

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, CA 92024

**CONFLICT OF INTEREST CODE**  
**OF**  
**OLIVENHAIN MUNICIPAL WATER DISTRICT**



Approved and/or authorized by the  
Board of Supervisors of the County of San Diego.  
Meeting Date: 10/25/22 Minute Order No. 13  
By: [Signature] Date: 11/2/22  
Deputy Clerk of the Board Supervisors

**Updated 8/17/2022**

**CONFLICT OF INTEREST CODE  
OF  
OLIVENHAIN MUNICIPAL WATER DISTRICT**

1. Standard Code of FPPC

The Political Reform Act of 1974 (Government Code Sections 81000, et seq.) requires each state and local government agency to adopt and promulgate a conflict of interest code. The Olivenhain Municipal Water District has adopted heretofore such a code which should be revised and updated. The Fair Political Practices commission (FPPC) has adopted a regulation (2 Cal. Code of Regs., Section 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference as a district's code. After public notice and hearing, the regulation may be amended by the FPPC to conform to amendments in the Political Reform Act.

2. Adoption of Standard Code of FPPC

The provisions of Title 2 California Code of Regulations Section 18730 and any future amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the Appendix attached hereto in which members of the Board of Directors and employees are designated and in which disclosure categories are set forth, shall constitute the Conflict of Interest Code of the Olivenhain Municipal Water District. This Code shall take effect when approved by the San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Olivenhain Municipal Water District.

3. Filing of Statements of Economic Interests

Pursuant to Section 4 of the standard code, designated employees set forth in the Appendix shall file statements of economic interests with the Human Resources Manager of the Olivenhain Municipal Water District. Board of Directors, Consultants, and the General Manager shall file these statements with the Clerk of the San Diego County Board of Supervisors. The Olivenhain Municipal Water District shall retain copies of these statements. Statements for all other designated employees shall be retained by the Olivenhain Municipal Water District. The Olivenhain Municipal Water District will make the statements available for public inspection and reproduction (Government Code Section 81008).

4. Effective Date

This Code shall be effective upon adoption by resolution of the appropriate code reviewing body.

**APPENDIX TO CONFLICT OF INTEREST CODE  
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT**

**General Provisions**

1. Designated employees listed in Column I must disclose investments in business entities and sources of income which manufacture, distribute, sell or supply the goods or services listed in Column II.
2. Investments in any business entity or sources of income which are entities or persons engaged in farming or real estate development or which are private water companies, and interests in real property, are disclosable if held, regardless of any contractual relationship with the District at any time.

**I. Designated Positions**

**II. Categories Disclosed -Form 700**

Board of Directors	All
Candidates Running for the Office of Board of Directors	All
General Counsel	All
General Manager	All
Assistant General Manager	All
Engineering Manager	All
Finance Manager	All
Operations Manager	All
Human Resources Manager	All
Customer Services Manager	All
Water Treatment Facilities Supervisor	2-12, 16, 22, 24, 26
Information Technology Supervisor	3, 5, 11, 12, 17, 19, 20, 24, 28
Customer Service & Public Affairs Supervisor	3, 11, 13, 15, 17, 18, 20, 21, 25
Safety/Risk Compliance Administrator	3, 11, 12, 16-20, 24, 25, 28
Accounting Supervisor	1-16, 22
Engineering Services Supervisor	1-13, 15, 16, 21, 22, 24, 26
Operations Supervisors (Construction & Systems)	1-12, 16, 22, 24, 26, 28
Field Services Supervisor	1-12, 16, 22, 24, 26, 28
Engineering Project Administrator	1-13, 15-17, 19, 21, 22, 24, 26
Water Reclamation Facilities Supervisor	1-12, 16, 22, 24, 26, 28
Senior Systems Administrator	3, 5, 11, 12, 17, 19, 20, 24, 28
Systems Administrator	3, 5, 11, 12, 17, 19, 20, 24, 28
Park Supervisor	1-7, 11, 12, 20, 22, 24
Facilities Coordinator	1-3, 5-7, 11-13, 15, 21, 24, 28
Backflow and Cross Connection Coordinator I & II	4, 6, 8, 9, 11, 12
Records and Contracts Coordinator	3, 17-19
Cathodic Protection Technician	4-6, 8, 9, 11, 12, 22
Purchasing/Warehouse Clerk	1-12, 26
Engineering Technician III	1-13, 15-17, 19, 21, 22, 24, 26
<b>Consultants*</b>	
Engineering	1-16, 21, 22, 24
Financial	13-15, 23, 27
Legal	All

\*Consultants shall disclose all sources of income, interests in real property and investments and business position in business entities. The General Manager of the District may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. Such determination shall be a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## CATEGORIES

1. Motor vehicles and specialty vehicles and parts thereof
2. Construction and building materials
3. Office equipment and supplies
4. Water system materials, parts, equipment, or chemicals
5. Electrical or electrical generating equipment and supplies
6. Irrigation equipment and supplies -- pipes, valves, fittings, tanks, pumps, meters, etc.
7. Agricultural equipment and supplies
8. Servicing water system materials, parts, equipment or chemicals
9. Water quality testing equipment, supplies and services
10. Petroleum, chlorine and treatment products
11. Equipment rental
12. Safety equipment, facilities, and instructional material
13. Real Property
14. Farming
15. Real estate firms, title insurance companies, and appraisals
16. Engineering, surveying, and architectural services
17. Printing or reproduction services, publications, and distribution
18. Travel agencies
19. Computer equipment, hardware and software and computer services
20. Educational and medical services and materials
21. Preparation of actions leading to taking eminent domain
22. Soil test, compaction and other services related to grading requirements
23. Banks and savings and loans
24. Environmental services
25. Insurance companies, brokers and agencies
26. Public utilities
27. Audit and accounting companies
28. Personnel and employment companies and services