



# County of San Diego

## DEPARTMENT OF ENVIRONMENTAL HEALTH AND QUALITY HAZARDOUS MATERIALS DIVISION

P.O. BOX 129261, SAN DIEGO, CA 92112-9261  
(858) 505-6880 FAX (858) 505-6848; 1-800-253-9933  
<http://www.sdcdeh.org>



### UST Training provided by Designated Operator to Facility Employees

<b>Facility Name:</b>	<b>Facility #:</b>	<b>Date:</b> ___/___/___
<b>Facility Address:</b>	<b>City:</b>	<b>State:</b> CA
<b>Trainer Name:</b>	<b>Trainer Signature:</b>	
<b>Employee Name:</b>	<b>Employee Signature:</b>	

**The employees whose names appear in Section 5 were trained on the following topics:**

<b>1</b>	<p><b>Emergency Contacts</b>– <u>Employees were shown the form with:</u> <input type="checkbox"/> Emergency contacts <input type="checkbox"/> Emergency phone numbers.</p> <p>Form is located at: _____</p>										
<b>2</b>	<p><b>Monitoring and Response Plan / Business Emergency Response Plan</b>– <u>Employees were shown the plan including:</u></p> <p><input type="checkbox"/> All the different sections of the plan (purpose and contents overview) <span style="margin-left: 150px;"><input type="checkbox"/> Plan map</span></p> <p><input type="checkbox"/> MSDSs (purpose and contents overview) <span style="margin-left: 150px;"><input type="checkbox"/> Locations of fire extinguishers</span></p> <p>Plan location: _____</p> <p>Emergency meeting area: _____</p> <p>Fire extinguisher location(s): _____</p>										
<b>3</b>	<p><b>Alarms</b></p> <p><u>Employees were shown the following:</u> <input type="checkbox"/> UST system diagram (sensors, sumps, UDCs, LLDs, piping, tanks and annular spaces)</p> <p><input type="checkbox"/> Alarm Panel <span style="margin-left: 150px;"><input type="checkbox"/> Alarm log</span></p> <p><input type="checkbox"/> Employees were instructed to call _____ for alarms indicating a potential release (PLLD, sensor out, UDC, sump, high/max product)</p> <p><input type="checkbox"/> Employees were informed that tampering with or disabling monitoring equipment is against the law (employee can be prosecuted).</p> <p>Alarm Panel location: _____</p> <p>Alarm log location: _____</p>										
<b>4</b>	<p><b>Emergency Response (spills)</b></p> <p><u>Employees were shown:</u> <input type="checkbox"/> The location of the emergency shut off switches</p> <p><u>Employees were instructed to:</u></p> <p><input type="checkbox"/> <b>Not handle spills that cannot be easily cleaned or controlled (call 911)</b></p> <p><input type="checkbox"/> Use gloves and safety glasses <span style="margin-left: 150px;"><input type="checkbox"/> Spread absorbent over entire spill</span></p> <p><input type="checkbox"/> sweep across spill until all gasoline is absorbed <span style="margin-left: 150px;"><input type="checkbox"/> Place in bucket, transfer to waste drum</span></p> <p><input type="checkbox"/> Label waste drum if applicable <span style="margin-left: 150px;"><input type="checkbox"/> Check for waste accumulation time on drum</span></p> <p><input type="checkbox"/> Fill out spill log <span style="margin-left: 150px;"><input type="checkbox"/> Call _____ for all spills</span></p> <p>Emergency shut off switches locations: _____</p>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"><u>SPILL RESPONSE ITEM</u></th> <th><u>LOCATION WHERE IT IS KEPT AT THE FACILITY</u></th> </tr> </thead> <tbody> <tr> <td>PPE and equipment: _____</td> <td>_____</td> </tr> <tr> <td>Spill Kit: _____</td> <td>_____</td> </tr> <tr> <td>Hazardous Waste container: _____</td> <td>_____</td> </tr> <tr> <td>Spill Log: _____</td> <td>_____</td> </tr> </tbody> </table>		<u>SPILL RESPONSE ITEM</u>	<u>LOCATION WHERE IT IS KEPT AT THE FACILITY</u>	PPE and equipment: _____	_____	Spill Kit: _____	_____	Hazardous Waste container: _____	_____	Spill Log: _____	_____
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