COUNTY OF SAN DIEGO
2020 MAR 24 PM 8:53
CLERK OF THE BOARD
OF SUPERVISORS

PACIFIC COAST ACADEMY

CONFLICT OF INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations §18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby adopted and incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code for Pacific Coast Academy. This code shall take effect when approved by the San Diego County Board of Supervisors, and shall thereupon supersede any and all prior such codes adopted by Pacific Coast Academy, but shall supplement any conflict of interest policies adopted in compliance with the laws governing nonprofit corporations.

Individuals holding designated positions shall file statements of economic interests with the Secretary of Pacific Coast Academy. Upon receipt of the statements of the members of the Board of Directors, the Secretary shall make and retain copies and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. Original statements for all other designated employees shall be retained by the Secretary. All retained statements shall be available for public inspection and reproduction. (Government Code § 81008.)

Approved and/or authorized by the
Board of Supervisors of the County of San Diego.
Meeting Date: 06/02/2020 Minute Order No. 10
By: Grace Caro Date: 06/04/2020
Deputy Clerk of the Board Supervisors

APPENDIX A

Designated Positions	Disclosure Category
Members of the Governing Board	1, 2
President/CEO	1, 2
Principal/Superintendent	1,2
Assistant Director(s)	3
Verification Specialists	3
Teachers	3
Regional Coordinators	3
Senior Director of Special Education	3
Regional Director of Special Education	3
Assistant Director of Special Education	3

The Principal or designee may determine in writing that a particular consultant or newly created position as set forth in 2 Cal. Code Regs. § 18219, that makes or participates in the making of decisions that may foreseeably have a material effect on any financial interest is hired to perform a range of duties that is limited in scope and thus the broadest disclosure is not necessary. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Principal or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code § 81008).

APPENDIX B

Disclosure Categories

Category 1 Reporting:

Designated positions assigned to this category must report:

> Interests in real property located in whole or in part within two (2) miles of any facility owned or leased by Pacific Coast Academy.

Category 2 Reporting:

Designated positions assigned to this category must report:

> Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture, sell, repair, rent, or distribute school supplies, books, materials, school furnishings, or equipment of the type to be utilized by Pacific Coast Academy.

Category 3 Reporting:

Designated positions assigned to this category must report:

> Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are engaged in the performance of work or services, or sources that manufacture, sell, repair, rent, or distribute school supplies, books, materials, school furnishings, or equipment of the type to be utilized by the designated person's department, including, for example, vendors providing such goods and services to be utilized in the instruction of students.

DECLARATION OF THE PRINCIPAL
REGARDING APPROVAL OF
THE PROPOSED CONFLICT OF INTEREST CODE

I, Krystin Demofonte, hereby declare:

I am the Principal of Pacific Coast Academy, a public charter school operated by Pacific Coast Academy, a California public benefit corporation (the "Charter School"), pursuant to a charter authorized by Dehesa Elementary in San Diego County.

On November 21, 2019, the Board of Directors ("Board") of the Charter School tentatively adopted a proposed Conflict of Interest Code ("Code") at a public meeting. The Code designates the officers, employees, and consultants who make or participate in making governmental decisions at the Charter School.

Following the Board meeting, the Charter School posted a Notice of Intention to Adopt a Conflict of Interest Code ("Notice") on the Charter School's public website establishing a 45-day public comment period, and the Charter School notified each individual affected by the Code by either providing a copy of the Notice or by posting the Notice on the Charter School's employee bulletin board or the Charter School's intranet site.

The Charter School did not receive any comments or requests for a public hearing regarding the Code. After the expiration of the public comment period, final approval of the Code by the Board took place at a public meeting on January 23, 2020.

The Board has directed the Principal to submit the Code to the County Board of Supervisors for approval.

Dated: March, 11, 2020

Krystin Demofonte, Principal

NOTICE OF INTENTION TO ADOPT
A CONFLICT OF INTEREST CODE
FOR PACIFIC COAST ACADEMY

NOTICE IS HEREBY GIVEN that Pacific Coast Academy (the "School"), a California nonprofit public benefit corporation operating a charter school with the same name, tentatively approved a Conflict of Interest Code ("Code") pursuant to Government Code section 87300 at its meeting on November 21, 2019 and intends to finally adopt the Code. This Code supersedes all prior drafts previously presented to the School's governing board. Pursuant to Government Code Sections 87200 and 87302, the Code will designate public officials, employees, and consultants of the School who make governmental decisions and who, therefore, must disclose certain investments, interests in real property, sources of income, and business positions, and may disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A public comment period has been established commencing on December 2, 2019, and terminating on January 16, 2020 (a 45-day period). Any interested person may present written comments concerning the proposed Code no later than the last day of the public comment period, January 16, 2020, to the School's representative at the address listed below. No public hearing on this matter will be held unless any interested person or his or her representative requests a public hearing no later than 15 days prior to the close of the written comment period.

Copies of the proposed Code are available for inspection and copying by interested persons by contacting the School's representative at the address listed below. Any general inquiries concerning the proposed Code should be directed to the School's representative listed below.

Krystin Demofonte, Principal
Pacific Coast Academy

Address: 4612 Dehesa Road
El Cajon, CA 92019
Phone: 858-442-0887
Email: krystin@inspireschools.org