



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2018 - JUNE 30, 2019
Deadline: July 12, 2019**

COUNTY OF SAN DIEGO
2019 JUL 11 AM 8:46
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT INFORMATION:

Department: County of San Diego, Office of The Public Defender
 Division/Unit: Primary Public Defender, Alternate Public Defender, Multiple Conflicts Office, and Office of Assigned Counsel

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	104	Hours	18115	X	\$25.43	=	\$460,664.45
-------------	-----	-------	-------	---	---------	---	--------------

Types of work performed by GENERAL VOLUNTEERS in this category:

Investigative interns assist our investigative team with witness interviews and case preparation. Paralegal interns assist in arraignment, research, writing, and trial coordination. Clerical interns assist with copying, faxing, assembling files, typing, and filing.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.		Hours		X	\$25.43	=	\$0.00
-------------	--	-------	--	---	---------	---	--------

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

We had no institutional volunteers for FY 18-19.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Legal Intern (Legal Clerk)	54095		\$36.63		\$1,981,499.85
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	228	Total Hours	54,095	Total Value =	\$1,981,499.85
--------------------	------------	--------------------	---------------	----------------------	-----------------------

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

Legal Interns are law school students from around the country. These interns assist deputy public defenders in representing indigent clients. This includes interviewing clients, preparing trial notebooks, researching & writing various motions, and appearing at court hearings at all stages of the case under the direct supervision of an attorney. These interns also assist in the Arraignment Court with interviewing clients and advising them of their Constitutional rights.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	104	18115	\$460,664.45
2b.	0	0	\$0.00
2c.	228	54,095	\$1,981,499.85

Total Vol.	332	Hours	72,210	Total Value =	\$2,442,164.30
-------------------	------------	--------------	---------------	----------------------	-----------------------

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: <u>Not Applicable</u>	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **4397** X Rate **\$82.48** = **\$362,664.56**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **1040** X Rate **\$106.61** = **\$110,874.40**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL OF OTHER PROGRAM COSTS	\$0.00

d. **TOTAL OF VOLUNTEER PROGRAM COST** = **\$473,538.96**
 (add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$2,442,164.30
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$473,538.96

TOTAL PROGRAM BENEFIT \$1,968,625.34

6. RECRUITING:

Please describe your recruiting programs:

Our recruiting program includes: conducting on-campus interviews at local law schools and selected others; attending legal consortiums and interview programs to make personal contact with students from as many law schools as possible; listing our programs with as many law school career service departments as possible for maximum exposure; contacting minority group and law student associations to highlight our programs. Our office also donates time to events such as job fairs, moot courts, and other law school competitions.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Our special activities include: the San Diego LGBT Pride Festival to celebrate diversity, the Public Defender's Charity Golf Tournament to benefit foster teens, the Public Defender's Bowling Tournament to benefit high school students interested in law, and various fitness programs to encourage health and wellness. Our special achievements include Volunteer of the Month nominations and recognitions.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2018-19:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

1. Actively seek highly qualified candidates by expanding our demographics.
2. Increase visibility with local schools by participating in lectures and various events.
3. Develop a program that recognizes more volunteers throughout the year.
4. Research possible sources of donations to our program.
5. Locate and contact more student groups about our programs.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Khuyen Pham</u>		
Phone: <u>619-338-4832</u>	Mail Stop: <u>C-277</u>	E-Mail:	<u>khuyen.pham@sdcounty.ca.gov</u>
Volunteer Coordinator:	<u>Kristin Scogin</u>		
Phone: <u>619-338-4821</u>	Mail Stop: <u>C-277</u>	E-Mail:	<u>kristin.scogin@sdcounty.ca.gov</u>

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

7/10/19
DATE