



COUNTY OF SAN DIEGO  
 VOLUNTEER REPORT FORM  
 PERIOD JULY 1, 2018 - JUNE 30, 2019  
 Deadline: July 12, 2019

COUNTY OF SAN DIEGO  
 2019 JUL 12 PM 2:48  
 CLERK OF THE BOARD  
 OF SUPERVISORS

**1. DEPARTMENT INFORMATION:**

Department:	HHSA – Behavioral Health Services
Division/Unit:	Edgemoor Distinct Part Skilled Nursing Facility

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 483      Hours: 27,765.75      x \$25.43      = \$706,083.01

Types of work performed by GENERAL VOLUNTEERS in this category:  
 Edgemoor continues to work in partnership with local nursing schools in providing training for nursing student interns under MOA with Edgemoor. Schools include: San Diego State University, San Diego Research Foundation, San Diego SurfWIC, Dietician Leadership, Meredith College, Champions for Health, Utah State, San Diego Medical College, Brightwood, Concorde, National and Grossmont colleges, in addition to students in the Health Informatics program with Mesa College. Department volunteers include representatives from local churches who volunteer several times a month and include residents in services representing Catholic and Protestant faiths as well as one-on-one prayer guidance. Students from Santee Christian College assisted with a resident Zumba event and spent several hours this fiscal year working to clean up an area of the grounds that includes 19 raised gardens that needed weeding and cleanup. Twice annually local car clubs bring from 60 to 70 cars including vintage and muscle cars. This Car Show generates excitement among residents, who thoroughly enjoy the events. Four times a year the Kiwanis Club provides a pancake breakfast for residents, and it is always well attended. Volunteers assist residents in accessing and participating in a monthly calendar of events and activities such as ceramics, Drum Circle, Uno card games, Bingo and Jewelry Art. New to the calendar this year are paper crafts such as handmade greeting cards and scrapbooking. Our most well-received events are musical programs with singers, choirs, musicians representing a wide range of songs from religious, rock-n-roll, and patriotic themes, to movie tunes. A new experience for residents is our Movie Theater, where they now enjoy new and recent movies. Quarterly dinner-parties also offer a fun event with different food and entertainment themes.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)



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No. of Volunteers:                      Hours:                      x \$25.43                      = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

DOES NOT APPLY

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	= Dollar Benefit
AARP Tax Specialists	425		\$20	\$9,000.00
Ukelele Band (6)	6		\$100	\$600

No. of Volunteers: 16                      Total Hours: 439                      Total Value: = \$ 9,600.00(+)

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

\*AARP Tax Specialists provide no-cost tax preparation for local residents and staff

\*Musical Groups provide lively entertainment or musical interludes to soothe and calm.



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**d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):**

	No. of Volunteers	Hours	Dollar Benefit
2a.	483	27,765.75	706,083.01
2b.	_____	_____	_____
2c.	19	439	_____
<b>Total Volunteers</b>	<b>502</b>	<b>Total Hours</b>	<b>Total Value</b>
		<b>28,204.75</b>	<b>\$706,083.00</b>

**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	Car Show Support	Value:	\$3,000.00
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
<b>Total Value:</b>			<b>\$3,000.00</b>

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours: 260 hrs.      X      Rate: 18.94      =      \$4,924.40



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b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours: 748 x Rate: \$20.48 = \$15,319.04

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Annual Volunteer Luncheon	\$200.00
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL OF OTHER PROGRAM COSTS</b>	<b>\$200.00</b>



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d. **TOTAL OF VOLUNTEER PROGRAM COST**  
(Sum of 4a, 4b and 4c)

\$20,443.00

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$706,083.00
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$ 3,000.00
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	\$ 20,443.00

**TOTAL PROGRAM BENEFIT**

\$688,640.00

**6. RECRUITING:**

Please describe your recruiting programs:

- a. Attend Career fairs at local high schools and colleges.
- b. Presentations at senior mobile home park recreation centers
- c. Provide informational flyers at Santee Senior Center
- d. Website generated calls and emails
- e. Presentations to East County Women's Club groups
- f. Tours of the facility and grounds weekly as requested

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Two Department Volunteers were honored by the Board of Supervisors this year at the Volunteer of the Year special Board meeting that included reception, photos and a service award. Volunteers were recognized with gifts and luncheon at Edgemoor in celebration of Volunteer Month. Staff provide positive and encouraging feedback to volunteers throughout the year and take advantage of every opportunity to thank them for their time, contributions and give encouragement. Our Volunteer Gardens have 19 planting beds available and currently 12 are rented, which is double the number from last fiscal year. New volunteer groups invited to participate include: a. A Navy Unit based on Coronado that assisted with assisting residents in accessing musical events and holiday activities on the quad, b. West Hills High School Key Club assisted residents in accessing a musical performance and enjoying beverages and desserts. c. A women's dance group that came to entertain and stayed to assist residents with card games and painting activities.



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**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. Encourage Volunteers to propose activities of interest to them that residents could enjoy.</li> <li>2. Partner new Volunteer "trainees" 1:1 with another Department Volunteer and/or TR staff to encourage partnership and commitment.</li> <li>3. Complete on-boarding to the Volunteer Management System, train Volunteers and staff, establish reporting and participation requirements.</li> <li>4. As a second phase of the VMS, expand from Department Volunteer to include: a. Volunteer Gardens, b. Faith-based Volunteer hours and services; c. Student Nursing Intern hours.</li> <li>5. Expand Volunteer participation in 1:1 visits to residents unable to participate in TR events and activities who would benefit from a visit, sharing music, reading aloud to them.</li> <li>6. Replace the volunteer "uniform" shirt and include volunteers in the design process.</li> </ol> |
|---|

**9. GENERAL INFORMATION:**

Name of Person Completing Report:		Janet M. Rasco, Volunteer Coordinator	
Phone Number:	619-596-6356	Mail Stop:	
Email:	janetrasco@sdcounty.ca.gov		

Volunteer Coordinator:		Same as above	
Phone Number:		Mail Stop:	
Email:			

**10. DEPARTMENT CERTIFICATION:**

*Janet M. Rasco*  
 \_\_\_\_\_  
 DEPARTMENT HEAD SIGNATURE

7/12/19  
 \_\_\_\_\_  
 DATE