



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM**

**PERIOD JULY 1, 2016 - JUNE 30, 2017
Deadline: July 14, 2017**

COUNTY OF SAN DIEGO
2017 JUL 17 PM 4:41
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Health and Human Services Agency
Division/Unit: Public Health Services / Emergency Medical Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	4 Hours	1013.5	X	\$24.14	=	\$24,465.89
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Types of work performed by GENERAL VOLUNTEERS in this category:

All volunteers for CHS conduct epidemiological analyses which further PHS initiatives.

Examples include:

- Pulling and analyzing data for the Live Well San Diego Annual Report
- Training and facilitating the Local Public Health System Assessment
- Writing research proposals and analyzing various demographic, economic, and health outcome data for APHA and ESRI conferences
- Updating and analyzing data for the Alzheimer's Project/ AIS Reports
- Assist in updating CHIS and demographic profiles
- Assist in reviewing CORE health data indicators

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$24.14	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

No. of Vol.	Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>4</u>	<u>1013.5</u>	<u>\$24,465.89</u>
2b.	<u>0</u>	<u>0</u>	<u>\$0.00</u>
2c.	<u>0</u>	<u>0</u>	<u>\$0.00</u>

Total Vol.	4 Hours	1,014	Total Value =	\$24,465.89
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **200** X Rate **\$34.69** = **\$6,938.00**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **4** X Rate **\$48.80** = **\$195.20**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Services (\$81.20 mo. x 12 mo. x 4 stations)	\$3,897.60
Wireless Network Access (\$81.32 mo. x 12 mo. x 4 stations)	\$3,903.36
Voice Jack & Multiline Phone (\$49.59 mo. x 12 mo. x 2 Accts)	\$1,190.16
Voice mail (\$3.70 mo. x 12 mo. x 2 Accts)	\$88.80
Email Services (\$10.35 mo. x Avgas 8 mo. x 4 Accts)	\$331.20

TOTAL OF OTHER PROGRAM COSTS = **\$9,411.12**

d. TOTAL OF VOLUNTEER PROGRAM COST = **\$16,544.32**
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$24,465.89</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$16,544.32</u>

TOTAL PROGRAM BENEFIT

\$7,921.57

6. RECRUITING:

Please describe your recruiting programs:

CHS recruits volunteers primarily from San Diego State University (SDSU/ School of Public Health/ Internship Placement Office). In FY 16/17, we had one intern from the University of California at San Diego/ SDSU General Preventative Medicine Residency Program completing her internship hours.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Special Activities include the following:

- The acceptance of 4 American Public Health Association (APHA) abstracts to the Annual Conference.
- The development of 4 new BHOFAQI disease information sets and the updating of our foreign-born population map series.
- Assistance in updating Live Well San Diego indicators for the next evaluation cycle.
- Presentation of research projects on the topics of behavioral health, as well as a unique project looking at chronic disease disparities by race/ethnicity by community in attempts to highlight prevention opportunities that could be tailored to specific communities and the demographic breakdown within.
- Assistance in crosswalking ICD 9 codes to the new ICD 10 coding system for the core public health services data

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2017-18:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

- Train all health epidemiology and information volunteers in Geospatial Information System (GIS) mapping so as to assist with more robust spatial analyses requested by HHSA regional members.
- Recruit at least 1 new volunteer who has a programming background to assist with automating data processing and uploads so as to maximize unit staff time.

9. GENERAL INFORMATION:

Name of person completing report:	Ryan Smith		
Phone: <u>619-285-6411</u>	Mail Stop: <u>S-555</u>	E-Mail:	<u>ryan.smith@sdcounty.ca.gov</u>
Volunteer Coordinator:	Adria Cavanaugh		
Phone: <u>619-285-6485</u>	Mail Stop: <u>S-555</u>	E-Mail:	<u>adria.cavanaugh@sdcounty.ca.gov</u>

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

July 14, 2017
DATE