

# Family Law Facilitator Referral

## How to Prepare for Your FLF Meeting

# FLF



### Determination of Arrears



- Payment record or proof of payments made via Customer Connect and/or
- Completed Affidavit of Arrears form
- Complete copies of all family court orders related to child and spousal support

### Modification of Child Support

- Completed Income and Expense Declaration (FL-150)
- Copies of last two (2) months of paystubs; or two (2) years Profit & Loss Statements or Schedule C, if self-employed
- Complete copy of most recent court order for child support

### Medical Expenses Reimbursement



- Copies of all medical expenses receipts
- Proof of payments submitted to co-parent for reimbursement (must have submitted request to co-parent more than 30 days)
- Complete copy of first court order that mentions medical expense reimbursement

### Child Care Reimbursement

- Copies of all child care expenses receipts
- Proof of payments submitted to co-parent for reimbursement (must have submitted request to co-parent more than 30 days)
- Complete copy of first court order that mentions child care reimbursement

***Customers seeking assistance for non-child support related issues will be referred to a Family Law Facilitator Office. See reverse side for locations and services available.***



- The Family Law Facilitator's Office does not assist parents or parties who are represented by an attorney.
- The FLF attorneys are not your lawyer, but are neutral court employees who may provide information and services to all parties in the case.

### Available Workshops (by appointment only)



- Finishing your divorce or legal separation case by stipulated agreement
- Starting a guardianship case

Schedule an appointment by visiting [www.flf.sdcourt.ca.gov](http://www.flf.sdcourt.ca.gov).

# Superior Court of California

## Family Law Facilitator Self-Help Locations and Information



Help is available Monday through Friday on a first-come, first-served basis.

Sessions begin at 8:00 AM and end at 4:30 PM

(closed for lunch 12 - 1, Closed at 4:00 PM on Tuesdays)

***Arrive early as space is limited. Sign in time: 8:00 AM in the FLF office.***

### These locations can assist you with:

- Divorce
- Parentage
- Child/Spousal Support
- All DCSS Case Issues
- Child Custody/ Visitation

#### Central Courthouse

1100 Union St., 4th floor, Room 480  
San Diego, CA 92101

**Guardianship Assistance Program:**

5th floor, Room 571

Walk-ins are welcome or call 619-844-2869

Weekly orientation workshops are help  
remotely online, Reserve at  
[www.flf.sdcourt.ca.gov](http://www.flf.sdcourt.ca.gov)

#### North County Courthouse

325 S. Melrose Dr., 1st floor  
Vista, CA 92081

#### South County Courthouse

500 3rd Ave., 3rd floor, Room 300  
Chula Vista, CA 91910

*Filings in DCSS cases must be  
done at the Central Courthouse.*

#### East County Courthouse

250 E. Main St., 2nd floor  
El Cajon, CA 92020

*Filings in DCSS cases must be  
done at the Central Courthouse.*