



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2018 - JUNE 30, 2019  
Deadline: July 12, 2019**

**1. DEPARTMENT INFORMATION:**

Department: Health and Human Services Agency  
 Division/Unit: Public Health Services / Maternal, Child, and Family Health Services

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	4 Hours	374	X	\$25.43	=	\$9,510.82
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Types of work performed by GENERAL VOLUNTEERS in this category:

MCAH Volunteers supporting the Maternal, Child, and Adolescent Health (MCAH) Team within the Health and Human Services Agency, Public Health Services, Maternal, Child, and Family Health Services Branch. MCAH is responsible for planning, implementing, and evaluating services designed to improve the health of women of reproductive age, infants, children, adolescents, and their families. Priority areas include: infant mortality, prematurity, access to medical and dental care, and preconception and interconception health. MCAH collaborates with organizations and healthcare providers for the delivery of quality services. Programs include: Black Infant Health (BIH), California Home Visiting Program, Comprehensive Perinatal Services Program (CPSP), Fetal and Infant Mortality Review (FIMR), Perinatal Care Network (PCN), Perinatal Equity Initiative (PEI), Sudden Infant Death Syndrome (SIDS); as well as preconception/interconception, adolescent, and men’s health projects.

Chronic Disease and Health Equity (CDHE) Unit volunteer Hector Godinez assisted with communications activities. His responsibilities included: Supporting development of CDHE communications projects with the Communications Specialist (i.e., content and design support for program materials and the web site), supporting internal communications and success stories/assignments (i.e., research or editing for the Public Health Services newsletter), creating social media posts for HHSA Facebook and Twitter accounts, and assisting in updating or editing documents before routing such as fact sheets, presentations, and toolkits. He volunteered for approximately 10 weeks between 10/31/18 and 1/31/19 for approximately 2-3 hours per week.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$25.43	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Kitty Roche	52		\$41.65		\$2,165.80
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	1	Total Hours	52	Total Value =	\$2,165.80
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:  
 Kitty Roche has been a SIDS volunteer since February 28, 2018. She provides "safe sleep" presentations to the community and serves as a consultant for SIDS cases.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4	374	\$9,510.82
2b.	0	0	\$0.00
2c.	1	52	\$2,165.80

<b>Total Vol.</b>	<b>5</b>	<b>Hours</b>	<b>426</b>	<b>Total Value =</b>	<b>\$11,676.62</b>
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**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

<b>TOTAL VALUE =</b>	<b>\$0.00</b>
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**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours 34 X Rate \$35.93 = \$1,221.62

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 48 X Rate \$35.93 = \$1,724.64

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Services	\$193.38
Wire/Wireless Network Access	\$600.12
Voice Jack and Multiline Phone; Voice mail	\$153.40
Email	\$110.04
Laptop	\$1,032.60

TOTAL OF OTHER PROGRAM COSTS = \$2,089.54

d. TOTAL OF VOLUNTEER PROGRAM COST = \$5,035.80  
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$11,676.62
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$5,035.80

TOTAL PROGRAM BENEFIT \$6,640.82

## **6. RECRUITING:**

Please describe your recruiting programs:

The students were recruited as follows:

- Students reached out to the MCAH Health Planning and Program Specialist regarding interest and desire to volunteer with MCFHS; two of which to fulfill practicum hours for Master's program. SIDS volunteer continued duties from FY 17-18.
- Student reached out to CDHE Communications Specialist regarding interest and desire to volunteer with Public Health Services to gain public health experience on a short-term basis.
- Student contacted PHS Admin looking for volunteer opportunities within PHS, particularly within Chronic Disease. PHS Admin reached out to the branch to explore options and determined that there were opportunities working with the evaluators for the recent CDC Prevention grant.

## **7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers have been an asset to the MCAH Team including assisting with the:

- 1) Finalization of health education tools and PowerPoint presentations, including the Women's Planner, CPSP Flipchart, and SIDS and Adolescent presentations, to increase awareness and knowledge about healthy lifestyle choices.
- 2) Development of a Strategic Plan for the San Diego Domestic Violence Council Family Violence Prevention and Resource Initiative to improve the identification and response of intimate partner violence.
- 3) Participation in and development of an Action Plan for the PCN Family Support Collaborative, including supplementary materials (e.g., Infographic, Program Update Form).
- 4) Healthy Stores for a Healthy Community comprehensive retail survey/assessment.
- 5) Development of social media content for MCAH-related health observances.
- 6) SIDS volunteer provides "Safe Slee" presentations to the community and serves as a consultant for SIDS cases.

## **8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

MCFHS plans to continuously welcome volunteers who provide invaluable work experience to implement Branch goals and objectives, including: improving access to and utilization of quality health and social services; improving the cognitive, physical, and emotional development of children; promoting adolescent health and the infant safe sleep and SIDS risk reduction; and assisting in the research and development of initial drafts of Health Impact Statements.

**9. GENERAL INFORMATION:**

Name of person completing report: John Rasmussen  
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Volunteer Coordinator: Caroline Mosher  
Phone: 619-542-4174 Mail Stop: P-578 E-Mail: [Caroline.Mosher@sdcounty.ca.gov](mailto:Caroline.Mosher@sdcounty.ca.gov)

**10. DEPARTMENT CERTIFICATION:**

  
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**DEPARTMENT HEAD SIGNATURE**  
**WILMA J. WOOTEN, M.D., M.P.H.**

7/2/2019  
**DATE**