

NAME: **PAST GRAND JURORS ASSOCIATION
IMPLEMENTATION REVIEW COMMITTEE**

LEGAL AUTHORITY: County Administrative Code, Article III-C, Section 82

**MEMBERS
APPOINTED BY:** Board of Supervisors

**MEMBERSHIP
COMPOSITION:** The Implementation Review Committee shall consist of seven general members who shall be nominated by the Executive Board of the Past Grand Jurors Association and appointed by the Board of Supervisors. All members of the Implementation Review Committee shall be residents of the County of San Diego and members of the Past Grand Jurors Association. No more than two of the seven general members may be from the most recent County Grand Jury.

TERMS: Each member shall serve a term of two years beginning January 1 and ending on December 31, two years later. The terms of four (4) members shall expire in even numbered years, and the terms of three (3) members shall expire in odd numbered years. A member shall be appointed for not more than two consecutive terms. A term for this purpose shall not include service in the unexpired term of a member being replaced.

The Chairperson and Vice Chairperson shall serve a one-year term beginning on January 1 or the date of their selection, whichever is later, and ending on December 31 of the same year. (Amended by Ordinance 8965, adopted on 10/20/98 (26))

Vacancies shall be filled for the balance of the unexpired term of the member being replaced.

DUTIES: The Implementation Review Committee is an advisory committee and shall have the powers, duties and responsibilities to:

- Review the final Grand Jury Report and County response with accepted recommendations, which are to be provided by the Chief Administrative Officer after approval by the Board of Supervisors.
- Begin research and review of the accepted recommendations following a 90-day period after the

final Board of Supervisors action to accept the recommendation.

- Research the actions implemented and the departmental reasons if recommendations are not to be implemented, and receive and review all departmental final reports.
- Review all public documents pertaining to the accepted recommendations under review by the Implementation Review Committee. In connection with such review, County personnel should cooperate with the Implementation Review Committee within reasonable constraints of time to provide requested information and reports. The Implementation Review Committee shall have no right of subpoena of persons or documents.
- Advise the Chief Administrative Officer and through such office the Board of Supervisors on the implementation process by oral and written reports; including but not limited to commendatory, critical, or unfavorable comments.
- Provide an annual Report to the Chief Administrative Officer and to the Board of Supervisors detailing the actions, findings, and progress of the Committee in its reviews. Such report is due December 31 of each year.

**MEETING DATE
AND LOCATION:**

First Wednesday, 9:00 a.m.
1600 Pacific Highway
San Diego, CA 92101

COMPENSATION:

Members of the Implementation Review Committee shall serve without compensation and without reimbursement from the County of San Diego.

CONTACT PERSON:

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619-531-6271

REVISED: October 3, 2017