

RESOLUTION No. 2018-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT AMENDING THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT and REPEALING RESOLUTION NO. 2016-13

WHEREAS, the Political Reform Act requires certain District Officials, specified in section 87200 of the California Government Code, to file economic disclosure forms ("Form 700") and abstain from making or participating in making governmental decision which have a reasonably foreseeable material effect on an economic interest; and

WHEREAS, the Rancho Santa Fe Fire Protection District approved an "Agency Conflict of Interest Code" as required by California Government Code on May 24, 2000; and

WHEREAS, the Fair Political Practices Commission ("FPPC") has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter "CCR 18730"), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act.


WHEREAS, consistent with the biennial schedule established by the Fair Political Practices Commission for amending local conflict of interest codes, the District reviews and amends its local conflict of interest code every two years;

NOW, THEREFORE, the Board of Directors of the Rancho Santa Fe Fire Protection District does RESOLVE as follows:

1. Resolution No. 2016-13 is hereby repealed.
2. The Conflict of Interest Code for the Rancho Santa Fe Fire Protection District is hereby amended to read as follows:

CONFLICT OF INTEREST CODE FOR THE RANCHO SANTA FE FIRE PROTECTION DISTRICT

The Political Reform Act, Government Code §81000, et. seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter "CCR 18730"), which contains the terms of a standard conflict of interest code. After public notice and hearing the regulation may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and Appendix A and B, attached to this resolution and a part of it, designating officials, employees and consultants, and establishing disclosure categories, shall constitute the conflict of interest code of the Rancho Santa Fe Fire Protection District.

Approved and/or authorized by the Board of Supervisors of the County of San Diego.
By: 
Meeting Date: 12/11/2018
Minute Order No. 41
Date: 12/11/2018
Deputy Clerk of the Board Supervisors

The District's Board Clerk as the designated filing officer, shall upon receipt of the statements of the Directors, make and retain a copy and forward the original of these statements to the Clerk of the Board of Supervisors.

Designated employees and consultants shall file statements of economic interest with the District's Board Clerk who will make the statements available for public inspection and reproduction (Gov. Code § 81008.). Statements for all designated employees and consultants will be retained by the District.

3. The Conflict of Interest Code for the Rancho Santa Fe Fire Protection District will become effective the date the Board of Directors approves this resolution.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on September 26, 2018 by the following vote:

AYES:	Ashcraft, Hillgren, Malin, Stine, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None



JAMES H ASHCRAFT
President



Karlena Rannals
Secretary, Board of Directors

DESIGNATED POSITIONS

<u>Titles</u>	Assigned Disclosure Category
Directors	1
Candidate for Board of Directors	1
Chief Officers, <i>including but not limited to</i>	1
Fire Chief.....	1
Assistant/Deputy Chief	1
Division Chief	3
Battalion Chief.....	3
Administrative Manager	1
Admin/Human Resource Manager	1
Finance Manager	1
Fire Marshal	1
Fire Prevention Personnel, <i>including but not limited to</i> :.....	1
Deputy Fire Marshal.....	3
Fire Prevention Specialist.....	3
Urban Forester	3
Weed Abatement Specialist.....	4

OTHER REPORTING REQUIREMENTS

Consultants (Defined in FPPC Regulation 18701(a)(2) The positions of the following consultants presently Retained by the Agency:	
Attorney(s)	1

DISCLOSURE CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

1. FULL DISCLOSURE

What to report? All investments and business positions in business entities, sources of income including gifts, loans and travel payments, and interests in real property.

What Form 700 schedules? All Schedules. (A through E)

2. DISTRICT-RELATED INCOME

What to report? All investments and business positions in business entities and sources of income including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District.

What Form 700 schedules? A, C, D, E

3. DISTRICT-RELATED INCOME, REAL PROPERTY

What to report? All investments and business positions in business entities and sources of income including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District and all interests in real property.

What Form 700 schedules? All Schedules (A through E)

4. DIVISION-RELATED INCOME (Administration, Operations, Prevention)

What to report? All investments and business positions in business entities and sources of income including gifts, loans and travel payments if the source is of a type if the source is of a type which provides, manufactures or supplies equipment, supplies, material, services or machinery of the type utilized by or subject to the review or approval of the department in which that person is employed.

What Form 700 schedules? A, C, D, E

FORM 700 SCHEDULES – DESCRIPTION

Form 700

- Schedules A-1 Investments (Stocks, Bonds, and Other Interests (Ownership Interest is Less than 10%))
- Schedules A-2 Investments, Income and Assets of Business Entities/Trusts (Ownership Interest is 10% or Greater)
- Schedule B Interests in Real Property (Including Rental Income)
- Schedule C Income, Loans and Business Positions (Other than Gifts and Travel Payments)
- Schedule D Income – Gifts
- Schedule E Travel Payments, Advances and Reimbursements

MEMORANDUM



TO: LEAH BOTIN
FROM: KARLENA RANNALS, ADMINISTRATIVE MANAGER
SUBJECT: CONFLICT OF INTEREST CODE -UPDATE
DATE: 11/27/2018

Attached to this memo is the tracked change version of the District's updated conflict of interest code adopted by the //Rancho Santa Fe Fire Protection District Board of Directors on September 16, 2018.

The following is a summary of the changes:

- Page 1: Repealed prior resolution 2016-13
- Page 2: Date of adoption
- Page 3: Addition of Administrative/Human Resource Manager and Finance Manager

Should you need further assistance, please contact me directly and thank you for your patience.

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