



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2017 - JUNE 30, 2018
Deadline: July 13, 2018**

COUNTY OF SAN DIEGO
2018 JUL 25 PM 12:50
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: Health and Human Services Agency
Division/Unit: Public Health Services/ HIV, STD and Hepatitis Branch

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.).

No. of Vol.	4 Hours	750	X	\$24.69 =	\$18,517.50
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Types of work performed by GENERAL VOLUNTEERS in this category:

1: Assisted with data collection and analysis of chlamydia, gonorrhea, and syphilis for the Field Services Unit in HSHB. 2. Assisted with data analysis and generating reports. 3. Assisted with development of Resource Inventory for the FY18 Core Medical Services Waiver. 4. Assisted with gathering information for elements of the Ryan White FY18 and FY19 applications including data for the Project Abstract. 5. Developed a crosswalk between the State's Getting to Zero (GTZ) plan and the San Diego GTZ plan. 6. Assisted with planning and coordination for GTZ summit. 7. Assisted with developing draft policies.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours	X	\$24.69 =	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Sexual Health Intern	200		\$20.00		\$4,000.00
Physician	130		\$90.00		\$11,700.00
Physician	30		\$90.00		\$2,700.00
Physician	21		\$90.00		\$1,890.00
					\$0.00

No. of Vol.	4	Total Hour	381	Total Value =	\$20,290.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

"SDSU Department of Sociology volunteer updated references, slides for PrEP presentations, convened MRP, attempted to connect with LGBT group at SDSU to invite young gay men to participate in planning for HIV services, supported Truax Award ceremony, produced cost effectiveness table for annual HIP report for 2017 report.

UCSD volunteers worked on the implementation of express visits in the STD clinic and on a research project evaluating differences in response to treatment of early syphilis based on HIV status.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4	750	\$18,517.50
2b.	0	0	\$0.00
2c.	4	381	\$20,290.00
Total Vol.	8	Hours 1,131	Total Value = \$38,807.50

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	N/A	Value:	
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	

TOTAL VALUE =	\$0.00
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4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	97	X	Rate	\$53.38	=	\$5,177.86
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	25	X	Rate	\$38.90	=	\$972.50
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Email Services (\$5.24 mo. x total 15 mos for multiple accts)	\$78.60
Desktop Services (\$64.46 mo. x 7 mo. x multiple accts)	\$451.22
Wireless Network Access (\$66.68 mo. x 7 mo. x multiple accts)	\$466.76
Voice Jack & Multiline Phone (\$49.93 mo. x 4 mo. x 1 Accts)	\$199.72
Voice mail (\$3.61 mo. x 4 mo. x 1 Accts)	\$14.44
Laptop Services (\$86.05 m. x total 15 mos for multiple accts)	\$1,290.75
TOTAL OF OTHER PROGRAM COSTS	\$2,501.49

d. TOTAL OF VOLUNTEER PROGRAM COST	=	\$8,651.85
(add 4a, 4b, and 4c)		

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$38,807.50</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$8,651.85</u>

TOTAL PROGRAM BENEFIT

\$30,155.65

6. RECRUITING:

Please describe your recruiting programs:

"Collaborated with local community college, such as San Diego Mesa College, and recruited student volunteers needing to fulfill community work. All volunteers were students fulfilling aspects of their programs (e.g.- practicums, internships).

Also collaborated with SDSU, UCSD to recruit student volunteer/interns."

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers assisted with user acceptance testing for ELR (electronic laboratory reports), and were instrumental in troubleshooting and identifying issues needing to be addressed in order for the laboratories to directly transmit reports electronically. The intern from SDSU also helped with monthly STD reports as well as other regularly scheduled quarterly, annual reports. Volunteer assisted with developing draft policies related to improving HIV care and treatment in clinic settings.

The UCSD volunteer activities have included development of policies and procedures, intake forms, and patient instructional materials for the program as well as chart reviews and data abstraction. More recent activities have been data analysis and preparation of an abstract that will be presented at an upcoming conference.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2017-18:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The goals for HSHB interns is to help with the large workload while also training someone for future employment with the County. This includes: learning about data entry and analysis for the three primary sexually transmitted diseases in San Diego County, evaluation, research and analysis, learning about aspects of health administration and policy development related to HIV care and treatment in San Diego County.

The goals for the UCSD volunteers is to 1) develop and implement express visits in the STD clinics 2) develop policies, procedures, intake forms, patient instructions, and other written materials necessary for the program. 3) compare rates of response in RPR titer following treatment for early syphilis 4) determine frequency and clinical characteristics of patients who fail to serorevert to a nonreactive RPR following appropriate syphilis treatment, and assess outcomes over time in those patients.

The internship is flexible and there are always opportunities to develop students to understand public health work.

9. GENERAL INFORMATION:

Name of person completing report: Irena Anguelov
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Volunteer Coordinator: Caroline Mosher
Phone: 619-542-4174 Mail Stop: P-578 E-Mail: Caroline.Mosher@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

7/25/2018
DATE