COUNTY OF SAN DIEGO

Problem Resolution Report
CoSD Contract No. 568996
WordPress Consultant Labor Category RU
Peraton/CoSD – 158

Peraton

Date: September 19, 2025
Title: WordPress Consultant Labor Category RU
PRR Number: 158

Summary:

In accordance with the provisions of the IT and Telecommunications Service Agreement by and between the County of San Diego ("County") and Peraton Enterprise Solutions LLC ("Contractor" and hereinafter collectively referred to as "the Parties") with the effective date November 15, 2016 agreement ("the Agreement") is reached on the effective date shown below.

Issue or Problem:

1. The Parties seek to add a new WordPress Consultant Labor Category to the Agreement to address the subject matter expertise and web design services provided by Contractor on new projects.

Resolution:

1. A new WordPress Consultant Labor Category Resource Unit (RU) is added to the Agreement, with a corresponding hourly RU Fee of $230.00.

2. Schedule 16.4 – Labor Categories is amended to add the WordPress Consultant labor category, as per Attachment 1 to this PRR.

3. Exhibit 16.1-6 is amended to add the WordPress Consultant RU, as per Attachment 2 to this PRR.
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The resolution of the issue or problem as described in this Problem Resolution Report shall govern the Parties' actions under the Agreement until a formal amendment of the Agreement is implemented in accordance with the terms of the Agreement, at which time this Problem Resolution Report shall be deemed superseded and shall be null and void.

All other terms and conditions of the Agreement remain unchanged, and the Parties agree that such terms and conditions set forth in the Agreement shall continue to apply. Unless otherwise indicated, the terms used herein shall have the same meaning as those given in the Agreement.

IN WITNESS WHEREOF, The Parties hereto, intending to be legally bound, have executed by their authorized representatives and delivered this Problem Resolution Report as of the date first written above.

COUNTY OF SAN DIEGO

ALLEN R. HUNSBERGER, Acting Director
Department of Purchasing and Contracting

By: _Allen Hunsberger (Oct 2, 2025 14:48:30 PDT)_

Name: Allen Hunsberger

Title: Assistant Director, Purchasing and Contracting

Date: Oct 2, 2025

PERATON ENTERPRISE SOLUTIONS LLC

By: _[signature]_

Name: Max Pinna

Title: Contracts Manager

Email: max.pinna@peraton.com

Date: Oct 2, 2025

By electronically signing this document, all parties accept the use of electronic signatures.

Adobe Acrobat Sign Transaction Number: CBJCHBCAABAAH4quhST-thEshu2rzDUJAp0_Zr-7u77q

WORDPRESS CONSULTANT RU LABOR CATEGORY

ATTACHMENT 1

2.29WordPress Consultant

The WordPress Consultant is responsible for providing consultative, creative and web development/design support. This includes activities such as discovery and audience analysis, research to create a user friendly web presence, provide guidance on site map, UX Design & Wireframes, Conduct content audits, develop UI design and templates design conduct front and backend coding, testing and validation, creation and/or migration of content, conduct Content Creator workshops, provide guidance and assist in developing SEO strategy, support final site review and support launch, provide related training, and assist with creating future roadmap.

Knowledge, Skills and Abilities
Knowledge of:
- Current technology and trends in the profession
- County business and functions

Skills and Abilities:
- Perform transition of web content/websites from an Adobe Experience Manager (AEM) platform to a WordPress platform
- Perform content audits Perform discovery and audience analysis to the County of San Diego web presence
- Design, develop, and maintain WordPress themes, templates, and plugins.
- Serve as the subject matter expert on the WordPress platform, providing guidance and recommendations to the team.
- Collaborate with designers, content creators, and other developers to create a seamless user experience.
- Optimize website performance, ensuring speed, scalability, and security best practices.
- Develop custom design patterns and reusable components for various WordPress projects.
- Integrate third-party APIs and tools to enhance site functionality.

- Troubleshoot and resolve website issues, bugs, and performance problems.

- Participate in code reviews to ensure high-quality standards and best practices.

- Manage version control using GitLab, with experience in CI/CD pipelines being an advantage.

- Stay up-to-date with the latest trends and technologies in WordPress development and implement best practices.

Education and/or Experience:

Education, training, and/or 6 to 10 years of experience that demonstrate possession of the knowledge, skills and abilities listed above. Examples of qualifying education/experience:

1. Bachelor's degree in computer science, Web Development, or a related field, or equivalent experience.

2. Proven experience as a WordPress Developer, with a strong portfolio showcasing a range of projects.

3. Extensive experience developing WordPress themes, templates, design patterns, and plugins.

4. Strong understanding of WordPress architecture and best practices.

5. Strong problem-solving skills and the ability to troubleshoot complex issues.

6. Excellent communication skills and the ability to collaborate effectively with team members.

7. Detail-oriented with a strong focus on quality and user experience.

8. Must demonstrate senior-level expertise in WordPress architecture, including the ability to design scalable, maintainable solutions and guide strategic technical decisions across complex projects

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PRR 158 – WordPress Consultant RU Labor Category– Attachment 2

Exhibit 16.1-6 Resource Unit Price Summary Option Term

Resource Unit (RU)	*Reference	Unit of Measure	Pricing Method	Bundle	Measurement Method	Baseline Volumes (per Contract Year)	RU Fee (90-110% band)	Baseline Annual Fee	RU Fee (70% to 80% band)	RU Fee (80% to 90% band)	RU Fee (110% to 120% band)	RU Fee (120% to 130% band)	RU Fee (130% to 150% band)	RU Fee (150% to 200% band)	Depreciation Period (in Years)
Wordpress Consultant	Exhibit 16.1-4	Hourly	Hourly Labor Rate		Specific	2400	$ 230.00	$ 552,000.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a