

COUNTY OF SAN DIEGO, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject

Flood Control District Advisory Commission

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Purpose

The purpose of this is to define a Flood Control Advisory Commission setting forth policy for:

- A. Nomination of Advisory Commissioners
- B. Appointment and Terms of Advisory Commissioners
- C. Duties and Responsibilities of the Advisory Commission
- D. Meetings and Advisory Commissioners Expenses
- E. Staff Support of the Advisory Commission
- F. Conflicts of Interest and Financial Disclosure
- G. Limitation of Authority of Advisory Commissioners
- H. Advisory Commissioners Liability
- I. Advisory Commission Rules

Background

On July 1, 1985, legislation to unify the five zones of the San Diego Flood Control District became effective. This legislation: provided for one District budget; repealed the provisions of the District Act relating to Zone Advisory Commissions; and repealed the requirement for individual zone budgets.

Policy

It is the policy of the Board of Directors of the San Diego County Flood Control District that there shall be a seven-member Advisory Commission to the Board.

- A. Nomination of Advisory Commissioners

Commissioners shall be nominated by individual Board members in the same manner as nomination of the San Diego County Planning Commission.

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B. Appointment and Terms of Advisory Commissioners

Commissioners shall be appointed by the Board of Directors and shall serve at the pleasure of the Board for terms equal to those of the Board member that nominates them. Commissioners may be removed by a majority vote of the Board. Commissioners shall elect a chairperson annually who will preside over Commission meetings.

C. Duties and Responsibilities of the Advisory Commission

The duties and responsibilities of the Commission are to advise the Board of Directors on all matters pertaining to the control of floods that may endanger lives and property in San Diego County under the following procedures:

1. Budget

Prior to April 1 of each year, the Commission shall advise the Director of Public Works in preparation of annual budgets for flood control facilities.

2. District Policies

The Commission shall be responsible to review existing District policies and, when necessary, recommend appropriate policy changes for the design, construction and maintenance of flood control facilities.

3. Projects and Operations

The Commission shall be responsible for reviewing the financial and environmental effects of all proposed District projects and recommend priorities to the Board of Directors for projects to be undertaken and their financing. The Commission shall also assist the Director of Public Works, when requested, in all matters pertaining to storm water and flood control operations.

4. Public Necessity and Assessments

The Commission shall hold public meetings on flood control problems, review the public necessity for all proposed projects and assessments, and shall report findings and recommendations to the Board of Directors on project benefits, proposed assessments, and District and other governmental project contributions.

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5. Regulatory Policies and Ordinances

The Commission shall review existing regulatory policies and ordinances and recommend changes to better carry out the objectives and purposes of the District.

D. Meetings and Advisory Commissioners Expenses

The Commission shall meet at least four times each year and may meet up to twenty times each year as determined by the Commission. Commissioners shall be reimbursed \$50 for each official meeting of the Advisory Commission attended. Reimbursement includes travel expenses incurred by a Commissioner to attend said meetings. Commissioners may elect to conduct occasional breakfast, luncheon, or dinner meetings, and the cost of meals served at such meetings shall be reimbursed or provided for in a manner consistent with County policy.

E. Staff Support to the Advisory Commission

The Director of Public Works shall provide secretarial and technical support to the Commission. The Commission may provide recommendations concerning the allocation of staff or consultant resources, subject to Director approval.

F. Conflicts of Interest and Financial Disclosure

Advisory Commissioners shall file conflict of interest and financial disclosure forms annually. Commissioners shall abstain from discussion and votes concerning any matter or project which they have a financial interest in.

G. Limitation of Authority of Advisory Commissioners

Commissioners shall have no official capacity to speak for or obligate the District in any way. The Commission shall have no authority to obligate the District. They shall be advisory to the Board of Directors, and the Board may not and cannot be bound by any recommendation of the Commission.

H. Advisory Commissioners Liability

Commissioners shall be defended by and held harmless by the District for any actions the Board of Directors may take in regard to their recommendation. Commissioners and the

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Commission individually and as a group may be held liable for any actions they institute without authorization of the Board.

I. Advisory Commission Rules

The Commission rules are designated by this policy. The rules may be suspended or amended by the Commission as set forth therein. The official rules of the Commission with any amendments by the Commission shall be kept on file at the Department of Public Works.

Sunset Date

This policy will be reviewed for continuance by 12-31-2022.

Board Action

6-18-85 (Flood 1)
12-13-88 (73)
4-4-95 (28)
8-7-2002 (5)
06-25-08 (12)
12-09-08 (33)
12-16-15 (8)

CAO Reference

1. Department of Public Works