

Department of Environmental Health and Quality



IT IS FREE AND SECURE!

Step-by-Step Instructions

1. Visit <http://www.DEHQPAY.com>

2. Click on the **DEHQ** tab



3. If you know your Record Number, enter it in the Record Number box

Record Number:

DEH2021-FFPP-123456

Your record (or permit) number can be found on the top section of your invoice.
If you do not know your record (or permit) number, you can call us at (858) 505-6930 for further assistance.

4. Click on the **Search** button located near the bottom of the page

5. Click on **Payments** and select **"Fees"** from the dropdown list

6. Click on the **"Pay Fees"** link in the "Outstanding" section

| Outstanding: | | | |
|---|----------------|----------|-----------------|
| Date | Invoice Number | Amount | |
| 04/16/2021 | 3332806 | \$867.00 | Pay Fees |
| Total outstanding fees: \$867.00 | | | |

7. Review your fees and click the **Continue Application >** button

This will redirect you to the County of San Diego Environmental Health and Quality **Bill Pay Site**

8. Select a payment method and then fill in all required information **Indicates a Required Field*

9. Once you are done, click the **Submit Payment** button. **Click only once, and do not click the back button*

10. Remember to **Print/View Receipt** and retain for your records



For questions, contact our Finance Revenue Unit

Phone number: (858) 505-6930

Email: DEHRevenue@sdcounty.ca.gov

