

**COUNTY OF SAN DIEGO
COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD**

**REGULAR (VIRTUAL) MEETING MINUTES
MARCH 18, 2021 10:00 A.M.**

Attendance by Virtual Meeting made available via Zoom

- A. Call to Order at 10:01a.m.
- B. Roll Call

County staff did a roll call of each OB member to indicate present or non-present during the virtual meeting:

PRESENT: Board Members: William Baber, Mark Baker, Scott Buxbaum, Bonnie Dowd, Brian Hagerty, and Michael Prinz

Other Attendees: George Eiser, Attorney at Law; Ardee Apostol, Acting Assistant Finance Director; and Movita McGee, Admin Analyst II.

ABSENT: Kaye Hobson

- C. Pledge of Allegiance
- D. Approval of Statement of Proceedings / Minutes of January 21, 2021

ON MOTION of board member Bonnie Dowd; seconded by Michael Prinz, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD approved the minutes of the January 21, 2021, meeting. **Motion passed.**

County staff did a roll call vote of each OB member to indicate approval or non-approval during the virtual meeting:

AYES: Baker, Buxbaum, Dowd, Hagerty, Prinz

ABSENT: Hobson

Supporting documentation and attachments for items listed on this agenda can be viewed online at <http://www.sdcounty.ca.gov/community/san-diego-county-oversight-board.html> or in the Health & Human Services Agency's Financial & Support Services Division, 1255 Imperial Avenue, 6th Floor, San Diego, CA 92101.

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NOTE: County staff announced that OB member Baber has left the Zoom meeting. Member Baber later re-entered the meeting to participate on Items H.1 and H.2 and the remaining items on the agenda.

E. Formation of Consent Calendar

Items to which no opposition has been expressed by the public or this body may be placed on the Consent Calendar to be voted on without discussion.

The County staff informed this body that no items have been listed on the Consent Calendar.

F. Public Communication Speakers: Members of the public may address the Oversight Board on subject matters within the Board's jurisdiction, but not an item on this agenda. Each speaker is limited to three minutes.

County staff informed this body that we have no one who responded for public communication. We have no Public Communication Speakers. We made it potential available in the OB website.

G. Discussion Item(s)

1. Approval of the Imperial Beach Redevelopment Agency Successor Agency's proposed Agreement for Professional Audit Services with Rogers, Anderson, Malody & Scott, LLP (Consultant) and (ii) authorization for the Successor Agency to sign the Agreement with Consultant.

Joann Gitmed, Finance Director for Imperial Beach Redevelopment Agency Successor Agency, provided a brief overview to this body regarding approving for Professional Audit Services and authorization to sign the Agreement with Consultant. Imperial Beach obtains the most qualified professional auditing services at a competitive cost. On December 14, 2020, the City of Imperial Beach issued a Request for Proposal for Professional Independent Audit Services (RFP). During the review, staff selected four firms to interview and seek additional information to ensure the best firm is selected. Upon completion, staff conferred and agreed to recommend proposed Consultant, Rogers, Anderson, Malody & Scott, LLP to provide future auditing services for Fiscal Year 2020-2021, Fiscal Year 2021-2022, and Fiscal Year 2022-2023, with the option to extend the term for two additional years. On February meeting, it was brought to City Council and they concur with the City Council's approval and pending Successor

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Agency Oversight Board approval. The financial impact to the Successor Agency would be an annual cost of approximately \$1,800 for the first two years and slightly increasing over the following years with a maximum not to exceed \$1,960 in Fiscal Year 2024-2025 if the contract were to be extended.

In addition, Kendall Levan, special Counsel for Imperial Beach Redevelopment Agency Successor Agency, stated that if there are special services or the law change, and the Successor Agency had to perform some additional audit work or extent for any additional services that requires to increase payment to Consultant, those will be added on the ROPS and for approval by the Oversight Board and Department of Finance.

2. **The Oversight Board to consider the option of either rescind the appointment of board member Michael Prinz as Secretary and appoint another member, or the Board to amend the Oversight Board Bylaws, ARTICLE II – OFFICERS, Section 6 – Election (See Attachment 1- page 5) to allow its members to serve more than one term in the same office.**

Brian Hagerty, Chair Oversight Board, informed this body that in the January Oversight Board (OB) meeting new officers were elected. However, in reviewing the Bylaws and consulting with OB Counsel, according to the Bylaws, Board Member Michael Prinz is not eligible to serve as Secretary to the Board, having already served one term in that position.

George Eiser III, Oversight Board Counsel informed this body that if the OB is inclined to proceed to amend the OB Bylaws, then he suggests to make the amendment retroactive to January 21st OB meeting and ratify the election of Board Member Michael Prinz as Secretary so that it will have the effect of both amending the Bylaws and ratifying Michael Priz appointment as Secretary.

H. Action Item(s)

1. Adopt the resolution entitled, A RESOLUTION OF THE SAN DIEGO COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD APPROVING THE AGREEMENT FOR PROFESSIONAL AUDIT SERVICES TO THE IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY FOR FISCAL YEARS 2020-

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2021, 2021-2022, AND 2022-2023 WITH OPTIONS TO EXTEND AGREEMENT FOR FISCAL YEARS 2023-2024 AND 2024-2025

ON MOTION of board member Bonnie Dowd, seconded by Scott Buxbaum THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD recommended approval of the agreement for Professional Audit Services to the Imperial Beach Redevelopment Agency Successor Agency for fiscal years 2020-2021, 2021-2022, and 2022-2023 with options to extend agreement for fiscal years 2023-2024 and 2024-2025.

County staff did a roll call vote of each OB member for Item H1 during the virtual meeting:

AYES: Baber, Baker, Buxbaum, Dowd, Hagerty, Prinz

ABSENT: Hobson

2. Adopt the resolution entitled, A RESOLUTION OF THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD AMENDING THE BYLAWS IN ARTICLE II – OFFICERS, SECTION 6 – ELECTION RETROACTIVE AND RATIFYING MEMBER MICHAEL PRINZ AS SECRETARY TO JANUARY 21ST MEETING.

Brian Hagerty, Chair OB, informed this body of the changes for the board’s election policy found in Oversight Board Bylaws, ARTICLE II – OFFICERS, Section 6 – Election

“The Chairperson, Vice Chairperson and Secretary shall be elected from among the members of the Oversight Board at the first regular meeting of the Oversight Board. Thereafter, the Chairperson, Vice Chairperson and Secretary shall be elected from among the members of the Oversight Board at its regular meeting. Each officer shall hold office until his/her successor is elected and in office. **Any such office shall be held for a maximum of (4) years, and no person shall be elected as for the same office for more than (2) consecutive terms”.**

ON MOTION of member Bonnie Dowd, seconded by William Baber to adopt this resolution. **Motion passed.**

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County staff did a roll call vote of each OB member for Item H2 during the virtual meeting:

AYES: Baber, Baker, Buxbaum, Dowd, Hagerty, Prinz
ABSENT: Hobson

I. Communications Received

There were no public communications received since the last meeting.

J. Future Agenda Item(s)

- City of Carlsbad inquiry for the next OB meeting and considering bringing forward an agenda item, City of Carlsbad's Last and Final ROPS.
- The County Administration Center (CAC) Building is still not scheduled to open in the near future so we plan to continue to conduct the meetings via Zoom.
- As mentioned on January 21st meeting, Kaye Hobson, Seat 6 will no longer be serving as an Oversight Board member effective April 1, 2021 which means she will no longer be eligible to serve as OB member. Seat 6 is appointed by law by the County Board of Supervisor as a member of the Public and presently, they are conducting their search to determine the person for Seat 6 and still open for suggestions.

K. Set Future Meeting Date(s): April 15, 2021, 10:00 a.m. and May 20, 2021, 10:00 a.m.

L. Adjournment: 10:37 a.m.

ON MOTION of Member Bonnie Dowd, seconded by Scott Buxbaum, THE COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD adjourned the meeting with no further business to be conducted.

AYES: Baber, Baker, Buxbaum, Dowd, Hagerty, Prinz

ABSENT: Hobson

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