



COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020

1. DEPARTMENT INFORMATION:

Department:	HHSA
Division/Unit:	BHS- East County Case Management

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 2 Hours: 850 x \$29.95 = \$ 25,432.

Types of work performed by GENERAL VOLUNTEERS in this category: East County Case Management had two interns from San Diego State University School of Social Work who trained alongside county case-managers to provide care for Severely Mentally Ill (SMI) clients as part of their field-based practicum. Once trained and under supervision they held a small caseload of clients with whom they provided case management and linkage monthly and documented their services in CCBH. Their documentation was billed to Medi-Cal. They also did admirative tasks such as a reference guide for the hybrid chart and an updated list of local Board and Cares (BnC). Another intern developed a survey tool and administered a staff satisfaction survey,

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: Hours: x \$29.95 = \$

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:



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c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____
_____	_____		_____		_____

No. of Volunteers: Total Hours: Total Value: = \$

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):



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	No. of Volunteers		Hours		Dollar Benefit
2a.	2		850		25,432.
2b.	_____		_____		_____
2c.	_____		_____		_____
Total Volunteers	2	Total Hours	850	Total Value	\$25,432.

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Total Value:	

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours:	32	x	Rate: 45.	=	\$	1440.
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- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours:	20	x	Rate: 29.95	=	\$	599.
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- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Paper, printing, CERNER and other training,	\$2000.
_____	_____
_____	_____



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TOTAL OF OTHER PROGRAM COSTS

\$ 4,039



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d. **TOTAL OF VOLUNTEER PROGRAM COST**
(Sum of 4a, 4b and 4c)

\$4,039

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) **\$\$25,432**
b. Total of Donations to Volunteer Program, Item 3 (Page 2) **\$**
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) **\$4,039**

TOTAL PROGRAM BENEFIT

\$21,393

6. RECRUITING:

Please describe your recruiting programs:

We attend the annual intern fair at SDSU each January to talk to potential interns for the following fall. There are 100's of providers including many county agencies, school districts and community non-profits. We have a table that we decorate, a board with information on our program and we offer county give-a-ways to participants at the fair. We have usually 2 clinicians who can talk with the students to share what the work would be like in order to impress them to come to our site.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

We participated in the consumer luncheon on Oct 11, 20-19. The event was sponsored by the Therapeutic Recreation Dept of the City of San Diego. Staff helped plan the event and served clients during the event. A BHS Program Manager emcee'd the event. We had a table for the event to introduce consumers to our program. The county gave Live Well bags and staff donated money to fill them with sunscreen, toothbrushes, lip balm, hand sanitizer and other items to create a health inspired "swag bag" from the county. Later that year in December CCM sponsored a holiday party for our all our clients to attend. We cooked and bought food to serve. We bought gift cards and made baskets for giveaways as part of the event. Our teams of case managers showed generosity and care for our clients throughout the year but these events really shine a light on the spirit of case management and highlight the true commitment they all have to the care and upliftment of each person we serve.



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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Our goals is to recruit, train and include interns into our continuum of care and help shape the next generation of mental health/county worker.

9. GENERAL INFORMATION:

Name of Person Completing Report:	Elene Bratton		
Phone Number:	619-401-5401	Mail Stop:	S-519
Email:	Elene.Bratton@sdcounty.ca.gov		

Volunteer Coordinator:			
Phone Number:		Mail Stop:	
Email:			

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE

7/10/2020

DATE