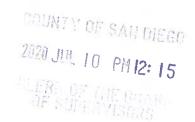


COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2019 - JUNE 30, 2020 Deadline: July 17, 2020



1. DEPARTMENT INFORMATION:

Department:	Department of Child Support Services
Division/Unit:	Legal Services Division

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 7

Hours: 1,195

x \$29.95

= \$35,790.25

Types of work performed by GENERAL VOLUNTEERS in this category:

Our volunteers assist Child Support Program Attorneys in a wide range of civil litigation activities in the following areas of child support:

- Review and draft various child support enforcement actions.
- Maintain accurate case records.
- Establish and maintain effective working relationships with attorneys.
- Effectively communicate in oral and written form with attorneys and Child Support parties.
- Observe Superior Court on issues related to paternity and child support.
- Interpret and apply laws, court decisions, State and Federal regulations, and other legal authorities for use in the preparation of child support cases.
- Prepare legal pleadings, including complaints, answers, discovery, and motions required for hearings, trials, and varied legal proceedings.
 - Notice of Motions in opposition to claim of exemption
 - o Stipulations to revoke and reinstate prior to hearing date
 - o Petitions to revoke probation
 - o Child Support motions
 - o Ex-Parte applications
 - o Trial briefs
- Special departmental projects.
- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: 0

Hours: 0

x \$29.95

= \$0.00



Volunteers

COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2019 - JUNE 30, 2020 Deadline: July 17, 2020

		ne: July 17, 2			
Types of worl	k performed by INSTIT	UTIONAL V	OLUNTEERS i	n this cate	gory:
	1	NOT APPLIC	ABLE		
positions re sports figure	O VOLUNTEERS (this sect quiring specific skills and e or celebrity). These sp u have such a volunteer,	d/or expertisecialized pos	e levels, for ex itions have ve	cample, an a crifiable com	ttorney, physicial pensation levels
Position	·1	Hours	x VCL	=	Dollar Benefit
No. of Volun	teers: 0 Total H	ours: 0	Total Value:	= \$0.00	
Types of work p	performed by SPECIALIZE	D VOLUNTER	RS in this cate	egory:	
		OT APPLICA		-07-	
		O I AI I LICA	IDEL		
d. TOTALS OF I	DEPARTMENT VOLUNTE	ERS (from ab	ove):		
	No. of Volunteers		Hours		Dollar Benefit
2a.	7	_	1,195		\$35,790.25
2b.	-	_			
2c.	-	-			40
Total	7	Total	1.195	Total	\$35 790 25

Hours

Value



COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2019 - JUNE 30, 2020

Deadline: July 17, 2020

3. DONATIONS TO VOLUNTEER PROGRAM:

	Donated:		_			Value:	\$0.00			
	Donated:	-				Value:				
ltem	Donated:		-			Value:	:			
ltem	Donated:					Value:				
Item	Donated:					Value:				
					Total	Value:	\$0.00			
4.	VOLUNT	EER PROGRAI	M COST	S:						
		of direct superv ff person(s) <u>dir</u>					irect supervision times hourly raters.			
		Hours: 120	х		\$70.46		= \$ 8,455.20			
	coord	 Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc. 								
		Hours: 40	x	Rate: 5	\$70.46		= \$2,818.40			
		Hours: 15	x		\$30.92		= \$463.80			
		Hours: 1	x	Rate: S	\$23.19		= \$23.19			
	c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):									
	<u>Item</u>						Cost			
	5	-				_	\$0.00			
						_				
	-					-				
	<u></u>	D		2		-				
						_				
	TOTAL OF OTHER PROGRAM COSTS									
	TOTAL OF	OTHER PROG	RAM CC	STS			\$0.00			



COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2019 - JUNE 30, 2020

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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)

\$35,790.25

b. Total of Donations to Volunteer Program, Item 3 (Page 2)

\$0.00

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)

\$11,760.59

TOTAL PROGRAM BENEFIT

\$24,029.66

6. **RECRUITING:**

Please describe your recruiting programs:

Volunteer opportunity is advertised through:

- San Diego County website
- Local and out of state law schools
- Referrals from past volunteers and/or law professors
- Onsite visits to local law schools (Paused due to COVID-19)

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

*The Department of Child Support Services will be exploring special program activities and/or achievements opportunities for future Volunteer Program participants.



COUNTY OF SAN DIEGO VOLUNTEER REPORT FORM PERIOD JULY 1, 2019 - JUNE 30, 2020

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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Department of Child Support Services Volunteer Program Goals in Fiscal Year 2019-20:

Goals

- Operate a volunteer program which will continue to enhance the lives and well-being of children, while promoting family self-sufficiency.
- Ensure participants are provided with soft skills to enrich and expand services.
- Provide beneficial volunteer work to law students through real-world experience while obtaining legal guidance.

Training

 Provide initial orientation-based training upon onboarding and appropriate ongoing training throughout participant's duration of the program.

Recruitment

Recruit individuals pursuing a career in legal service.

Number of Volunteers

Maintain 6-10 volunteers each fiscal year.

9. GENERAL INFORMATION:

Name of Person Completing Report:		Daisy Choreno			
Phone Number: (858) 650-6532			Mail Stop:	C- 77	
Email: daisy.choreno@sdcounty.ca.gov					

Volunteer Coordinator: Railene Ritzberg				
Phone Number: (858) 650-6533		Mail Stop:	C- 77	
Email: ritzberg.railene@sdcounty.ca.gov				

10. DEPARTMENT CERTIFICATION:

ARTMENT HEAD SIGNATURE

DATE