

**NAME:** **CIVIL SERVICE COMMISSION**

**LEGAL AUTHORITY:** Article IX of San Diego County Charter, Effective 12/31/80, Section 901.

**MEMBERS APPOINTED BY:** Board of Supervisors

**MEMBERSHIP COMPOSITION:** The Civil Service Commission consists of five persons appointed by the Board of Supervisors all of whom shall be electors of the County.

**TERMS:** Pursuant to Section 903.1 of the San Diego County Charter, each Commissioner serves a **six-year term beginning and ending at noon on the first Monday after January 1st** and continues to serve until the appointment and qualification of a successor.

No more than one Commissioner's term may expire in the same year. A Commissioner is limited to one full six-year term provided, however, that a Commissioner may not be appointed to a full six-year term if the Commissioner has served more than three years of the unexpired term of the previous Commissioner.

Pursuant to Section 903.2, a Commissioner may be removed by a majority vote of the Board of Supervisors if the Board serves the Commissioner a written statement containing the reasons for removal, the statement is recorded in the Board minutes, and the Commissioner is allowed the opportunity to be heard publicly.

Pursuant to Section 903.3, a vacancy on the Commission shall be filled within forty-five days of its occurrence by the Board of Supervisors for the unexpired term.

**DUTIES:** Pursuant to Section 904, the Civil Service Commission shall:

The Commission is responsible for protecting the merit basis of the personnel system through its appellat authority, investigative powers, and review of Civil Service Rules. (Amended, effective 9-7-86)

**MEETING DATE AND LOCATION:** First and Third Wednesday  
2:30 p.m.  
1600 Pacific Highway

San Diego, CA 92101

**COMPENSATION:** Fifty Dollars (\$50) per day of service while sitting as a member of such Commission in session, provided, however, where such service of a member during any day exceeds four hours, the compensation shall be One Hundred Dollars (\$100) for such day, not to exceed three meetings per month.

**FILINGS NECESSARY:** Oath Cards (2)  
700 - Conflict of Interest Statement

**CONTACT PERSON:** **Todd Adams**  
Civil Service Commission  
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**REVISED:** April 29, 2019