



**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2021 - JUNE 30, 2022  
Deadline: July 15, 2022**

**1. DEPARTMENT INFORMATION:**

Department: Health & Human Services Agency  
 Division/Unit: PHS / Maternal, Child, and Family Health Services

**2. VOLUNTEER PROGRAM BENEFITS:**

a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc).

No. of Vol.	11 Hours	1301.5	X	\$35.56	=	\$46,281.34
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Types of work performed by GENERAL VOLUNTEERS in this category:

Maternal Child Adolescent Health (MCAH)/ Black Infant Health (BIH)

Retired Public Health Nurse, Kitty Roche, provided safe sleep education for foster parents, social workers or caretakers of infants, to reduce the incidence of Sudden Infant Death Syndrome and sleep associated deaths.

Master of Public Health (MPH) Student Volunteer, Kalinn Pogue, provided support to two MCAH projects over the course of the year. Specifically, Kalinn supported health promotion staff in the development and dissemination of social media messaging related to Child Abuse Prevention Month and Teen Dating Violence Awareness month. Kalinn also completed an environmental scan and created data collection tools for a landscape analysis through our Children and Youth with Special Health Care Needs program.

Surveillance, Epidemiology, and Evaluation Unit

The types of work included analyzing data and developing presentations on program outcomes. Volunteers also collected data for evaluation and assessment and supported County staff in researching information for the development of evaluation plans and surveillance.

Chronic Disease and Health Equity Unit (CDHE)

Dietetic interns public health rotation. Conducts literature reviews on nutrition policy/legislation, attends unit and community planning meetings and other coalition meetings to gain exposure/knowledge of programming, and observes nutrition education activities.

b. INSTITUTIONAL VOLUNTEERS (this section should include honor camp inmates, PIC/RETC, GAIN, etc.)

No. of Vol.	Hours		X	\$35.56	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.)

<u>Position</u>	<u>Hours</u>	X	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
_____	_____		_____		\$0.00
<b>No. of Vol.</b>	<b>Total Hours</b>	<b>0</b>	<b>Total Value =</b>		<b>\$0.00</b>

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a.	<u>11</u>	<u>1301.5</u>	<u>\$46,281.34</u>
2b.	<u>0</u>	<u>0</u>	<u>\$0.00</u>

2c. \_\_\_\_\_ 0 \_\_\_\_\_ 0 \_\_\_\_\_ \$0.00

**Total Vol.** 11 **Hours** 1,302 **Total Value** = \$46,281.34

**3. DONATIONS TO VOLUNTEER PROGRAM:**

Please list all donations to the department's Volunteer program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_  
 Item Donated: \_\_\_\_\_ Value: \_\_\_\_\_

**TOTAL VALUE** = \$0.00

**4. VOLUNTEER PROGRAM COSTS:**

a. Cost of supervision of volunteers (total hours of direct supervision multiplied by the hourly rate of staff person (s) directly supervising program volunteers.)

Hours	60	X	Rate	\$38.50	=	\$2,310.00
Hours	64	X	Rate	\$50.03	=	\$3,201.92
Hours	5	X	Rate	\$50.03	=	\$250.15
Hours	36	X	Rate	\$67.84	=	\$2,442.24
Hours	150	X	Rate	\$45.00	=	\$6,750.00

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours	25	X	Rate	\$41.00	=	\$1,025.00
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c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

<u>Item</u>	<u>Cost</u>
Laptop	\$1,312.65
Network Access	\$980.10
Voice Multi Line	\$14.44
Voice Mail	\$199.72
Email	\$120.52

TOTAL OF OTHER PROGRAM COSTS = \$2,627.43

d. TOTAL OF VOLUNTEER PROGRAM COST = \$18,606.74  
(add 4a, 4b, and 4c)

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$46,281.34
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$0.00
c. Subtract Total of Program Costs, Item 4d (Page 3)	\$18,606.74

**TOTAL PROGRAM BENEFIT** \$27,674.60

**6. RECRUITING:**

Please describe your recruiting programs:

**Maternal Child Adolescent Health (MCAH)/ Black Infant Health (BIH)**

We did not maintain an active recruitment program during FY21-22 due to staff redirection to COVID-19 response. However, we welcomed prospective volunteers who reached out to express interest in supporting our programs. This was the case with Kalinn, who contacted us about internship opportunities for her MPH graduate program.

**Surveillance, Epidemiology, and Evaluation Unit**

Volunteers are recruited as follows:

- a) Students reached out to the Epidemiology staff regarding interest and desire to volunteer with MCFHS to better understand local public health.
- b) The Council for State and Territorial Epidemiologists has an ongoing fellowship program to place recent MPH and PhD graduates in state and local health departments. MCFHS Surveillance, Epidemiology, and Evaluation Unit applied to host a fellow.
- c) Local universities with schools of public health, including San Diego State University, University of California San Diego, and National University reach out for placement of their students with HHSA-PHS. In this instance UCSD faculty reached out to MCFHS staff to explore opportunities for this student to experience program activities and work with the team to develop products.

**Chronic Disease and Health Equity Unit (CDHE)**

Is an established rotation as part of dietetic program. There is no recruitment.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

**Chronic Disease and Health Equity Unit (CDHE)**

The Tobacco Retail License program retail observation is underway and will conclude June 30th. These activities involve visiting local stores to determine access to tobacco products as well as compliance with state and local regulations for tobacco products. The County was also developing an evaluation plan for a new grant funded through the Centers for Disease Control and Prevention for COVID Health Disparities and the Council of State and Territorial Epidemiologists fellow assisted with that activity. Another project included determining how the childhood obesity initiative was creating change in the community.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2021-22:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

**Maternal Child Adolescent Health (MCAH)/ Black Infant Health (BIH)**

Our goals for our volunteers are to provide meaningful work opportunities that resonate with their personal/professional interests while at the same time utilizing their skills and experiences to progress our MCAH scope of work activities. Our hope is that volunteers feel connected to their projects and the broader MCFHS team.

**Surveillance, Epidemiology, and Evaluation Unit**

We will likely follow our traditional process including outreach to local schools of public health for any specific opportunities.

**9. GENERAL INFORMATION:**

Name of person completing report:	John Rasmussen		
Phone: <u>619-241-9648</u>	Mail Stop: <u>P-511H</u>	E-Mail:	<u><a href="mailto:John.Rasmussen@sdcounty.ca.gov">John.Rasmussen@sdcounty.ca.gov</a></u>
Volunteer Coordinator:	Omar Roque		
Phone: <u>619-540-4210</u>	Mail Stop: <u>P-578</u>	E-Mail:	<u><a href="mailto:Omar.Roque@sdcounty.ca.gov">Omar.Roque@sdcounty.ca.gov</a></u>

**10. DEPARTMENT CERTIFICATION:**

Hernandez, Elizabeth A. Digitally signed by Hernandez, Elizabeth A.  
Date: 2022.07.12 11:50:45 -07'00'

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**DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_  
**DATE**