



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2017-JULY 30, 2018
Deadline: July 13, 2018**

COUNTY OF SAN DIEGO

2018 JUL 18 PM 3:06

CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: **Assessor/Recorder/County Clerk**

Division/Unit: **A3580**

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Vol. 2 Hours 326.5 X \$ 24.69 = \$ 8,061.29

Types of work performed by GENERAL VOLUNTEERS in this category:

Clerical functions: Assisting customers at the public counter and phone, processing official documents as requested and perform civil wedding ceremonies.

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol. Hours X \$ 24.69 = \$ 0

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
No. of Vol.	Total Hours				Total Value = \$0

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	0
_____	_____
_____	_____
TOTAL OF OTHER PROGRAM COSTS=	\$0
_____	_____

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$1,364.60

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 8,061.29
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ 1,364.60

TOTAL PROGRAM BENEFIT

\$ 6,696.69

6. RECRUITING:

Please describe your recruiting programs:

Volunteer interest expressed through the County of San Diego website are referred to volunteer coordinator.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Assessor/Recorder/County Clerk was not involved in any special activities this period.

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2017-18:**
Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Assessor/Recorder/County Clerk will continue to provide volunteer opportunities to candidates interested in donating their services to our department.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: **Carmen Cordero**
Phone Number: **(619) 531-6149**
Volunteer Coordinator: **Carmen Cordero**
Phone Number: **(619) 531-6149** Mail Stop: **A-4**
E-Mail: **Carmen.Cordero@sdcounty.ca.gov**

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE



DATE