



**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2021 - JUNE 30, 2022
Deadline: July 15, 2022**

1. DEPARTMENT INFORMATION:

Department: Health & Human Services Agency
 Division/Unit: PHS / HIV, STD and Hepatitis Branch

2. VOLUNTEER PROGRAM BENEFITS:

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	2 Hours	270	X	\$35.56	=	\$9,601.20
-------------	---------	-----	---	---------	---	------------

Types of work performed by GENERAL VOLUNTEERS in this category:

- Assisted with Sexually Transmitted Disease (STD) surveillance activities.
- Assisted with quality assurance of incoming reports of syphilis, gonorrhea, and chlamydia.
- Assisted with validation of STD electronic laboratory reports.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$35.56	=	\$0.00
-------------	-------	--	---	---------	---	--------

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
No. of Vol.	Total Hours	0	Total Value =		\$0.00

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	2	270	\$9,601.20
2b.	0	0	\$0.00
2c.	0	0	\$0.00
Total Vol.	2 Hours	270	Total Value = \$9,601.20

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer program including monetary donations and

tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____
Item Donated: _____	Value: _____

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours X Rate =

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours X Rate =

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Laptop services for 2 vol. (\$83.96/month for 3 months)	\$503.76
Email services for 2 vol. (\$5.24/month for 3 months)	\$31.44
Wireless network access for 2 vol. (\$66.68/month for 3 months)	\$400.08

TOTAL OF OTHER PROGRAM COSTS =

d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	<u>\$9,601.20</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	<u>\$0.00</u>
c. Subtract Total of Program Costs, Item 4d (Page 3)	<u>\$3,396.06</u>

TOTAL PROGRAM BENEFIT

\$6,205.14

6. RECRUITING:

Please describe your recruiting programs:

Supervisor coordinated with Program Director Holly Jagielinski of San Diego Mesa College to identify potential students and initiate the onboarding based on Holly's selection.

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Assisted with validation of electronic laboratory reports from high-volume laboratories.

Performed accurate manual entry of chlamydia and gonorrhea laboratory and provider reports to ensure the 2021 case closure deadline was met.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021-22:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Partner with local educational institutions to develop the public health workforce by training students and meet the following program goals:

Validate electronic laboratory reporting of syphilis, gonorrhea, and chlamydia results.

9. GENERAL INFORMATION:

Name of person completing report: Lauren Brookshire
Phone: 619-241-6054 Mail Stop: P-505 E-Mail: Lauren.Brookshire@sdcounty.ca.gov
Volunteer Coordinator: Omar Roque
Phone: 619-540-4210 Mail Stop: P-578 E-Mail: Omar.Roque@sdcounty.ca.gov

10. DEPARTMENT CERTIFICATION:

Hernandez, Elizabeth A. Digitally signed by Hernandez, Elizabeth A.
Date: 2022.07.12 11:50:23 -07'00'

DEPARTMENT HEAD SIGNATURE

DATE