

COUNTY OF SAN DIEGO

2019 JUL -8 AM 10:47

CLERK OF THE BOARD OF SUPERVISORS



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM PERIOD  
JULY 1, 2018 - JUNE 30, 2019  
Deadline: July 12, 2019**

**1. DEPARTMENT INFORMATION:**

Department: HHSA  
Division/Unit: South Region

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	2 Hours	52.8	X	\$25.43	=	\$1,342.70
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Types of work performed by GENERAL VOLUNTEERS in this category:

Under immediate supervision, volunteers perform routine clerical duties including a wide variety of clerical/administrative support tasks such as reception, file clerk, and record keeping assignments.

**Community Health Action Team:** Volunteer tasks include planning, preparing, and helping at various meetings hosted by CHAT. A volunteer may assist each CHAT member and help organize promotional items for outreach events.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$25.43	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00

<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>	<b>\$0.00</b>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. **TOTALS OF DEPARTMENT VOLUNTEERS** (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>2</u>	<u>52.8</u>	<u>\$1,342.70</u>
2b.	<u>0</u>	<u>0</u>	<u>\$0.00</u>



TOTAL OF OTHER PROGRAM COSTS = \$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST = 399.22  
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$1,342.70  
b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$0.00  
c. Subtract Total of Program Costs, Item 4d (Page 3) \$399.22

**TOTAL PROGRAM BENEFIT** \$943.48

**6. RECRUITING:**

Please describe your recruiting programs:

Information packets are available at the Live Well Center-Chula Vista security desk. Prospective volunteers may also visit the County of San Diego Volunteer website which provides a link to the Central & South Regions page. Volunteers are encouraged to invite their friends and family to apply for volunteer positions as it is a valuable tool in gaining employment within the County of San Diego, other government employers, or in the public sector.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers have been integral in providing administrative and clerical support to the Community Health Action Team. Our volunteers were involved in the success of workgroup meetings and community events such as the Grandparents Raising Grandchildren Relative

Caregiver Symposium.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goal is to continue reaching out to the community to encourage those who may not have established work experience to volunteer with our program. By doing so, the volunteer will gain better knowledge of prioritizing tasks, office etiquette and build work relationships. We will continue to encourage the current volunteers to apply for positions within the County of San Diego, and work with them in their attempt to gain employment. We would like to increase our volunteer count to 8 for both Central & South Regions by continuing our efforts with the community.

**9. GENERAL INFORMATION:**

Name of person completing report: Jennifer Schatz  
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Volunteer Coordinator: Jennifer Schatz  
Phone: 619-409-3343 Mail Stop: P- 504 E-Mail: jennifer.schatz@sdcount

**10. DEPARTMENT CERTIFICATION:**

  
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**DEPARTMENT HEAD SIGNATURE**

7/1/19  
\_\_\_\_\_  
**DATE**