



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
Division/Unit: Public Health Services (PHS) / PHS Administration

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	1 Hours	32	X	\$29.95	=	\$958.40
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Types of work performed by GENERAL VOLUNTEERS in this category:

1) Supported Quality Improvement (QI) Projects, including coordination of QI Champions meetings and project consultations.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0 Hours	0	X	\$29.95	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
Epidemiologist I	280		\$39.77		\$11,135.60
Admin Analyst II (IT)	581		\$34.73		\$20,178.13
					\$0.00
					\$0.00
					\$0.00
No. of Vol.	2	Total Hours	861	Total Value =	\$31,313.73

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

- 1) Developed an updated Disease Brief on Stroke in San Diego County.
- 2) Performed a correlation analysis looking at new local level associations between Stroke and various socioeconomic and behavioral data.
- 3) Currently developing a Disease Brief looking at COVID-19 in the regions.
- 4) Managed the Interactive Voice Response (IVR) Project, including reviewing call routing capabilities at all PHS branches.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	1	32	\$958.40
2b.	0	0	\$0.00
2c.	2	861	\$31,313.73
Total Vol.	3	Hours	893
		Total Value =	\$32,272.13

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Services for 1 vol. (\$61.54/month x 4 months)	\$246.16
Wireless Network Access for 3 vol. (\$66.68/mo. x 17 months)	\$1,133.56
Voice Jack & Multiline Phone for 1 vol. (\$49.93/mo. x 12 months)	\$599.16
Voice mail for 1 vol. (\$3.61/month x 12 months)	\$43.32
Email Services for 3 vol. (\$5.24/month x 17 months)	\$89.08
Laptop for 1 vol. (\$86.05/month x 1 month)	\$986.04

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$32,272.13</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$6,890.53</u>

TOTAL PROGRAM BENEFIT

\$25,381.60

6. RECRUITING:

Please describe your recruiting programs:

- Recruited students through local universities and professional development programs that have a MOA with Public Health Services to sponsor internships, which for FY 19/20 included San Diego State University)
- Responded to inquiries from students for volunteer opportunities

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

- Volunteer in the Community Health Statistics Unit developed an updated Disease Brief on Stroke in San Diego County, performed a correlation analysis looking at new local level associations between stroke and various socioeconomic and behavioral data. She is currently developing a Disease Brief looking at COVID-19 in the regions.
- Volunteer in the Management Information Systems (MIS) team managed the Interactive Voice Response (IVR) Project, including reviewing call routing capabilities at all PHS branches.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:


Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

To provide an opportunity for students to advance their professional skills while assisting the department with overall program administration.

9. GENERAL INFORMATION:

Name of person completing report: Caroline Mosher
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Volunteer Coordinator: Caroline Mosher
Phone: 619-542-4174 Mail Stop: P578 E-Mail: Caroline.Mosher@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

JUL 09 2020
DATE