



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2018 - JUNE 30, 2019  
Deadline: July 12, 2019**

COUNTY OF SAN DIEGO  
2019 JUL 11 AM 8:31  
CLERK OF THE BOARD  
OF SUPERVISORS

**1. DEPARTMENT INFORMATION:**

Department: HHSA - BHS  
Division/Unit: Adult Older Adult

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1 600	X	\$25.43 =	\$15,258.00
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Types of work performed by GENERAL VOLUNTEERS in this category:

The student intern assisted with planning, coordinating and developing projects within the system of care. She specifically assisted around projects related to cultural competence and contract management. She also helped to develop monitoring tools for underserved populations served by the behavioral health system.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours	X	\$25.43 =	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

<b>No. of Vol.</b>		<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>	<b>\$0.00</b>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:  
N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>1</u>	<u>600</u>	<u>\$15,258.00</u>
2b.	<u>0</u>	<u>0</u>	<u>\$0.00</u>
2c.	<u>0</u>	<u>0</u>	<u>\$0.00</u>

<b>Total Vol.</b>	<b>1</b>	<b>Hours</b>	<b>600</b>	<b>Total Value =</b>	<b>\$15,258.00</b>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and

tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

**TOTAL VALUE = \$0.00**

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **310** X Rate **\$25.53** = **\$7,914.30**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **80** X Rate **\$50.00** = **\$4,000.00**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS = **\$0.00**

d. TOTAL OF VOLUNTEER PROGRAM COST = **\$11,914.30**  
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u><b>\$15,258.00</b></u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u><b>\$0.00</b></u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u><b>\$11,914.30</b></u>

**TOTAL PROGRAM BENEFIT**

**\$3,343.70**

**6. RECRUITING:**

Please describe your recruiting programs:

Recruiting of interns is done primarily through the relationship with San Diego State University School of Social Work. Recruitment occurs through attendance at the Annual Internship Fair for all Social Work students. This is the first year BHS has successfully created an Administrative focused intern - we typically receive those who are interested in direct practice for our clinics and case management.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

N/A

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our program goals were to ensure a quality internship assignment in AOA with an administrative and contract management focus. Our intern was present in the office twice per week for 2 continuous semesters. In addition to her management role, the intern did have an opportunity to engage in some work through Strength Based Case Management services which provided a unique perspective to the services we offer at the administrative level.

**9. GENERAL INFORMATION:**

Name of person completing report: Charity White-Voth  
Phone: 858-514-3235 Mail Stop: \_\_\_\_\_ E-Mail: charity.white-voth@sdco  
Volunteer Coordinator: Same as above  
Phone: \_\_\_\_\_ Mail Stop: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**10. DEPARTMENT CERTIFICATION:**

 3/10/19  
DEPARTMENT HEAD SIGNATURE DATE