



# County of San Diego

DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY  
FOOD AND HOUSING DIVISION  
P.O. BOX 129261, SAN DIEGO, CA 92112-9261  
Phone: (858)505-6900 | Fax: (858) 999-8920

## REQUEST FOR EXEMPTION PORTABLE ELECTRIC HOTPLATE OR INDUCTION COOKTOP GRILL

TO: COUNTY OF SAN DIEGO  
DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY

**BUSINESS OWNER:**

Name: \_\_\_\_\_ Company \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Site Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Electric cook top \_\_\_\_\_,  
(Make and Model)

I agree that the noted equipment will be used at the above site address under the following conditions:

1. The establishment will be limited to a maximum of two portable electric hot plate cook tops or similar styled single plate cook tops unless an adequate hood exhaust ventilation system is appropriately installed.

**No gas-fired cook tops may be used without the proper mechanical exhaust ventilation.**

2. The unit must be installed, serviced, and maintained according to the manufacturer's specifications. Food residues must be scraped off the cooktop after each use. The unit is not to be on unless preparing food.

3. The cooktop must be operated in a well ventilated area approved for food preparation.

4. The cook top cannot be used for grilling meats, poultry, fish or other foods that may produce smoke or grease-laden vapors. This mechanical exhaust exemption is specifically limited to the preparation of reheating pre-cooked non-greasy foods and/or boiling water.

5. This exemption shall not be deemed to supersede any local building and fire code requirements.

6. List the food items that are to be prepared with the cook top: \_\_\_\_\_

I understand that if the type of operation changes or the cook top use causes a sanitation, ventilation or safety problem, this exemption may be revoked and an approved mechanical exhaust system will be installed, or the cook top will be removed.

Also, if ownership is changed, the new owner/operator will be informed of these operating conditions.

I declare under penalty of perjury that to the best of my knowledge and belief, the description of use and information contained on this letter are correct and true. I hereby consent to all necessary inspections made pursuant to law and incidental to the issuance of this review and the operation of this business. I also agree to conform to all conditions, orders, and directions, issued pursuant to the California Health and Safety Code, and all applicable County and City Ordinances. I understand any changes to the released documents will be submitted and filed with the County of San Diego, Department of Environment Health and Quality.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title Here \_\_\_\_\_

Review by \_\_\_\_\_ Date \_\_\_\_\_  
(Specialist's Signature)