

(13)

COUNTY OF SAN DIEGO

2020 SEP 29 PM 12:46

CLERK OF THE BOARD  
OF SUPERVISORS

**CONFLICT OF INTEREST CODE  
OF THE  
SAN DIEGO UNIFIED PORT DISTRICT**



The Political Reform Act, Government Code Sections 81000, et seq., requires State and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted 2 Cal. Adm. Code Section 18730, which contains the standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the provisions of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Appendix A, in which officials and employees are designated, and Appendix B and Appendix C, in which disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the San Diego Unified Port District (District). Designated employees listed in Appendix A of the Conflict of Interest Code of San Diego Unified Port District shall disclose those financial interests which are within the categories represented by the numbers following the listed position as described in Appendix B and Appendix C. Designated employees shall file Statements of Economic Interests pursuant to 2 Cal. Adm. Code Section 18730 and this Code.

Individuals holding designated positions shall file their statements of economic interests (statements) with the Office of the District Clerk (District Clerk), which will make the statements available for public inspection and reproduction in accordance with Government Code Section 81008. Upon receipt of the statements for the Members of the Board of Port Commissioners, the District Clerk shall make and retain copies and forward the originals to the Clerk of the San Diego County Board of Supervisors in accordance with Government Code Section 87500. All other statements will be retained by the District Clerk.

San Diego Unified Port District  
Document No. 71795  
Filed 09/14/20  
Office of the District Clerk

|   |                     |
|---|---------------------|
| Approved and/or authorized by the<br>Board of Supervisors of the County of San Diego. |                     |
| Meeting Date: 12/8/20   | Minute Order No. 09 |
| By: <i>[Signature]</i>  | Date: 2/14/20       |
| Deputy Clerk of the Board Supervisors   |                     |

**San Diego Unified Port District  
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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b>                                   | <b>Class Title</b>   | <b>Assigned Disclosure Categories</b> |
|--|--|---------------------------------------|
| B243-CN03  | Accountant   | IV                                    |
| B254-UE03  | Accounting Supervisor  | IV                                    |
| B300-CE03  | Architect  | I                                     |
| B279-UE03  | Asset Manager  | I                                     |
| B230-CN03  | Assistant Asset Manager  | I                                     |
| A2013-UE11   | Assistant Chief of Harbor Police   | I                                     |
| A2030-UE15   | Assistant Director, General Services   | I                                     |
| A2001-UE20   | Assistant Director, Real Estate  | I                                     |
| B206-CN03  | Assistant Engineer   | I                                     |
| B315-CN03  | Assistant Environmental Specialist   | I                                     |
| Appointee holds same class number as current class | Assistant Executive Director/Acting President/Acting Chief Executive Officer – Board Appointee | I                                     |
| B624-UE09  | Assistant Facilities Security Officer  | I                                     |
| A1010-UE03   | Assistant General Counsel  | I                                     |
| B917-UE16  | Assistant Parking Manager  | I                                     |
| B320-CN16  | Assistant Planner  | I                                     |
| B221-UE16  | Assistant Port Auditor   | I                                     |
| B263-CN16  | Assistant Procurement Analyst  | III                                   |
| A2058-UE16   | Assistant Vice President   | I                                     |
| A1381-UE03   | Assistant Vice President, Administrative Services  | I                                     |
| A1287-UE03   | Assistant Vice President, Business & Technology  | I                                     |
| A1035-UE08   | Assistant Vice President, Government Relations & Communication                                 | I                                     |
| A1290-UE03   | Assistant Vice President, Industry & Trade Relations   | I                                     |
| A1220-UE03   | Assistant Vice President, Operations   | I                                     |
| B205-CE03  | Associate Engineer   | I                                     |
| B310-CE17  | Associate Environmental Specialist   | I                                     |
| B306-CE17  | Associate Planner  | I                                     |
|  | Audit Committee  | I                                     |
| B246-UE03  | Benefit Analyst  | VI                                    |
| B600-UE15  | Benefits and Compensation Manager  | VI                                    |
| B150-UE03  | Budget Administrator   | II                                    |
| F693-CNR07   | Building Maintenance Coordinator   | II                                    |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>  | <b>Assigned Disclosure Categories</b> |
|------------------|---|---------------------------------------|
| B248-UE11        | Business Intelligence Analyst                             | VII                                   |
| B843-UE08        | Business Intelligence Supervisor                          | VII                                   |
| B884-UE20        | Business Partner, Organization & People Development       | II                                    |
| B232-UE03        | Business Systems Analyst                                  | VII                                   |
| B225-UE03        | Business Systems Supervisor                               | VII                                   |
| A1150-UE03       | CFO/Treasurer   | I                                     |
| B215-UE03        | Capital Project Manager I                                 | I                                     |
| B214-UE03        | Capital Project Manager II                                | I                                     |
| A2062-UE16       | Chief Curator   | I                                     |
| A1201-UE03       | Chief Engineer/Engineering–Construction                   | I                                     |
| A2067-UE17       | Chief Information Security Officer                        | VII                                   |
| B851-UE11        | Chief Policy Advisor                                      | II                                    |
| A2073-UE20       | Chief Policy Strategist                                   | I                                     |
| A2057-UE16       | Chief Technology Officer                                  | VII                                   |
| B177-UN03        | Commissioner Services Assistant                           | VIII                                  |
| B834-UN15        | Community Relations Liaison Assistant                     | V                                     |
| B835-UE17        | Community Relations Liaison Associate                     | V                                     |
| C314-CN15        | Construction Inspector                                    | II                                    |
| C312-CN05        | Construction Inspector Supervisor                         | II                                    |
|                  | Consultants   | Appendix C                            |
| B619-UE07        | Database Administrator                                    | VII                                   |
| B809-UE03        | Department Administrative Manager                         | II                                    |
| B810-UE08        | Department Business Manager                               | II                                    |
| B907-UE18        | Department Manager, Development Services                  | I                                     |
| B866-UE14        | Department Manager, Environmental and Land Use Management | I                                     |
| B877-UE15        | Department Manager, Financial Services                    | I                                     |
| B874-UE17        | Department Manager, Real Estate                           | I                                     |
| B660-UE03        | Deputy District Clerk/Docket Coordinator                  | I                                     |
| B655-UE03        | Deputy District Clerk/Records Manager                     | I                                     |
| A2043-UE03       | Deputy General Counsel I                                  | I                                     |
| A2044-UE14       | Deputy General Counsel II                                 | I                                     |
| A2045-UE14       | Deputy General Counsel III                                | I                                     |
| A2046-UE14       | Deputy General Counsel IV                                 | I                                     |
| A2060-UE16       | Deputy General Counsel V                                  | I                                     |
| B240-UE16        | Deputy Port Auditor I                                     | I                                     |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>                                   | <b>Assigned Disclosure Categories</b> |
|------------------|--|---------------------------------------|
| B208-UE17        | Deputy Port Auditor II                               | I                                     |
| A1155-UE03       | Deputy Treasurer                                     | I                                     |
| A2064-UE17       | Director, Development Services                       | I                                     |
| A2055-UE16       | Director, Enterprise Strategy & Innovation           | I                                     |
| A1950-UE03       | Director, Environmental & Land Use Management        | I                                     |
| A2068-UE18       | Director, Environmental Conservation                 | I                                     |
| A2063-UE17       | Director, Environmental Protection                   | I                                     |
| A1350-UE03       | Director, Financial Services                         | I                                     |
| A1396-UE15       | Director, General Services                           | I                                     |
| A1952-UE11       | Director, Government Relations                       | I                                     |
| A1400-UE03       | Director, Human Resources                            | II                                    |
| A1900-UE19       | Director, Information Technology                     | VII                                   |
| A1393-UE03       | Director, Land Use Planning                          | I                                     |
| A1700-UE15       | Director, Maritime                                   | I                                     |
| A1395-UE16       | Director, Marketing & Communications                 | VII                                   |
| A2048-UE20       | Director, Organization & People Development          | I                                     |
| A2065-UE17       | Director, Planning                                   | I                                     |
| A2056-UE16       | Director, Port as a Service                          | I                                     |
| A2047-UE15       | Director, Procurement/Chief Procurement Officer      | I                                     |
| A1225-UE17       | Director, Real Estate                                | I                                     |
| A2066-UE17       | Director, Waterfront Arts & Activation               | I                                     |
| A1365-UE03       | District Clerk                                       | I                                     |
| B942-UE18        | Enterprise Architect                                 | VII                                   |
| B927-UE17        | Enterprise Operations Manager                        | VII                                   |
| C329-CN14        | Environmental Compliance Inspector                   | II                                    |
| B308-CE03        | Environmental Review Coordinator                     | I                                     |
| B234-UE15        | Equal Opportunity Analyst                            | II                                    |
| B872-UN15        | Equal Opportunity Technician                         | II                                    |
| A1000-UE03       | Executive Director (President/CEO) – Board Appointee | I                                     |
| A1165-UE03       | Executive Vice President                             | I                                     |
| B623-UE05        | Facility Security Officer                            | I                                     |
| B135-UN03        | Financial Analyst                                    | IV                                    |
| A1005-UE03       | General Counsel – Board Appointee                    | I                                     |
| B937-UE17        | Geographic Information Systems Analyst III           | VII                                   |
| B894-UE17        | Geographic Information Systems Supervisor            | VII                                   |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>                                  | <b>Assigned Disclosure Categories</b> |
|------------------|---|---------------------------------------|
| B802-UE03        | Grants Coordinator                                  | I                                     |
| A2011-UE17       | Harbor Police Captain                               | I                                     |
| B284-UE12        | Homeland Security Intelligence Coordinator          | IX                                    |
| B285-UE05        | Homeland Security Program Manager                   | I                                     |
| B239-UE03        | Human Resources Analyst                             | II                                    |
| B940-UE18        | Human Resources Business Partner                    | VI                                    |
| B926-UE19        | Human Resources Recruiter                           | VI                                    |
| B898-UE16        | IT Infrastructure III                               | VII                                   |
| B899-UE16        | IT Infrastructure IV                                | VII                                   |
| B908-UE16        | IT Project Manager                                  | VII                                   |
| B932-UE17        | IT Systems Engineer III                             | VII                                   |
| B933-UE17        | IT Systems Engineer IV                              | VII                                   |
| B929-UE17        | Information Technology Business Partner             | VII                                   |
| B200-UE03        | Information Technology Security Analyst             | VII                                   |
| B226-UE11        | Infrastructure Supervisor                           | VII                                   |
| B603-UE07        | Labor Relations Administrator                       | II                                    |
| B272-CN16        | Land Surveyor                                       | X                                     |
| B925-CN17        | Lead Mapping and Outreach                           | VII                                   |
| B861-UE12        | Lead Support Services                               | VII                                   |
| B850-UE16        | Legislative Policy Administrator                    | V                                     |
| F605-CER03       | Maintenance Supervisor                              | II                                    |
| C310-CER19       | Maintenance Support Supervisor                      | II                                    |
| B303-UE03        | Management Analyst                                  | I                                     |
| B893-UE16        | Manager, Attractions & Events                       | I                                     |
| B833-UE11        | Manager, Business Development & Recreation Services | I                                     |
| B814-UE13        | Manager, Business Information & Technology Services | VII                                   |
| B813-UE03        | Manager, Business Systems                           | VII                                   |
| B829-UE03        | Manager, Capital Projects                           | I                                     |
| B892-UE18        | Manager, Citizen & Customer Intelligence            | V                                     |
| B865-UE12        | Manager, Commissioner & Executive Services          | VIII                                  |
| B249-UE03        | Manager, Contracts Administration                   | I                                     |
| B311-UE11        | Manager, Corporate Communications                   | V                                     |
| B155-UE17        | Manager, Distribution & Storage                     | III                                   |
| B827-UE03        | Manager, Engineering-Construction                   | I                                     |
| B311-UE11        | Manager, Environmental Policy                       | II                                    |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>                                  | <b>Assigned Disclosure Categories</b> |
|------------------|---|---------------------------------------|
| B825-UE03        | Manager, Environmental Programs                     | I                                     |
| B831-UE06        | Manager, Equal Opportunity                          | II                                    |
| B803-UE03        | Manager, Financial Planning & Analysis              | IV                                    |
| B805-UE03        | Manager, Financial Services                         | IV                                    |
| B881-UE15        | Manager, Grants and Policy                          | II                                    |
| B811-UE03        | Manager, Human Resources                            | II                                    |
| B928-UE17        | Manager, Information Technology Business Partner    | VII                                   |
| B895-UE16        | Manager, Innovation & User Experience               | II                                    |
| B832-UE09        | Manager, Land Use Planning                          | I                                     |
| B878-UE15        | Manager, Maritime Commercial Trade and Properties   | I                                     |
| B815-UE15        | Manager, Maritime Operations                        | II                                    |
| B816-UE06        | Manager, Maritime Trade Development                 | I                                     |
| B862-UE12        | Manager, Marketing & Communications                 | V                                     |
| B807-UE03        | Manager, Operations & Maintenance                   | II                                    |
| B820-UE06        | Manager, Procurement Services                       | III                                   |
| B882-UE15        | Manager, Sustainable Energy                         | II                                    |
| B227-CNR03       | Marine Terminal Supervisor                          | II                                    |
| B920-CER16       | Marine Terminal Supervisor                          | II                                    |
| B900-UE16        | Maritime Policy Manager                             | II                                    |
| B236-CN03        | Marketing/Public Relations Representative           | V                                     |
| B219-UE03        | Network Systems Analyst                             | VII                                   |
| B260-CN03        | Park Permit Coordinator                             | II                                    |
| B901-UE16        | Parking Manager                                     | I                                     |
| A1009-UE19       | Port Auditor – Board Appointee                      | I                                     |
| B626-UE18        | Port Security Manager                               | IX                                    |
| B238-UE03        | Principal Marketing/Public Relations Representative | V                                     |
| B853-UE11        | Principal, Business Development & Finance           | I                                     |
| B890-UE16        | Principal, Development Services                     | I                                     |
| B938-UE18        | Principal, Economics and Policy                     | I                                     |
| B889-UE16        | Principal, Portfolio Management                     | I                                     |
| B880-UE16        | Principal, Maritime Business Development            | I                                     |
| B902-UE16        | Principal, Maritime Business Retention              | I                                     |
| B867-UE14        | Principal, Special Projects                         | I                                     |
| B625-UE11        | Principal, Trade Development                        | I                                     |
| B266-CN03        | Procurement Analyst I                               | III                                   |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>                            | <b>Assigned Disclosure Categories</b> |
|------------------|---|---------------------------------------|
| B265-CE03        | Procurement Analyst II                        | III                                   |
| B269-UE08        | Procurement Supervisor                        | III                                   |
| B886-UE20        | Program Director                              | III                                   |
| B282-UE18        | Program Manager                               | I                                     |
| B885-UE16        | Program Manager, Aquaculture & Blue Tech      | I                                     |
| B891-UE16        | Program Manager, Energy & Sustainability      | II                                    |
| B883-UE16        | Program Manager, Engineering-Construction     | I                                     |
| B887-UE16        | Program Manager, Planning & Green Port        | I                                     |
| B875-UE15        | Program Manager, Real Estate                  | I                                     |
| B209-UE18        | Project Manager, Waterfront Arts & Activation | II                                    |
| B903-UE16        | Project Review Associate                      | I                                     |
| B865-UE18        | Public Information Officer                    | V                                     |
| B939-UE18        | Retirement Programs Administrator             | VI                                    |
| B650-UE03        | Risk and Safety Manager                       | I                                     |
| B617-UE03        | Risk Management Administrator                 | I                                     |
| B615-UE03        | Risk Management Analyst                       | II                                    |
| B607-CN03        | Safety Specialist II                          | III                                   |
| B245-CE03        | Senior Accountant                             | IV                                    |
| B281-UE03        | Senior Applications Developer                 | VII                                   |
| B280-UE03        | Senior Appraiser                              | I                                     |
| B918-UE16        | Senior Benefits & Compensation Analyst        | VI                                    |
| B844-UE09        | Senior Business Intelligence Analyst          | VII                                   |
| B231-UE05        | Senior Business Systems Analyst               | VII                                   |
| C311-CN15        | Senior Construction Inspector                 | II                                    |
| A2061-UE17       | Senior Deputy General Counsel                 | I                                     |
| B204-CE03        | Senior Engineer                               | I                                     |
| B309-UE17        | Senior Environmental Specialist               | I                                     |
| B286-UE08        | Senior Equal Opportunity Analyst              | II                                    |
| B276-UE03        | Senior Financial Analyst                      | IV                                    |
| B247-UE03        | Senior Human Resources Analyst                | II                                    |
| B616-UE03        | Senior IT Auditor                             | VII                                   |
| B201-UE03        | Senior Management Analyst                     | I                                     |
| B854-UE11        | Senior Manager, Public Policy                 | II                                    |
| B259-UE17        | Senior Planner                                | I                                     |
| B819-UE11        | Senior Policy Administrator                   | II                                    |

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**Appendix A:  
List of Designated Employees**

| <b>Class No.</b> | <b>Class Title</b>  | <b>Assigned Disclosure Categories</b> |
|------------------|---|---------------------------------------|
| B855-UE11        | Senior Policy Analyst   | II                                    |
| B646-UE03        | Senior Project Architect  | I                                     |
| B100-UE18        | Senior Project Manager, Waterfront Arts & Activation            | I                                     |
| B817-UE03        | Senior Project Office Administrator                             | I                                     |
| B871-UE15        | Senior Systems Administrator                                    | VII                                   |
| B622-UE03        | Senior Trade Account Representative                             | I                                     |
| B237-CN03        | Special Events Associate  | V                                     |
| B879-UE15        | Systems Administration Supervisor                               | VII                                   |
| B870-UE15        | Systems Administrator   | VII                                   |
| B700-UE03        | Systems Support Supervisor                                      | VII                                   |
| B840-UN15        | Technical Training Specialist                                   | VII                                   |
| B179-CN03        | Travel Services Coordinator                                     | VIII                                  |
| A1037-UE16       | Vice President  | I                                     |
| A1025-UE03       | Vice President, Administration/ CAO                             | I                                     |
| A2069-UE-19      | Vice President, Maritime  | I                                     |
| A2070-UE-19      | Vice President, Marketing & Communications                      | I                                     |
| A1015-UE03       | Vice President, Operations/COO                                  | I                                     |
| A2071-UE19       | Vice President, Planning, Environment, and Government Relations | I                                     |
| A1026-UE11       | Vice President, Public Policy                                   | I                                     |
| A1500-UE03       | Vice President, Public Safety/Chief of Harbor Police            | I                                     |
| A2072-UE19       | Vice President, Real Estate, Engineering and Facilities         | I                                     |
| A1028-UE11       | Vice President, Strategy & Business Development                 | I                                     |

The following individuals must file Statements of Economic Interests pursuant to Government Code Section 87200 and are listed below for informational purposes only:

Port Commissioner

Chief Engineer  
District Clerk  
Executive Director  
Port Attorney  
Port Auditor  
Treasurer (CFO/Treasurer)

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for



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assistance of written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200

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**Appendix B:  
Disclosure Categories for Designated Positions**

**Category I**

All sources of income, interests in real property and investments and business positions in business entities located in or doing business in San Diego County.

**Category II**

All sources of income, investments and business positions in business entities located in or doing business in San Diego County.

**Category III**

Investments and business positions in business entities and sources of income, which provide services, supplies, materials, machinery or equipment of the type utilized by the agency.

**Category IV**

Investments and business positions in business entities and sources of income, which provide financial services of the type utilized by the agency.

**Category V**

Investments and business positions in business entities and sources of income, which provide marketing services or communication services of the type utilized by the agency.

**Category VI**

Investments and business positions in business entities and income from sources which are providers of health care services, including but not limited to pharmacies, physicians, etc.

Investments and business positions in business entities and/or nonprofit corporations and income from sources which may be the recipient of patient referrals for the delivery of health care services or supplies by the employee's hospitals.

Investments and business positions in business entities and income from sources which are providers and/or the deliverers of pension and benefit services.

Investments and business positions in business entities or nonprofit corporations and income from sources which are of the type which provide consultant services to any business entity or nonprofit corporation made reportable by this disclosure category.

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**Appendix B:  
Disclosure Categories for Designated Positions**

**Category VII**

Investments and business positions in business entities and sources of income which provide data processing or computer services, supplies, materials, machinery or equipment of the type utilized by the agency.

**Category VIII**

Investments and business positions in business entities and sources of income, which provide travel services of the type utilized by the agency.

**Category IX**

Investments and business positions in business entities and sources of income, which provide Port/Seaport security or related Homeland Security services of the types utilized by the agency.

**Category X**

Investments and business positions in business entities and sources of income, which provide land surveying services of the type utilized by the agency.

# San Diego Unified Port District

## Conflict of Interest Code

### Appendix C

#### Consultant Disclosure

Definition: Fair Political Practices Commission regulation [California Code of Regulations, Section 18700.3] "consultant" mean an individual who, pursuant to a contract with a state or local governmental agency:

(1) Makes a governmental decision whether to:

- (A) Approve a rate, rule or regulation;
- (B) Adopt or enforce a law;
- (C) Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement;
- (D) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
- (E) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
- (F) Grant agency approval to a plan, design, report, study, or similar item;
- (G) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision of the agency; or

(2) Serves in an ongoing staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's local conflict of interest code.

(3) "Consultant" does not serve in an ongoing staff capacity when:

Conducting research and arriving at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the agency or of any agency official, other than normal contract monitoring; and  
He or she possesses no authority with respect to any agency decision beyond the rendition of information, advice, recommendation or counsel and only provides services on a sporadic basis.

#### Disclosure requirements for Sections (1) & (2) above:

Section(1): Investments and business positions in business entities and sources of income, which provide the type of services utilized by the agency.

Section(2): Consultants who serve in a staff capacity shall disclose those financial interests listed in the assigned disclosure category for the corresponding staff position listed in Appendix A.

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**Appendix C**

**Consultant Disclosure**

The Executive Director may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.