



COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020

1. DEPARTMENT INFORMATION:

Department:	District Attorney
Division/Unit:	Administration/Human Resources

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 78 Hours: 28,798.5 x \$29.95 = \$862,515.08

Types of work performed by GENERAL VOLUNTEERS in this category:

Certified Legal Interns assist prosecutors with legal research, write and answer motions and appear in court with a supervising attorney. Interns work closely with Deputy District Attorneys in all phases of prosecution.

The Court Dog Program volunteers provide certified therapy dogs, in court settings, for child victims of physical, sexual, and emotional abuse. They also assist victims in preparing for court, testify and provide victim statements at sentencing hearings.

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: 0 Hours: x \$29.95 = \$0.00

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A



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- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
Volunteer DDA (retired)	71.5		\$90.00		\$6,435.00
Attorneys	550		\$34.99		\$19,244.50

No. of Volunteers: 6 Total Hours: 621.5 Total Value: = \$25,679.50

Types of work performed by SPECIALIZED VOLUNTEERS in this category:
The retired Volunteer DDAs perform similar duties as Deputy District Attorneys. The other attorneys perform trial preparation work under the supervision of Deputy District Attorneys.

- d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	78	28,798.5	\$862,515.08
2b.	0	0	\$0.00
2c.	6	621.5	\$25,679.50
Total Volunteers	84	Total Hours 29,420	Total Value \$888,194.58



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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	N/A	Value:	
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	
		Total Value:	

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours: 80	x	Rate: \$90.00	=	\$7,200.00
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- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours: 40	x	Rate: 36.54	=	\$1,461.60
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- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Certified Legal Intern Closing Argument Tournament	\$739.02
TOTAL OF OTHER PROGRAM COSTS	\$739.02

- d. **TOTAL OF VOLUNTEER PROGRAM COST**
(Sum of 4a, 4b and 4c)

\$9,400.62



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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- | | |
|--|--------------|
| a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) | \$888,194.58 |
| b. Total of Donations to Volunteer Program, Item 3 (Page 2) | \$0.00 |
| c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) | \$9,400.62 |

TOTAL PROGRAM BENEFIT

\$878,793.96

6. RECRUITING:

Please describe your recruiting programs:

For our internship programs, we work with local law schools: attending school functions, meeting with students and conducting on-campus interviews. Our department's website, www.sdcda.org, provides valuable information on volunteer opportunities with our office.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The DA Court Dog Program was one of the recipients of the County's "Volunteer of the Year" award. The volunteer handlers were recognized by the Board of Supervisor for their hard work and dedication to our department, the community and the victims of San Diego County. Although this year's ceremony was cancelled, the volunteers received a congratulatory letter signed by Supervisor Greg Cox, a certificate and a medal.

Our Certified Legal Interns participated in the 8th Annual George Bennett Closing Argument Tournament. This event gives the interns a chance to showcase their oral advocacy skills while receiving training and feedback from experienced trial attorneys. 35 interns participated in the tournament and more than 25 DDAs volunteered as judges.

This year, our office also participated in the Association of Business Trial Lawyers (ABTL) Trial Attorney Partnership (TAP) Pilot Program, which provided civil attorneys the opportunity to work with our Deputy District Attorneys to develop trial skills. The program consisted of two ABTL attorneys volunteering full time for four to six weeks at our South Bay Branch.



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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The District Attorney's Office will continue to promote recruitment of volunteers and maintain our current levels.

9. GENERAL INFORMATION:

Name of Person Completing Report:	April Sapida		
Phone Number:	(619) 531-4016	Mail Stop:	D-421
Email:	april.sapida@sdcdca.org		

Volunteer Coordinator:	Same as above		
Phone Number:		Mail Stop:	
Email:			

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

7/21/2020
DATE