



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2018 - JUNE 30, 2019
Deadline: July 12, 2019**

COUNTY OF SAN DIEGO
2019 JUL 11 AM 8:46
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: A6710 Planning & Development Services
Division/Unit: All Divisions

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	2 Hours	800.2	X	\$25.43	=	\$20,349.09
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Types of work performed by GENERAL VOLUNTEERS in this category:

Records Notice of Violations with the Assessor's office, Routing of plans, take meeting minutes, conduct project research, preparation of fact sheets, and other administrative duties assigned.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$25.43	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Planning Group Member	6240		\$93.00		\$580,320.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	312	Total Hours	6,240	Total Value =	\$580,320.00
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Types of work performed by **SPECIALIZED VOLUNTEERS** in this category:
 Planning Group Member provide advisory role in the land development process in the unincorporated County. At community meetings, members advise, and comment on the preparation, amendment and implementation of community and subregional plans. The members may advise the County of San Diego on discretionary projects as well as on planning and land use matters important to their community.

d. **TOTALS OF DEPARTMENT VOLUNTEERS** (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	2	800.2	\$20,349.09
2b.	0	0	\$0.00
2c.	312	6,240	\$580,320.00

Total Vol.	314	Hours	7,040	Total Value =	\$600,669.09
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3. **DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and

tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	156	X Rate	\$109.00	=	\$17,004.00
Hours		X Rate		=	\$0.00

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	4	X Rate	\$93.00	=	\$372.00
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL OF OTHER PROGRAM COSTS	\$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)	=	\$17,376.00
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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$600,669.09
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00

c. Subtract Total of Program Costs, Item 4d (Page 3)

\$17,376.00

TOTAL PROGRAM BENEFIT

\$583,293.09

6. RECRUITING:

Please describe your recruiting programs:

People interested in volunteering with PDS will contact the human resource (HR) office in the department. HR staff will connect that interested party with the divisions that are interested in having a volunteer.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

9. GENERAL INFORMATION:

Name of person completing report: Lydia Lopez
Phone: 858-694-3003 Mail Stop: o-650 E-Mail: Lydia.Lopez@sdcounty.c
Volunteer Coordinator: Same as above
Phone: _____ Mail Stop: _____ E-Mail: _____

10. DEPARTMENT CERTIFICATION:

Kathleen A. Day on Mark Wardlaw 7/10/19
DEPARTMENT HEAD SIGNATURE DATE