



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2020 - JUNE 30, 2021
Deadline: July 16, 2021**

1. DEPARTMENT INFORMATION:

Department: Health and Human Services Agency
Division/Unit: Office of Strategy and Innovation

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	42	Hours	7436	X	\$33.61	=	\$249,923.96
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers in this division supported the work of the COVID-19 Sectors, Community Health Worker Collaborative, and the *Live Well San Diego* Support Team communication efforts. Volunteers performed a variety of tasks in order to support vulnerable communities during the County's COVID-19 pandemic response.

COVID-19 Sectors: Support for telebriefings, eblast development, evaluation and data reporting, and development of sector-specific tools, handouts, and presentations.

Community Health Worker Collaborative: developed social media messaging for Project SAVE, supported efforts at in-person tabling events, and supported the development of Community Health Worker data dashboards.

***Live Well San Diego* Support Team Communications:**

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0	Hours	0	X	\$33.61	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

N/A

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
N/A	0		\$0.00		\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	0	Total Hours	0	Total Value =	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	42	7436	\$249,923.96
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	42	Total Hours	7,436
		Total Value =	\$249,923.96

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated:	N/A	Value:	N/A
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	
Item Donated:		Value:	

TOTAL VALUE =	\$0.00
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4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	1808	X	Rate	\$36.66	=	\$66,281.28
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	952	X	Rate	\$36.66	=	\$34,900.32
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
County-issued cell phones	\$560.00
County laptop and technology materials	\$237.69
Strengthfinder books	\$100.00

TOTAL OF OTHER PROGRAM COSTS	=	\$897.69
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d. TOTAL OF VOLUNTEER PROGRAM COST (add 4a, 4b, and 4c)	=	\$102,079.29
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5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$249,923.96</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$102,079.29</u>

TOTAL PROGRAM BENEFIT

\$147,844.67

6. RECRUITING:

Please describe your recruiting programs:

Recruitment of volunteer interns was coordinated by County staff and University (San Diego State University and Cal State University San Marcos) leadership. County staff identified the need for volunteer interns and an announcement from University School of Public Health leadership was disseminated among public health students. Public Health students viewed the various internship opportunities and selected their positions of interest based on their experience and expertise. Sector/Department staff interviewed interns and offered opportunities to the most qualified candidates.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Volunteer interns accomplishments by sector/department: **Business Sector:** phone outreach to Chambers of Commerce to promote vaccinations and Business Sector resources. **Community and Faith-Based Sector:** Produced 16 how-to videos about using mobile applications and technology, called more than 500 small businesses to share COVID-19 toolkits in partnership with the UCSD COVID-19 Business Outreach Project, developed and designed documents for reopening Faith-Based Organizations, one-pagers for reopening in each tier, and funeral guidance. **Youth Sector:** coordinated and hosted an interactive youth session at the 2020 Live Well Advance, developed a virtual binder for *Live Well San Diego* Youth Sector mentorship and internship program. **Healthcare Sector:** data monitoring and evaluation of the Healthcare Sector's Academic Detailing by Zip Code project. **Homeless Sector:** developed a feedback tool

used in the field with people experiencing homelessness, completed hygiene kit cost analysis, assessed utility of the universal screening tool, and completed over 55 interactions with people experiencing homelessness in field. ***Live Well San Diego* Support Team:** Developed social media COVID-19 messaging plan for Project SAVE and monthly LiveWOW playbook, developed curriculum for a Health Equity pilot challenge for the *Live Well San Diego* Support Team, Assistant editor for *Live Well San Diego* monthly newsletters. **Care and Shelter Branch:** developed a 2-day curriculum for teaching basic infection concepts to non-clinical staff. **Public Health Services:** provided support for public health accreditation.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2020-21:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The volunteer program was a pilot program to expand partnership between the County of San Diego's Health and Human Services Agency and local University Schools of Public Health. The program's goals were to: offer volunteer internship learning opportunities to University students, support University students by offering credit toward their degree, and support COVID-19 response efforts within the Education and Outreach Branch with University-level volunteers. The program partnered with Agency Human Resources to ensure that volunteer interns had expedited onboarding (up to two weeks for processing), so that teams had rapid support from volunteers. Once onboarded, volunteer interns had a personalized onboarding training within the department or sector that they were paired with.

9. GENERAL INFORMATION:

Name of person completing report: Sharon Hughes Johnson
Phone: 619 - 629- 2756 Mail Stop: E-Mail: Sharon.Hughes@sdcour
Volunteer Coordinator:
Phone: Mail Stop: E-Mail:

10. DEPARTMENT CERTIFICATION:

DEPARTMENT HEAD SIGNATURE DATE