COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2016 - JUNE 30, 2017
Deadline: July 14, 2017

COUNTY OF SAN DIEGO
2017 JUL 20 AM 10: 17

CLERK OF THE BOARD
OF SUPERVISORS

1. **DEPARTMENT INFORMATION:**

    Department: **Animal Services**
    Division/Unit: **Community Service**

2. **VOLUNTEER PROGRAM BENEFITS:**

    a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	435	Hours	70,064	X	$24.14	=	$1,691,344.96

Types of work performed by GENERAL VOLUNTEERS in this category:

There are three primary groups of volunteers which are the Dog Pals, Cat Crew and Bunny Buddies. Volunteers in these groups are trained and mentored on how to safely interact and engage with the animals. Volunteers working directly with the animals help staff by providing assistance in monitoring and giving feedback on their observations of animals both medically and behaviorally as well as providing enrichment to animals throughout the day. Volunteers also give much needed help with daily tasks at the shelter. Members of our Tidy Team help wash dishes, do laundry and even the morning cleaning of the kennels. Other groups of volunteers under this category are Booth Crew members which help with outreach, Tweenie Fosters who help with kittens, and Interns.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	9	Hours	485	X	$24.14	=	$11,707.90

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

This category includes three outreach groups that are for physically and mentally challenged young adults. They are the Stein Education Group, TRACE, and the Rancho Bernardo Day Program. These groups come to the facility under the supervision of a counselor or with their job coaches. Many work on things such as laundry, putting together litter pans and washing windows. Others help put together adoption packets or cat carriers. The higher functioning members of these groups are members of the Cat Crew or Dog Pals providing the same enrichment as our volunteers in the general category.

Throughout the year we also have Community Services Workers that come to us to fulfill court

ordered community service hours. These volunteers do not interact with the animals in our care; instead, their time is utilized for scrubbing and cleaning various areas of our facilities. Many have assisted in organizing our storage areas and in some cases unloading pallets of supplies. Upon completion of their mandated time they receive a letter of completion to present to the court.

SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

Position	Hours	X	VCL	=	Dollar Benefit
VC DART x 22	1145.75		$19.61		$22,468.16
SD CART x 14	1052.45		$24.13		$25,395.62
					$0.00
					$0.00
					$0.00

No. of Vol.	36	Total Hours	2,198	Total Value =	$47,863.78

Types of work performed by SPECIALIZED VOLUNTEERS in this category:
Volunteers in this group are highly trained first responders and are permitted to work alongside the Department's Animal Control Officers and animal care staff to learn the most efficient ways to extract animals during disasters-a high level of expertise is necessary. The hours listed are taken from the many classroom and field trainings performed throughout the year in order to be a part of this group. They are trained to use specialized equipment and process forms used during an emergency to help assist the Department staff.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	435	70,064	$1,691,344.96
2b.	9	485	$11,707.90
2c.	36	2,198	$47,863.78

Total Vol.	480	Hours	72,747	Total Value =	$1,750,916.64

3. **DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE =	$0.00

4. **VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteeers (total hours of direct supervision multiplied by the hourly rate of staff person (s) <u>directly supervising</u> program volunteers.)

Hours	502	X Rate	$14.32	=	$7,188.64

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	1160	X Rate	$28.57	=	$33,141.20

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
Recognition t-shirts	$8,537.55
Recognition event	$500.00
Badges, holders & clips	$3,691.41
supplies	$1,274.58

TOTAL OF OTHER PROGRAM COSTS	=	$14,003.54

d. TOTAL OF VOLUNTEER PROGRAM COST = $54,333.38
   (add 4a, 4b, and 4c)

5. **NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**
   a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) $1,750,916.64
   b. Total of Donations to Volunteer Program, Item 3 (Page 2) $0.00
   c. Subtract Total of Program Costs, Item 4d (Page 3) $54,333.38

   TOTAL PROGRAM BENEFIT $1,696,583.26

6. **RECRUITING:**
   Please describe your recruiting programs:
   In the 2016-2017 fiscal year, Animal Services recruited new volunteers only for the first quarter. The recruitment efforts that were made were primarily through the Department's website and referrals from other volunteers. Recruiting efforts for the rest of the fiscal year were put on hold to restructure the current volunteer program.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**
   Please describe any special activities and/or achievements your program was involved in during the period of this report:

   A special event that volunteers contributed to was "Clear The Shelters," a nationwide pet adoption initiative that brings shelters, rescue groups, and adopters together to find loving homes for pets in need. The event was held on July 23, 2016 and DAS staff and volunteers participated and worked together in helping to find loving homes for the shelter animals. Over 50,000 pets found their forever homes in 2016.
   Another special event that volunteers participated in was Project Homeless Connect. This one-day resource fair provides services, such as health screenings, flu shots, dental exams, haircuts, legal aid, housing counseling, pet care and additional services for San Diego's homeless families, Veterans, seniors and individuals with disabilities. On January 25, 2017 DAS staff and volunteers helped provide pet examinations, vaccines and care to pets for those in need.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2017-18:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

In the 2017-2018 fiscal year, Animal Services has established three main goals.

a. Train all 435 current volunteers to use new animal information boards which includes learning new terminology, how to recognize identified animal behavior and how to provide new enrichment activities with the animals in our care.

b. Transition all current volunteers into a set schedule. Having volunteers committed to a set day, time and identified responsibility will help support the staff and the mission of DAS.

c. Recruit, new volunteers needed for all three shelters to meet the needs of the department.

9. **GENERAL INFORMATION:**

Name of person completing report: Rosie Rascon

Phone: 619-767-2611   Mail Stop: H-39   E-Mail: Rosa.Rascon@Sdcounty

Volunteer Coordinator: Same as above

Phone: Mail Stop: E-Mail:

10. **DEPARTMENT CERTIFICATION:**

for _____   9.14.17
        DEPARTMENT HEAD SIGNATURE   **DATE**