



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2017 - JUNE 30, 2018
Deadline: July 13, 2018**

COUNTY OF SAN DIEGO
2018 JUL 25 PM 2:42
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: **HHSA**
Division/Unit: **Community Health Engagement Team**

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	5	Hours	5200	X	\$24.69	=	\$128,388.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

Assistance in the following activities:

Health education, community outreach, research, event planning, evaluation and survey creation, flyer creation, marketing and promotion, data entry, reporting

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$24.69	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.		Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	5	5200	\$128,388.00
2b.	0	0	\$0.00
2c.	0	0	\$0.00

Total Vol.	5	Hours	5,200	Total Value =	\$128,388.00
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE =	\$0.00
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4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	312	X	Rate	\$31.30	=	\$9,765.60
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	10	X	Rate	\$31.30	=	\$313.00
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS	=	\$0.00
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d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)	=	\$10,078.60
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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$128,388.00</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$10,078.60</u>

TOTAL PROGRAM BENEFIT

\$118,309.40

6. RECRUITING:

Please describe your recruiting programs:

We recruit by means of:

referrals from staff, volunteers, or other County departments; sending recruitment emails to San Diego State University Graduate School of Public Health; internship opportunities are posted on the SDSU Public Health internship website for school credit

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers have been an integral part of many events including the East Region Grandparents Raising Grandchildren Symposium, a Tech workshop for the Aging Summit 2018, World Food Day, and World Refugee Day. Volunteers were heavily involved in the success of Check Your Mood Screenings and activities around Mental Health Awareness month, Love Your Heart, an intersection mural in Linda Vista, and they each have roles in the *Live Well San Diego* Regional Leadership Team meetings.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

In 2018-2019, our goal is to have at least 3 volunteers over the course of the year. Training will include shadowing staff to different meetings, being involved in several County initiatives, and building leadership and program planning skills. In addition, we will have each volunteer be deeply involved in planning one or more independent project, with staff support. We plan to continue recognizing volunteers for their hard work at least once a year, and conduct exit interviews in order to improve the volunteer program.

9. GENERAL INFORMATION:

Name of person completing report:	Jennifer Navala		
Phone: 858-314-0533	Mail Stop: N513	E-Mail:	jennifer.navala@sdcounty.gov
Volunteer Coordinator:	Catie Linfesty		
Phone: 619-668-3950	Mail Stop: S546A	E-Mail:	catie.linfesty@sdcounty.gov

10. DEPARTMENT CERTIFICATION:

 for Kimberly Gallo	7-25-18
DEPARTMENT HEAD SIGNATURE	DATE