



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2020 - JUNE 30, 2021
Deadline: July 16, 2021**

1. DEPARTMENT INFORMATION:

Department: Public Defender
 Division/Unit: Primary Public Defender, Alternate Public Defender, Multiple Conflicts Office, and Office of Assigned Counsel

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	116	Hours	23,905	X	\$33.61	=	\$803,447.05
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Types of work performed by GENERAL VOLUNTEERS in this category:

Investigative interns assist our investigative team with witness interviews and case preparation. Paralegal interns assist in arraignment, research, writing, and trial coordination. Clerical interns assist with copying, faxing, assembling files, typing, and filing.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	0	Hours	0	X	\$33.61	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

None.

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	<u>X</u>	<u>VCL</u>	<u>=</u>	<u>Dollar Benefit</u>
Legal Intern (Legal Clerk)	55,699		\$38.58		\$2,148,867.42
					\$0.00
					\$0.00
					\$0.00
					\$0.00

No. of Vol.	281	Total Hours	55,699	Total Value =	\$2,148,867.42
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Legal Interns are law school students from around the country. These interns assist deputy public defenders in representing indigent clients. This includes interviewing clients, preparing trial notebooks, researching & writing various motions, and appearing at court hearings at all stages of the case under the direct supervision of an attorney. These interns also assist in the Arraignment and specialty courts which includes interviewing clients and advising them of their Constitutional rights. Legal interns also assist with reduction and expungement motions.

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a. <u>116</u>	<u>23,905</u>	<u>\$803,447.05</u>
2b. <u>0</u>	<u>0</u>	<u>\$0.00</u>
2c. <u>281</u>	<u>55,699</u>	<u>\$2,148,867.42</u>

3. DONATIONS TO VOLUNTEER PROGRAM:

Item Donated: <u>Not applicable</u>	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

4. VOLUNTEER PROGRAM COSTS:

Hours	19,901	X	Rate	\$88.86	=	\$1,768,402.86
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b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	1,040	X Rate	\$132.08	=	\$137,363.20
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
TOTAL OF OTHER PROGRAM COSTS	\$0.00

d. TOTAL OF VOLUNTEER PROGRAM COST	=	\$1,905,766.06
(add 4a, 4b, and 4c)		

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$2,952,314.47
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$1,905,766.06
TOTAL PROGRAM BENEFIT	\$1,046,548.41

6. RECRUITING:

Please describe your recruiting programs:

Our recruiting program includes: conducting on-campus interviews at local law schools and selected others; attending legal consortiums and interview programs to make personal contact with students from as many law schools as possible; listing our programs with as many law school career service departments as possible for maximum exposure; contacting minority group and law student associations to highlight our programs. Our office also donates time to events such as job fairs, moot courts, and other law school competitions.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Investigative interns joined webinars put on by the department and were invited to outside trainings as well. Weekly trainings were conducted through Teams to cover tasks they handle, and also included interesting legal and investigative topics. Four Zoom meeting mixers were held for the interns to get to know each other since all work was being conducted virtually.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2020-21:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

1. Actively seek highly qualified candidates by expanding our demographics.
2. Increase visibility with local schools by participating in lectures and various events.
3. Develop a program that recognizes more volunteers throughout the year.
4. Research possible sources of donations to our program.
5. Locate and contact more student groups about our programs.

9. GENERAL INFORMATION:

Name of person completing report:	Traci Iliff		
Phone: 619-338-4838	Mail Stop: C277	E-Mail:	traci.iliff@sdcounty.ca.gov
Volunteer Coordinator:	Kristin Scogin		
Phone: 619-338-4821	Mail Stop: C277	E-Mail:	kristin.scogin@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:


DEPARTMENT HEAD SIGNATURE

7/14/2021
DATE