief Administrative Officer and the Board of Supervisors in the preparation, development, and evaluation of County programs, procedures, budget and policies in accordance with the duties and responsibilities defined in the Older Americans Act. This Council is not empowered by establishing authority, ordinance or policy to render decisions of any kind on behalf of the County of San Diego or its appointed or elected officials. The Advisory Council will not endorse or support any political activity or candidate for elective office.

(b) Encourage and facilitate public participation in Aging and Independence Services and participate in the development of Aging and Independence Services policy in order to insure inclusion of citizens' perspectives. The Advisory Council shall carry out advisory functions which further Aging and Independence Services' mission of developing and coordinating community-based systems of services for all older persons in the planning and service area. The Council shall advise Aging and Independence Services relative to developing and administering the area plan; conducting public hearings; representing the interest of older persons; and reviewing and commenting on all community policies, programs and actions which affect older persons with the intent of assuring maximum coordination and responsiveness to older persons.

**MEETING DATE  
AND LOCATION:**

Second and Fourth Monday, 12:00 p.m.  
5560 Overland Ave, Suite 310  
San Diego, CA 92123

**COMPENSATION:**

Members of the Advisory Council shall be compensated as provided by Ordinance.

**CONTACT PERSON:**

**Renèe Sherrill**  
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**REVISED:**

**February 12, 2019**