



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
Division/Unit: PHS / Maternal, Child, and Family Health Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.).

No. of Vol.	4 Hours	1033	X	\$29.95	=	\$30,938.35
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Types of work performed by GENERAL VOLUNTEERS in this category:

The Maternal, Child and Adolescent Health (MCAH) program had three volunteers: Alexis Diaz, Maria Lejano, and Marie Salem. Their duties included development and dissemination of health education tools, conducting evaluations of health education programs and presentations, and reviewing communication tools to develop a new process for texting clients. The three MCAH volunteers worked from April 2019 through mid-September 2019.

The Chronic Disease and Health Equity Unit (CDHE) and Surveillance, Epidemiology, and Evaluation Unit (SEE) volunteer Krystal Ta assisted with final evaluation of Healthy Cities Healthy Residents, a project of the Nutrition Education Obesity Prevention Program. She worked with the program and evaluation teams to consolidate evaluation results and final project reports into a case study. Her work involved reviewing existing documents, attending final project meetings, and developing a final project case study. She volunteered for 10 weeks between August 1 and October 15, 2019 full time.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0 Hours	0	X	\$29.95	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	0	Total Hours	0	Total Value =	\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	4	1033	\$30,938.35
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	4	Hours 1,033	Total Value = \$30,938.35

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Workstation	\$451.22
Network Access	\$466.76
Voice Multi-Line	\$299.58
Voice Mail	\$25.27
Email	\$36.38

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$30,938.35
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$3,930.95

TOTAL PROGRAM BENEFIT

\$27,007.40

6. RECRUITING:

Please describe your recruiting programs:

Volunteers are recruited as follows:

- 1) Students reached out to the MCAH Health Planning and Program Specialist regarding interest and desire to volunteer with MCFHS; two of which to fulfill practicum hours for Master's program.
- 2) PHS Administration works with MCFHS and other branches to assist in placing student interns and volunteers.
- 3) Local universities with schools of public health, including San Diego State University, University of California San Diego, and National University reach out for placement of their students with HHSA-PHS. In this instance PHS Administration reached out to MCFHS to try to provide an opportunity for this student to experience program activities and work with the team to develop products.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

- 1) Finalization of health education tools and PowerPoint presentations, including the Women's Planner, CPSP Flipchart, and SIDS and Adolescent presentations, to increase awareness and knowledge about healthy lifestyle choices.
- 2) Development of a Strategic Plan for the San Diego Domestic Violence Council Family Violence Prevention and Resource Initiative to improve the identification and response of intimate partner violence.
- 3) Participation in and development of an Action Plan for the PCN Family Support Collaborative, including supplementary materials (e.g., Infographic, Program Update Form).
- 4) Development of social media content for MCAH-related health observances.
- 5) Development of final case study report for the Healthy Cities Healthy Residents Project for the end of the grant period.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

MCFHS plans to continuously welcome volunteers who provide invaluable work experience to implement Branch goals and objectives, including: improving access to and utilization of quality health and social services; improving cognitive, physical, and emotional development of children; promoting maternal, infant, child, and adolescent health, father inclusivity, and family resiliency; and infant safe sleep and SIDS risk reduction; and assisting in the research and development of initial drafts of case studies and other reports.

9. GENERAL INFORMATION:

Name of person completing report: John Rasmussen
Phone: 619.542.4172 Mail Stop: P511H E-Mail: john.rasmussen@sdcounty.ca.gov
Volunteer Coordinator: Caroline Mosher
Phone: 619-542-4174 Mail Stop: P578 E-Mail: Caroline.Mosher@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

JUL 09 2020
DATE