



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2017 - JUNE 30, 2018
Deadline: July 13, 2018**

COUNTY OF SAN DIEGO
2018 JUL 13 PM 5:11
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: HIISA- Behavioral Health Services
Division/Unit: Clinical Director's Office (CDO)

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1	Hours	339.5	X	\$24.69	=	\$8,382.26
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Types of work performed by GENERAL VOLUNTEERS in this category:

The Clinical Director's Office had one MSW-MPH intern from San Diego State University (SDSU) fulfilling her internship hours for the administration concentration MSW program requirement. The intern has participated in monthly meetings, all-staff meetings, assisted with annual site visits, created spreadsheets, tracked data, budget preparation, contract administration and monitoring, assisted with monitoring tools, special project planning, researching, interpreting, analyzing data, report writing and supported administrative analysts with related contracting duties.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$24.69	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
No. of Vol.					Total Hours
					0
Total Value =					\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:
N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	1	339.5	\$8,382.26
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.		1 Hours	\$8,382.26
		340	Total Value =
			\$8,382.26

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE =	\$0.00
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4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	21	X	Rate	\$43.13	=	\$905.73
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours		X	Rate		=	\$0.00
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS

=

\$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST
(add 4a, 4b, and 4c)

=

\$905.73

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$8,382.26</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$905.73</u>

TOTAL PROGRAM BENEFIT

\$7,476.53

6. RECRUITING:

Please describe your recruiting programs:

Recruiting for CDO is primarily achieved through a MOA partnership with SDSU, specifically with the Social Work department. The recruitment process occurs once a year at the Agency Fair held at SDSU for all social work students from various universities. We also welcome volunteers who have expressed interest through the County of San Diego's Volunteer Opportunities Program.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8th Annual Primary Care & Behavioral Health Integration Summit, SDSU Agency Fair, Behavioral Health Services Workforce Collaborative, and the Behavioral Health Services Student Seminar pilot.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The Clinical Director's Office oversees and operates long term care, integrated care, and workforce development services. Program goals for Fiscal Year (FY) 2018-2019 include supervising a graduate intern from the SDSU School of Social Work and increasing learning opportunities and experiences.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Nilanie Ramos</u>		
Phone: <u>619-584-5022</u>	Mail Stop: <u>P-531</u>	E-Mail:	<u>nilanie.ramos@sdcounty.gov</u>
Volunteer Coordinator:	<u>Same as above</u>		
Phone: _____	Mail Stop: _____	E-Mail:	_____

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

7/12/18

DATE