



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2021 - JUNE 30, 2022
Deadline: July 15, 2022**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
 Division/Unit: PHS / California Children's Services

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	5 Hours	972	X	\$35.56	=	\$34,564.32
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Types of work performed by GENERAL VOLUNTEERS in this category:

Volunteers provide support to the CCS Physical and Occupational Therapists by assisting with treatment services as needed, maintaining a clean therapy space by washing mats and therapeutic equipment after each treatment, doing laundry and general maintenance. They may also provide clerical support to the Office Support Specialist as needed. Student Interns are affiliated with a University that has an MOA with San Diego County. They work with CCS Physical and Occupational Therapy Staff as an internship and provide direct services to clients and clinical case management under the direct supervision of a therapist. They are typically volunteering for a short period of 2-4 months and are learning to become physical or occupational therapists and must be at entry level at the end of their intership.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$35.56	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	Total Hours	0	Total Value =		\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	5	972	\$34,564.32
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	5 Hours	972	Total Value = \$34,564.32

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and

tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours **102** X Rate **\$52.31** = **\$5,335.62**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours **10** X Rate **\$52.31** = **\$523.10**

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
6 months of computer access	\$423.48
_____	_____
_____	_____
_____	_____

TOTAL OF OTHER PROGRAM COSTS = **\$423.48**

d. TOTAL OF VOLUNTEER PROGRAM COST = **\$6,282.20**
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$34,564.32
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$6,282.20

TOTAL PROGRAM BENEFIT

\$28,282.12

6. RECRUITING:

Please describe your recruiting programs:

CCS provides a flyer to local colleges with pre-Physical/Occupational Therapy programs when in need of volunteers. CCS is also listed on a few Physical/Occupational Therapy school's websites as a facility that utilizes volunteers. CCS maintains a volunteer wait list throughout the year and volunteers are drawn from this list when there is a need at a Medical Therapy Unit.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Calvin Cabading a volunteer with CCS, received a Volunteer of the Year award.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021-22:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

The CCS Volunteer and Student program was severely impacted by the COVID-19 pandemic as our Medical Therapy Units (MTUs) were closed for a long time and once re-opened only employees could be on site to help reduce possible exposure. CCS is hoping to onboard several more volunteers for each of the MTUs as volunteers

provide a valuable services to the MTUs. CCS is now using the volunteer portal on the County of San Diego's Volunteer website which will hopefully assist with finding potential volunteers. CCS will also increase the number of Student Interns for the upcoming year.

9. GENERAL INFORMATION:

Name of person completing report:	<u>Kerri Matheson</u>		
Phone: <u>619-528-4004</u>	Mail Stop: <u>P-586</u>	E-Mail:	<u>Kerrilynn.Matheson@sdcounty.ca.gov</u>
Volunteer Coordinator:	<u>Omar Roque</u>		
Phone: <u>619-540-4210</u>	Mail Stop: <u>P-578</u>	E-Mail:	<u>Omar.Roque@sdcounty.ca.gov</u>

10. DEPARTMENT CERTIFICATION:

Hernandez, Elizabeth A. Digitally signed by Hernandez, Elizabeth A.
Date: 2022.07.12 11:49:48 -07'00'

DEPARTMENT HEAD SIGNATURE

DATE