

HARRIET TUBMAN VILLAGE CHARTER SCHOOL

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations, section 18730) that contains the terms of a standard conflict-of-Interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code for Harriet Tubman Village Charter School ("HTVCS").

Therefore, HTVCS officials holding designated positions shall prepare and file a FPPC Form 700 in accordance with the disclosure categories identified in this conflict-of-interest code with HTVCS, which shall make the forms available for public inspection and reproduction (Gov. Sec. 81008). All statements will be retained by HTVCS.

Approved and/or authorized by the
Board of Supervisors of the County of San Diego.
Meeting Date: 1/29/19 Minute Order No. 7
By: *[Signature]* Date: 1/30/19
Deputy Clerk of the Board Supervisors

APPENDIX A

DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Chief Executive Officer/Principal	1, 2
Members of the Board of Directors	1,2
Consultants / New Positions	3

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Chief Executive Officer/Principal or designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer/Principal or designee's determination is a public record and shall be retained for public inspection in the same manner and locations as this conflict-of-interest code. (Gov. Code § 81008.)

APPENDIX B

DISCLOSURE CATEGORIES

Category 1

Designated positions assigned to this category must report:

- a. Interests in real property located in whole or in part within HTVCS's authorizing school district and within two (2) miles of any facility utilized by HTVCS, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments in, income (including gifts, loans, and travel payments) from, and business positions in, any business entity of the type which engages in the acquisition or disposal of real property or are engaged in building construction or design within HTVCS's authorizing school district and within two (2) miles of any facility utilized by HTVCS.
- c. Investments in, income (including gifts, loans, and travel payments) from, and business positions in, any business entity of the type which engages in, the manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment utilized by HTVCS.

Category 2

Designated positions assigned to this category must report:

- a. Investments and business positions in business entities or sources of income (including gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sale, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by HTVCS.

Category 3

Designated positions assigned to this category must report:

- a. Investments and business positions in business entities or sources of income (including gifts, loans, and travel payments) that are contractors engaged in the performance of work or services, or sources that manufacture, sale, repair, rent or distribute school supplies, books, materials, school furnishings or equipment of the type to be utilized by the consultants or new positions.