

NAME: **SOCIAL SERVICES ADVISORY BOARD**

LEGAL AUTHORITY: County Administrative Code, Article LIX, commencing with Section 911, as amended by Ordinance 8122 (NS), 8/4/92 (33) and Ordinance 8383 (NS) 3/29/94 (63) Re Establishment of Sub-Committees, County Charter Section 710; Ordinance 9070 (NS), adopted 8/10/99 (37); Ordinance 10372 (NS), 1/27/15 (5).

**MEMBERS
APPOINTED BY:** Board of Supervisors

**MEMBERSHIP
COMPOSITION:** The Advisory Board shall consist of ten (10) members demonstrating interest and objectivity regarding social services programs. Each Supervisor shall nominate two (2) members, who shall be appointed by the Board of Supervisors. The members shall serve during their terms at the pleasure of the Board of Supervisors and any member may be removed at any time by a majority vote of the Board of Supervisors or by the member's failure to meet the regularly scheduled meeting attendance requirements.

Exclusions: An employee of the County shall not serve on the Advisory Board.

No person shall be appointed to the Advisory Board if by reason of such employment a conflict of interest could arise. Appointment by the Court of an attorney to represent an individual shall not be considered a conflict of interest.

Members of County Citizen Advisory Boards shall disclose to the Clerk of the Board of Supervisors in writing any outside employment or activity engaged in for compensation which relates to their County duties or to the functions and responsibilities of the County Department or Agency which they serve or which may be subject to approval by any County officer or employee.

No member of an Advisory Committee shall make, participate in making or in any way attempt to use his/her position as a member of an Advisory Committee to influence a decision in which he/she knows or has reason to know that he/she has a financial interest, except in those cases where the member is appointed to represent an entity or group having a financial interest in a matter coming within the citizen committee's area of responsibility.

No person shall be appointed to or serve on, an Advisory Committee which participates in the making of County contracts in which such person is financially interested within the terms of Government Code Section 1090 et seq. This prohibition is not applicable to persons with "remote interests" as defined in Subdivision (b) of Government Code Section 1091, provided that the person discloses the interest in accordance with Subdivision (a) of Government Code Section 1091 and the person does not influence or attempt to influence other Advisory Committee members to act favorably in respect to the contract in which the person has a remote interest.

TERMS:

Members shall serve a term of office concurrent with the term of office of their nominating Supervisor. The terms shall expire on the date of expiration of the term of the nominating member of the Board of Supervisors or at such time as said member of the Board of Supervisors ceases to hold office, whichever first occurs. Any member whose term has expired hereunder shall continue to discharge the duties as a member until a successor has been appointed and qualified. The reelection of a member of the Board of Supervisors for a succeeding term shall not automatically extend the term of any Advisory Board member.

Vacancies shall be filled for the balance of the unexpired term of the person being replaced.

DUTIES:

The Advisory Board shall have the following duties and responsibilities:

- To provide program, policy and process advice on how to move people from welfare dependency to self-sufficiency.
- To review and make recommendations on welfare reform measures.
- To review and provide advice on policy and program changes related to the prevention of welfare fraud.
- To evaluate and make recommendations on the implementation procedures of State or federally mandated program changes.
- To review and make recommendations regarding the provision of public welfare and welfare to work services,

with a view towards reducing dependency upon welfare, increasing self-sufficiency, and improving family well-being.

- To perform such other duties as may be assigned by the Board of Supervisors.
- At the request of the Board of Supervisors or the Chief Administrative Officer, the Advisory Board may be involved in review and comment regarding Agency budgets and impacts of the County budget on programs and services within the Advisory Boards jurisdiction.
- To review and make recommendations on new public welfare and welfare to work policies and programs within the Agency. Any policy or program advice by the Advisory Board, which impacts the administration of the County, will be referred to the Chief Administrative Officer for his/her review and comments.
- To recommend means of improving services and/or facilities within the jurisdiction of the Advisory Board at the request of the Director of the Health and Human Services Agency, the Chief Administrative Officer or the Board of Supervisors.

**MEETING DATE
AND LOCATION:**

Second Thursday of every month; 9:30 a.m. to 11:30 a.m.
Location: TBD

COMPENSATION:

Members of the Advisory Board shall serve without compensation. Advisory Board members shall be reimbursed for expenses incurred in performing their duties under this Article, including mileage reimbursement in accordance with Administration Code Section 471 and 490 et seq.

CONTACT PERSON:

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