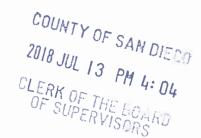


COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2017 - JUNE 30, 2018 Deadline: July 13, 2018



1. DEPARTMENT INFORMATION:

Department:	CSG Library	
Division/Unit:		

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	3,752 Hours	152764.55	X	\$24.69 =	\$3,771,756.74
B40. 01 ¥ 01.	3,732 Hours	132704.33	Λ_	\$24.09	\$3,771,730.74

Types of work performed by GENERAL VOLUNTEERS in this category:

General volunteers performs a variety of tasks which include: clerical work, assisting with branch events, shelving books and materials, participating in Friends of the Library groups, reading to children, helping students with homework.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	224 Hours	3758.5 X	\$24.69 =	\$92,797.37
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

Institutional volunteers perform work which includes: clerical work, sorting books and materials for delivery to branches, hauling boxes of books, and shelving.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	$\underline{\text{VCL}} =$	Dollar Benefit
Attorney	229		\$73.79	\$16,897.91
Financial Consultant	56.5		\$64.13	\$3,623.35
Housing Counselor	52		\$26.40	\$1,372.80
Instructor	3759		\$21.30	\$80,066.70
Instructor Citizenship	1385		\$36.61	\$50,704.85
Instructor Language	2360		\$36.61	\$86,399.60
Librarian	0			\$0.00
Literacy	16001		\$36.61	\$585,796.61
Musician	201		\$33.31	\$6,695.31
Physician	174		\$110.00	\$19,140.00
Therapy Dog Handler	409.5		\$30.95	\$12,674.03
No. of Vol. 474 Total H	ours 24,290		Total Value	\$841,477.10

Types of work performed by SPECIALIZED VOLUNTEERS in this category: Instructors provide a wide variety of workshops for customers on topics such as English as a second language, parenting skills, computer applications and yoga. Financial consultants, counselors and attorneys bring their expertise in advising library users on housing, retirement, investment and budgeting. Volunteers with L.E.A.R.N, the libraries literacy program, serve as tutors for English speakers how read below the 5th grade level, as well as new immigrants learning English.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

No. of Volunteers		<u>Hours</u>	Dollar Benefit
2a	3,752	152764.55	\$3,771,756.74

2b	224 474	3758.5 24,290		\$92,797.37 \$841,477.10
Total Vol.	4,450 Hours	180,813 Total	Value =	\$4,706,031.20
DONATIONS T	O VOLUNTEER PROG	GRAM:		
tangible/intangibl	ations to the department's <u>e</u> items. Items such as contet value to each and add t	nputers, air time, trans	sportation, boo	ks, etc. Please
Item Donated:			Value:	
Item Donated:			Value:	
Item Donated:			_ Value:	
Item Donated:			_ Value:	
Item Donated:			Value:	
	1	TOTAL VALUE =		\$0.00
	•			
a. Cost of superv	PROGRAM COSTS: ision of volunteeers (total n (s) directly supervising		vision multipli	ed by the hourly
Hours	3498.5 X Rate	\$30.00 =		\$104,955.00
b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)				
Hours	2555 X Rate	\$30.00		\$76,650.00
c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):				
	<u>Item</u>			Cost
	Recognition Events			\$3,000.00
			_	
7				
TOTAL OF OT	THER PROGRAM COST	S =		\$3,000.00

3.

4.

d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)

\$184,605.00

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)

\$4,706,031.20

b. Total of Donations to Volunteer Program, Item 3 (Page 2)

\$0.00

c. Subtract Total of Program Costs, Item 4d (Page 3)

\$184,605.00

TOTAL PROGRAM BENEFIT

\$4,521,426.20

6. **RECRUITING:**

Please describe your recruiting programs:

Volunteer Match database (supported by California State Library); Media releases for specific volunteer needs; online application at four sites accompanied with a County Television Network produced volunteer recrutiment video; ads in Book Page; Library staff encouraging potential customers to get involved as volunteers and in branch volunteer program advertising. We seek opportunities to partner with other county departments, so that county volunteers who have already on board, are provided with more opportunities to share their expertise at different sites.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The library had the honor of recognizing 5 Volunteer of the year during volunteer appreciation month and 1 Volunteer of the month throughout the year.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:

GENERAL INFORMATION:

9.

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The library looks forward to the new county wide volunteer management system to roll out successfully during FY 18/19. The new volunteer management system will enhance our volunteer process by matching the needs of the library and the volunteer, creating an efficient process and increase the number of volunteers.

	Name of person completing report:		Leonida Bautista		
	Phone: 858-694-2645	Mail Stop:	O 70	E-Mail:	lea.bautista@sdcounty.c
Volunteer Coordinator:		Same as above			
	Phone:	Mail Stop:		E-Mail:	
10. DEPART	DEPARTMENT CERTI	FICATION:	,	71	7 (5)
	DEPARTMENT	HEAD SIGNA	TURE	DAT	TE.