

Exhibit 12.1.1-2 – CORI-CLETS Training Request Form

COUNTY CONTRACT NUMBER 554833
EXHIBIT 12.1.1-2

Criminal Offender Record Information (CORI) Training Requirement:

Penal Code Section 11075 and 11077(d) requires the County to ensure that only a certified CLETS/NCIC trainer initially trains all sworn/non-sworn, non-criminal justice, **volunteer and contractor personnel**, with “physical and logical access” to CLETS, NCIC and CORI within six months of assignment. CORI training has to be scheduled within 30 days of assignment.

Contract Staff Information:

Request to Enroll the Following Staff in CORI Training: ☐Contract ☐VIP ☐Other: _____

First and Last Name (Print): _____

Staff E-mail Address (Print): _____

Program Name: _____

Date Assigned to Program: _____

Work Address: _____

Contractor or VIP Group: _____

If Contract Staff is Replacing Someone, Print First & Last Name: _____

Contract Supervisor First and Last Name _____

Contract Supervisor Signature: x _____ Date: _____

Contract Supervisor E-mail Address _____

County (non-Probation) COTR/Designee: COTR/Designee First and Last Name: _____

County (non-Probation) COTR/Designee Signature: x _____ Date: _____

Probation COTR/Designee:

Type of CORI Training: ☐1½ Hour ☐4 Hour

Contract Analyst First and Last Name (Print): _____

COTR/Designee First and Last Name (Print): _____

COTR/Designee Signature: x _____ Date: _____

Contractor: Please forward to COTR/County Designee or Probation COTR/Designee.

COTR/County Designee: Please forward to Probation COTR/Designee.

Probation COTR/Designee: Please forward to Probation Contract Analyst (e-mail, or fax to: 858.514.3222).

Contract Analyst: Please forward to Staff Development for scheduling (Probation.StaffDevelopment@sdcounty.ca.gov).

Staff Development: Please send the scheduled training date and time to the Probation COTR/Designee and Contract Analysis

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END OF SCHEDULE