



COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2021 - JUNE 30, 2022
Deadline: July 15, 2022

1. DEPARTMENT INFORMATION:

Department:	Behavioral Health Services
Division/Unit:	Adult Case Management – North Central

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. of Volunteers: 1 Hours: 200 x \$35.56 = \$7,112

Types of work performed by GENERAL VOLUNTEERS in this category:
The student intern volunteer held a caseload of client, coordinated with providers, met with clients in person and over the phone, completed required billable and non-billable documentation, acted as the payee for clients, and participated in administrative tasks as necessary (sorting mail, transferring and closing charts).

- b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Volunteers: Hours: x \$35.56 = \$0

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: N/A

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician,



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sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	x	VCL	=	Dollar Benefit
N/A					

No. of Volunteers: **Total Hours:** **Total Value:** = \$0

Types of work performed by SPECIALIZED VOLUNTEERS in this category: N/A

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	No. of Volunteers	Hours	Dollar Benefit
2a.	<u>1</u>	<u>200</u>	<u>7,112</u>
2b.	<u> </u>	<u> </u>	<u> </u>
2c.	<u> </u>	<u> </u>	<u> </u>
Total Volunteers	1	Total Hours	200
		Total Value	\$7,112

3. DONATIONS TO VOLUNTEER PROGRAM:



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Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

Total Value: \$0

4. VOLUNTEER PROGRAM COSTS:

a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours:200 x Rate:28.41 = \$5,682

b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours: x Rate: = \$0

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
N/A	

TOTAL OF OTHER PROGRAM COSTS \$0



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d. **TOTAL OF VOLUNTEER PROGRAM COST**
(Sum of 4a, 4b and 4c)

\$5,682

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$7,112
b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$0
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$5,682

TOTAL PROGRAM BENEFIT

\$1,430

6. RECRUITING:

Please describe your recruiting programs:

Management receives emails from staff asking for interest in accepting interns. These contain resumes for interns who are looking for certain practicum sites. The management then responds with interest if they have space and supervision capacity to take on an intern, coordinate an interview and begin selection process.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

The program participated in an Employee Appreciation event and held an annual evacuation drill as well as beginning work on active shooter protocols and trainings and establishment of an active shooter protocol committee.



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8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021 -22:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The program goals are to continue to take 1-2 student interns as capacity allows, with a focus on providing mental health services to clients under supervision as well as meeting the education hours needed by the student.

9. GENERAL INFORMATION:

Name of Person Completing Report:	Irene Dominguez		
Phone Number:	619-692-8707	Mail Stop:	P-547
Email:	Irene.dominguez@sdcounty.ca.gov		

Volunteer Coordinator:	Ben Parmentier		
Phone Number:	619-957-3722	Mail Stop:	P-531
Email:	Benjamin.parmentier@sdcounty.ca.gov		

10. DEPARTMENT CERTIFICATION:

LUKE BERGMANN, Ph.D., Digitally signed by LUKE BERGMANN,
 Director Ph.D., Director
 Date: 2022.07.13 09:15:52 -07'00'

DEPARTMENT HEAD SIGNATURE

DATE
