



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2019 - JUNE 30, 2020
Deadline: July 17, 2020**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
Division/Unit: PHS / TB Control & Refugee Health

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	5 Hours	128	X	\$29.95	=	\$3,833.60
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Types of work performed by GENERAL VOLUNTEERS in this category:

1. Data management of flu shot clinic and TB outreach.
2. Volunteer assisted HPSII during several outreach events. Bilingual skills were very beneficial to the community and her eagerness to learn was very contagious.
3. Conducted research, identified historical information that helped evaluate patient outcomes and program efficacy through comparative analysis of pre and post data for RHAP LTBI Intensive Case Management program implementation. Main activities included: electronic and paper chart review; documentation of chart review results; and literature review.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0 Hours	0	X	\$29.95	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	0	Total Hours	0	Total Value =	\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	5	128	\$3,833.60
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	5	Hours 128	Total Value = \$3,833.60

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____
Item Donated:	_____	Value:	_____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **13** X Rate **\$40.22** = **\$522.86**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **3** X Rate **\$40.22** = **\$120.66**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Desktop Services	\$492.32
Wire/Wireless Network Access	\$533.44
Voice Jack and Multiline Phone	\$0.00
Voice Mail	\$0.00
Email Services	\$41.92

TOTAL OF OTHER PROGRAM COSTS = **\$1,067.68**

d. TOTAL OF VOLUNTEER PROGRAM COST = **\$1,711.20**
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$3,833.60</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$1,711.20</u>

TOTAL PROGRAM BENEFIT

\$2,122.40

6. RECRUITING:

Please describe your recruiting programs:

1. TB Education & Outreach: TB Education & Outreach consists of increasing awareness and knowledge about tuberculosis (TB) by providing a variety of tuberculosis-related education, training, and oversight activities for health care providers, correctional staff, and other community partners, that may come into contact with persons at risk for tuberculosis. Outreach services also include supporting families during TB treatment in -home services and education.
2. LTBI: Verify and investigate refugee treatment outcomes from prior to the RHAP LTBI Intensive Case Management program implementation.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteers assisted with research that helps evaluate patient outcomes from prior to RHAP LTBI Intensive Case Management program implementation. Volunteers were also out in the community helping translate for non-Spanish speakers and developing of educational materials for newly diagnosed patients.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2019-20:


Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

1. Continue developing media material, to be used in presentation and materials for patients and providers.
2. Utilize Epidemiology students to process and analyze data for reporting purposes.

9. GENERAL INFORMATION:

Name of person completing report: Margarita Santibanez
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Volunteer Coordinator: Caroline Mosher
Phone: (619) 542-4174 Mail Stop: P-578 E-Mail: Caroline.Mosher@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

JUL 09 2020
DATE